

The North Fork Board of Education met in **Regular** session on Monday, May 21, 2018 at Utica Elementary School, 367 Church Street, Utica, Ohio 43080.

The Pledge of Allegiance was led by Mrs. Cooperider.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. James Quinif, Mr. Bernard Snow, and Mrs. Lori Stradley.

The meeting was called to order by President Cooperider at 6:00 p.m.

#### RECOGNITIONS:

##### **2017-2018 Retirees**

- Susan Hatch – 25 years at North Fork

10 Minute Recess for reception

President Cooperider called the meeting back to order: 6:10 p.m.

#### REPORTS:

1. **Superintendent's:**
  - a. End of Year, Newsletter, Congratulations to retiree, and appreciation to all staff
2. **Treasurer's:**
  - a. Financials stable; 5 year forecast.
3. **Legislative Update:** – Mr. Quinif – HB 200 voucher program.

#### WORK SESSION

NEOLA Additions/Revisions

##### **First Reading**

3215	Use of Tobacco (Professional Staff)
4215	Use of Tobacco (Classified Staff)
5421	Grading
5512	Use of Tobacco (Students)

##### **Second Reading**

3430.01	FMLA (Professional Staff)
4430.01	FMLA (Classified Staff)
7530	Lending of Board-Owned Equipment (Property)
7530.02	Staff Use of Personal Communication Devices (Property)
7542	Access to District Technology Resources and/or Information Resources from Personal Communication Devices (Property)
7543	Utilization of the District's Website and Remote Access to the District's Network (Property)
8130	District Organization (Operations)

#### HEARING OF THE PUBLIC:

- Dale Lewellen – Pre K & thank Davelyn Ross.

AGENDA ADJUSTMENTS:

- Add voting blocks on page 4 after item II
- Page 4 Item #3.2 the date should be 'through November 26, 2018'.

OLD BUSINESS:

- None

**2018-05-0033**

Mr. Snow moved, seconded by Mr. Quinif to waive the reading of and approve the minutes of the April 16, 2018, Regular Meeting.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2018-05-0034**

Mrs. Bruce moved, seconded by Mrs. Stradley to approve and certify the attached list of seniors for graduation on June 3, 2018, providing that all requirements set forth by the North Fork Board of Education and the State Department of Education have been met.

Yea: Mrs. Bruce, Mrs. Stradley, Mrs. Cooperider, Mr. Quinif, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

**2018-05-0035**

Mr. Snow moved, seconded by Mrs. Stradley, that the Board approve the following personnel actions:

**Certified**

3.1 Approve a FMLA maternity leave of absence for Kayla Campos, beginning August 20, 2018, through November 13, 2018. The remainder of the semester would be unpaid leave through January 17, 2019.

3.2 Approve a FMLA maternity leave of absence for Allison Walton, beginning August 20, 2018, a portion of which would be unpaid leave, through November 13, 2018.

- 3.3 Approve the employment of Charles Rowley in the position of high school physical education teacher on a one-year limited contract for the 2018-2019 school year pending proper certification and background checks; compensation to be at Step 8 of the Bachelors scale of the NFEA Negotiated Agreement.
- 3.4 Accept a letter of resignation from Tamra Londot, middle school Intervention Specialist, effective at the end of the 2017-2018 school year.

**Extra Service/Supplemental**

- 3.5 Approve the following volunteers for the 2017-2018 school year:

Angela Wolfe                      Shannon Woodward

- 3.6 Employ Deborah Parker on an Extra-Service Contract for a summer paint crew, effective June 4, 2018, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$10.00 per hour.
- 3.7 Employ Max Crain on an Extra-Service Contract for a summer paint crew, effective June 4, 2018, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$10.00 per hour.
- 3.8 Approve the following individual to provide a Summer School Program at Utica Middle School from June 4 through June 22, 2018; compensation to be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement, payable by timesheet. (\$25.00/hr.)

Teresa McCoy

- 3.9 Approve Lisa Ritzer to receive a stipend in the amount of \$3,000.00 for the 2018-2019 school year for serving as the Virtual Learning Academy coordinator, per the NFEA Negotiated Agreement
- 3.10 Approve Stephanie Kimpel to receive a stipend in the amount of \$3,000.00 for the 2018-2019 school year for serving as District Test Coordinator.
- 3.11 Approve the following teachers as Virtual Learning Academy Instructors for the 2018-2019 school year; compensation to be paid per the NFEA Negotiated Agreement.

Kayla Campos	Ashley Lange	John Maher	Lisa Ritzer
Kaitlyn Collingwood	Ted Londot	Teresa McCoy	Josh Spung

- 3.12 Approve the following teachers as Home Instruction Tutors for the 2018-2019 school year. The Superintendent will approve the amount of hours and effective dates as needed. Compensation will be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement.

Brittany Carruthers	Jennifer McKnight	Lori Shomaker
Susan Fairbanks	Martha Minnis	Chris Trost

3.13 Approve the following academic supplemental positions for the 2018-2019 school year, pending proper certification and background check:

<b>Name</b>	<b>Position</b>	<b>Level</b>	<b>Step</b>
Michael Dean	Marching Band Director	2	4
Michael Dean	Instrumental Music Director	3	4
Carolyn Clippinger	Vocal Music Director	3	4
Kristina Grigsby	Service Learning Advisor	3	2
Jennifer McKnight	Service Learning Advisor	3	1
Carolyn Clippinger	Play Director (50%)	4	4
Kristina Grigsby	Play Director (50%)	4	4
Carolyn Clippinger	Class Advisor (Senior Class) (50%)	4	4
Kristina Grigsby	Class Advisor (Senior Class) (50%)	4	4
Susan Fairbanks	Class Advisor (Junior Class)	4	3
Susan Fairbanks	After School Intervention HS	4	4
Nichole Williams	After School Intervention HS	4	1
Michelle Williams	After School Intervention MS	4	4
Laurie Londot	After School Intervention MS	4	4
Katheryn Robinson	After School Intervention UE	4	4
Martha Minnis	After School Intervention NE	4	4
Kimberly Coad	After School Intervention NE	4	4
Jacqueline Smith	Outdoor Education Coordinator (50%)	4	4
Christopher Trost	Outdoor Education Coordinator (50%)	4	3
Jeffery Hindel	Class Trip Coordinator (6 <sup>th</sup> Grade) (50%)	4	4
Julie Davis	Class Trip Coordinator (6 <sup>th</sup> Grade) (50%)	4	4
Stephanie Kimpel	Class Trip Coordinator (8 <sup>th</sup> Grade) (50%)	4	4
Joshua Spung	Class Trip Coordinator (8 <sup>th</sup> Grade) (50%)	4	2
Lisa Ritzer	Yearbook Advisor HS (50%)	4	4
Kaitlyn Collingwood	Yearbook Advisor HS (50%)	4	1
Carolyn Clippinger	Musical/Music Director	5	4
Nyssa Luckey	Majorette/Flag Corps Advisor	5	2
Stephanie Downs	Math Club Advisor UE	5	3
Kristina Grigsby	Musical Director, Spring	5	4
Kambra Ridgeway	Science Club Advisor UE	5	2
Mary Schraer	Science Club Advisor NE (50%)	5	3
Nancy Parriott	Science Club Advisor NE (50%)	5	4
William Schultz	Student Government Advisor HS	5	3
Nichole Williams	Student Government Advisor MS (50%)	5	4
Teresa McCoy	Student Government Advisor MS (50%)	5	4
April Mealick	Student Government Advisor NE	5	4
Michelle Hanger	Yearbook Advisor – MS	5	1
Kate Lennell	Class Advisor (Freshman)	6	1
Ashley Lange	Class Advisor (Sophomore)	6	2
Lillian Buchman	Foreign Language Advisor (50%)	6	4
Kate Lennell	Foreign Language Advisor (50%)	6	2
Brian White	Honor Society Advisor HS	6	4
Jacqueline Smith	Honor Society Advisor MS (50%)	6	4
Theresa Skinner	Honor Society Advisor MS (50%)	6	4
Kristina Grigsby	Quiz Bowl Advisor HS	6	4
Michelle Williams	Spelling Bee MS	7	4
Dwight Newell	Marching Band Volunteer	8	2

3.14 Approve the following athletic supplemental positions for the 2018-2019 school year, pending proper certification and background checks:

<b>Name</b>	<b>Position</b>	<b>Level</b>	<b>Step</b>
Charles A. Rowley	Football Head Coach	1	4
Cameron Drake	Football Assistant Coach	3	4
Michael Heckman	Football Assistant Coach	3	4
Clay Rowley	Football Assistant Coach	3	0
Laurie Londot	Volleyball Head Coach	1	4
Danielle Doup	Volleyball Assistant Coach	3	2
Thalynn Jackson	Volleyball Assistant Coach	3	4
Mikaela Weldy	Volleyball Assistant Coach	3	1
Rachel Fisher	Volleyball Assistant Coach	3	0
John Maher	Cross Country Head Coach	2	4
Geannie Hagen Hettema	Cross Country Assistant Coach	4	4
Brad Kittle	Cross Country Assistant Coach	4	2
Jeremy Krausz	Golf Head Coach	2	4
Joseph Bousquet	Golf Assistant Coach	5	4
Stephanie Green	Cheerleader Advisor HS	1	4
Jodi Wheeler	Cheerleader Assistant Advisor HS	4	0
Mark Rakoczy	Wrestling Head Coach	1	4
Dillon Fletcher	Wrestling Assistant Coach	3	1
Kenneth Poland	Wrestling Assistant Coach	3	3
Brandon Wygle	Wrestling Assistant Coach	3	2
Brian Radabaugh	Basketball (Boys) Head Coach	1	4
Tracy Robinson	Basketball (Boys) Assistant Coach	3	4
W. Chad Kegler	Basketball (Boys) Assistant Coach	3	4
Charles A. Rowley	Basketball (Boys) Assistant Coach	3	4
Spencer Kendall	Basketball (Boys) Assistant Coach	3	1
Clay Rowley	Basketball (Boys) Assistant Coach	3	1
Jason Hoar	Basketball (Boys) Volunteer Coach	8	3
Terrence Logue	Basketball (Girls) Head Coach	1	4
Lisa Ritzer	Basketball (Girls) Assistant Coach	3	4
Danielle Doup	Basketball (Girls) Assistant Coach	3	3
Mark Overton	Basketball (Girls) Assistant Coach	3	4
Taylor Dush	Basketball (Girls) Assistant Coach	3	2
Charles McDaniel	Basketball (Girls) Volunteer Coach	8	4
Michele Bricker	Bowling Head Coach	4	4
Scott Christian	Bowling Assistant Coach	5	2

**Classified**

3.15 Approve an instructional aide position at Newton Elementary.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5.

Nay: -0.

The president ruled the motion carried.

**2018-05-0036**

Mrs. Bruce moved, seconded by Mr. Quinif, that the Board approve the following financial actions:

- 5.1 Approve the financial reports for the Month of April, 2018--SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report and appropriation adjustments.
- 5.2 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 5.3 Approve the five-year forecast, as submitted by the Treasurer.
- 5.4 Approve the "Certificate of the Total Amount from All Sources Available for Expenditures and Balances," and the FY2018 Appropriation, as presented. These documents will be included as a part of the minutes.
- 5.5 Approve the following insurance rates for Oasis Trust Dental:

CoreSource Insurance for dental monthly composite rate for the period 7/1/18 – 6/30/19:

Single Rate - \$ 45.53 Family Rate - \$99.60

There will be a premium holiday in June, 2019.

Yea: Mrs. Bruce, Mr. Quinif, Mrs. Cooperider, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2018-05-0037**

Mrs. Stradley moved, seconded by Mr. Snow to approve the following policy revisions/additions/deletions:

- 7.1 Approve the adoption of the following policy revisions/additions/deletions:

3430.01	FMLA (Professional Staff)
4430.01	FMLA (Classified Staff)
7530	Lending of Board-Owned Equipment (Property)
7530.02	Staff Use of Personal Communication Devices (Property)
7542	Access to District Technology Resources and/or Information Resources from Personal Communication Devices (Property)
7543	Utilization of the District's Website and Remote Access to the District's Network (Property)
8130	District Organization (Operations)

Yea: Mrs. Stradley, Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5.  
Nay: -0.  
The president ruled the motion carried.

**2018-05-0038**

7.2 Mr. Snow moved, seconded by Mr. Quinif to approve the Service Level Agreement with the Licking Area Computer Association for the period July 1, 2018 through June 30, 2019.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.  
Nay: -0.  
The president ruled the motion carried.

**2018-05-0039**

7.3 Mrs. Bruce moved, seconded by Mrs. Stradley to approve the student fees, as presented, for the 2018-2019 school year:

Newton and Utica Elementary Schools                  Utica Middle School                  Utica High School

Yea: Mrs. Bruce, Mrs. Stradley, Mrs. Cooperider, Mr. Quinif, Mr. Snow - 5.  
Nay: -0.  
The president ruled the motion carried.

**2018-05-0040**

7.4 Mr. Quinif moved, seconded by Mr. Snow to approve the student handbooks, as presented, for the 2018-2019 school year:

Newton and Utica Elementary Schools                  Utica Middle School                  Utica High School

Yea: Mr. Quinif, Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.  
Nay: -0.  
The president ruled the motion carried.

**2018-05-0041**

7.5 Mr. Snow moved, seconded by Mrs. Stradley to authorize a trip to the Dominican Republic for students who have completed Spanish III. The trip will be over spring break, 2019, approximately. The trip is at no cost to the Board.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5.  
Nay: -0.  
The president ruled the motion carried.

**2018-05-0042**

7.6 Mrs. Bruce moved, seconded by Mr. Snow to approve the North Fork Local School District to renew its membership with the Ohio High School Athletic Association for the 2018-2019 school year and agree to abide by the rules and regulations set forth by the Ohio High School Athletic Association.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2018-05-0043**

7.7 Mr. Snow moved, seconded by Mr. Quinif to authorize the offering of a summer school/intervention program for third grade students to meet SB55 Third Grade Reading Intervention requirements.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2018-05-0044**

7.8 Mrs. Bruce moved, seconded by Mr. Snow to approve, in collaboration with ACE Digital Academy, an internet-based educational delivery system designed for grades K-12, providing alternative educational options for credit deficiencies, alternative programs, students being schooled at home, summer school programs, etc. for the period June 1, 2018 through May 31, 2021.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2018-05-0045**

7.9 Mr. Snow moved, seconded by Mrs. Stradley to approve a Memorandum of Understanding with the North Fork Education Association.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5.

Nay: -0.

The president ruled the motion carried.

**2018-05-0046**

7.10 Mrs. Stradley moved, seconded by Mr. Snow to approve to renew an agreement with Frontline Solutions for Absence and Substitute Management for FY 19.

Yea: Mrs. Stradley, Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5.

Nay: -0.

The president ruled the motion carried.



**2018-05-0047**

7.11 Mrs. Stradley moved, seconded by Mr. Quinif to approve the agreements with Franklin Covey Client Sales, Inc., The Leader in Me®, for Utica and Newton Elementary Schools.

Yea: Mrs. Stradley, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

**2018-05-0048**

7.12 Mr. Snow moved, seconded by Mrs. Bruce to approve the preschool documents as presented. These documents will be made a part of the minutes.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2018-05-0049**

7.13 Mr. Snow moved, seconded by Mr. Quinif to approve the change order and the pay request relating to the bus garage project. These items will be made a part of the minutes. (Note: No change order this month)

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**SUPERINTENDENT'S REPORT/INSTRUCTION:**

- Graduation preparation

**HEARING OF THE PUBLIC:**

- none

Mr. Snow moved, seconded by Mrs. Cooperider, that the meeting be adjourned.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.


The president ruled the motion carried.

Time: 6:44 p.m.

Next Meeting: **June 18, 2018**

Location: Utica Middle School  
260 Jefferson Street  
Utica, Ohio 43080

Time: 5:30 p.m. Building Tour  
6:00 p.m. Meeting

  
Farran Cooperider, President

  
Tonya Mickley Treasurer