

# NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President  
Dr. Robert Krueger, Vice President  
Mrs. Jordan Atherton, Member  
Mrs. Barbara Bruce, Member  
Mrs. Debra Paxton, Member

Mr. Scott Hartley, Superintendent  
Mrs. Kellie Breehl, Treasurer

Meeting Date: November 18, 2024  
Meeting Time: 6:00 p.m.

**Meeting Location:**  
Utica Elementary School  
367 Church Street  
Utica, Ohio 43080

**0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration unless extended by the presiding officer.
- E. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
  - 2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

Revised 6/8/98  
Revised 11/18/02  
Revised 5/17/10  
Revised 11/21/16  
Revised 10/15/18  
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R.C. 3313.20

District Administrative Office  
312 Maple Avenue, P.O. Box 497  
Utica, Ohio 43080-0497

Attn: Board of Education

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Please allow two to three weeks to answer your question.

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
November 18, 2024  
REGULAR MEETING 6:00 P.M. UTICA ELEMENTARY SCHOOL**

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**CALL TO ORDER**

TIME: \_\_\_\_\_

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**PLEDGE OF ALLEGIANCE**

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**ROLL CALL**

Atherton\_\_\_\_\_ Bruce\_\_\_\_\_ Cooperider\_\_\_\_\_ Krueger\_\_\_\_\_ Paxton\_\_\_\_\_

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**RECOGNITIONS**

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**REPORTS:**

- 1. Superintendent
  - 2. Treasurer
  - 3. Committees
    - Finance
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**WORK SESSION**

1. NEOLA Additions/Revisions – **VOL. 43, NO. 1 POLICIES**

First Reading

- 0100 Definitions (Bylaws)
- 0142.1 Oath (Bylaws)
- 0151 Organizational Meeting (Bylaws)
- 0152 Officers (Bylaws)
- 0155 (Technical Correction) Committees (Bylaws)
- 0163 (Technical Correction) Presiding Officer (Bylaws)
- 0164 Notice of Meetings (Bylaws)

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First Reading (continued)

- 0165 (New) Board Meetings (Bylaws)
- 0165.1 (Rescind) Regular Meetings (Bylaws)
- 0165.2 (Rescind) Special Meetings (Bylaws)
- 0166 (New) Agendas (Bylaws)
- 0167.2 (Renumbered) Executive Session (Bylaws)
- 0167.7 (Renumbered/Revised) Use of Personal Communication Devices (Bylaws)
- 0173 (Rescind) Board Officers (Bylaws)
- 4120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Classified Staff)
- 4121 Criminal History Record Check (Classified Staff)
- 5131 Student Transfers (Students)
- 5136 Personal Communication Devices (Students)
- 5136.01 Electronic Equipment (Students)
- 5200 Attendance (Students)
- 5500 Student Conduct (Students)
- 5780 Student/Parent Rights (Students)
- 6220 Budget Preparation (Finances)
- 6320 Purchasing and Bidding (Finances)
- 6460 Vendor Relations (Finances)
- 7530.01 v2 Board-Owned Technology Resources Used for Communication (Property)
- 7530.02 Staff Use of Personal Communication Devices (Property)
- 7540.03 Student Technology Acceptable Use and Safety (Property)
- 7540.04 Staff Technology Acceptable Use and Safety (Property)
- 7540.09 Artificial Intelligence (“AI”) (Property)
- 8310 Public Records (Operations)
- 9160 Public Attendance at School Events (Relations)

2. NEOLA Additions/Revisions – **VOL. 43, NO. 1 UGG/EDGAR REVISIONS**

First Reading

- 1130 Conflict of Interest (Administration)
  - 3113 Conflict of Interest (Professional Staff)
  - 4113 Conflict of Interest (Classified Staff)
  - 6110 Grant Funds (Finances)
  - 6111 Internal Controls (Finances)
  - 6112 Cash Management of Grants (Finances)
  - 6114 Cost Principles – Spending Federal Funds (Finances)
  - 6325 Procurement – Federal Grants/Funds (Finances)
  - 6550 Travel Payment & Reimbursement/Relocation Costs (Finances)
  - 7310 Disposition of Surplus Property (Property)
  - 7450 Property Inventory (Property)
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November 18, 2024  
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**HEARING OF THE PUBLIC**

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**AGENDA ADJUSTMENTS**

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**OLD BUSINESS**

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**NEW BUSINESS**

- I. It is recommended that the Board waive the reading of and approve the minutes of the October 21, 2024, Regular Meeting.**

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed ____ to ____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

- II. It is recommended that the Board approve the following personnel actions:**

**Certified**

- 2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 6 for the 2024-2025 school year.  
(Item 2A)

**Extra Service/Supplemental**

- 2.2 Approve the following teacher as a Home Instruction Tutor for the 2024-2025 school year. The Superintendent will approve the number of hours and effective dates as needed. Compensation will be at the Home Instruction Tutor’s rate of the NFEA Negotiated Agreement.

Sydney Harrison

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
November 18, 2024  
REGULAR MEETING 6:00 P.M. UTICA ELEMENTARY SCHOOL**

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2.3 Approve the following supplemental positions for the 2024-2025 school year, pending proper certification and background check:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>
Randy Whisner	Baseball Assistant Coach	4	4
Mark Rakoczy	Track Head Coach (Boys)	2	2
Heidi Meek	Track Assistant Coach	4	0

**Non-Degree Substitutes**

2.4 Approve the following as non-degree substitutes for the 2024-2025 school year pending proper certification and background checks:

Emma Kimpel

Motion _____	Second _____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

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**III. *Items pulled out for separate consideration.***

3.1 \_\_\_\_\_

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Motion _____	Second _____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

3.2 \_\_\_\_\_

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Motion _____	Second _____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

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**IV. It is recommended that the Board approve the following financial actions:**

- 4.1 Approve the financial and reconciliation reports for the Month of October 2024.
- 4.2 Approve bills as presented for October 2024 and payment of bills with “Then and Now” certificates.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.
- 4.4 Approve the following appropriation modifications:

**Appropriation Modifications**

	<i>Fund</i>	<i>Original Appropriation</i>	<i>Increase/ Decrease</i>	<i>Total Appropriation</i>
<i>Ohio K-12 Network Connectivity</i>	451	7,200.00	800.00	8,000.00
<i>BWC Safety Grants</i>	499	16,393.22	64,996.00	81,389.22

- 4.5 Approve the five-year forecast as submitted by the Treasurer.

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

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**V. *Items pulled out for separate consideration.***

5.1 \_\_\_\_\_

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Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

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5.2

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

**VI. Other Board Action – It is recommended that the Board:**

- 6.1 Approve the following coaching volunteers for the 2024-2025 school year, pending proper certification and background checks:

Eric Unger	Baseball
Doug Savage	Basketball (Girls)
Carlton (C.J.) Tilley	Bowling
Jessica Lyon	Bowling
James Meek	Track
Alex Ulrich	Weight Room Supervisor
Cameron Drake	Wrestling

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

- 6.2 Approve scheduling the organizational meeting for **January 13, 2025**. The meeting will take place at Utica Senior High School at 6:00 p.m. followed by the regular January meeting.

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

- 6.3 Approve the renewal agreement with New Directions Behavioral Health L.L.C. for the Employee Assistance Program effective January 1, 2025, to December 31, 2025.

(Item 6A)

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A



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6.4 Approve an overnight trip to South Whitley, Indiana, for the Utica High School wrestling team from December 27, 2024, - December 28, 2024.

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed ____ to ____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

6.5 Approve a Memorandum of Understanding with the North Fork Education Association (NFEA), Article 9: Salary and Benefits.

(Item 6B)

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed ____ to ____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

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**BOARD DISCUSSION**

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**HEARING OF THE PUBLIC**

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**VII. It is recommended that the meeting be adjourned.**

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

Time: \_\_\_\_\_

**Special Meeting:** November 19, 2024 (No action will be taken.)

**Location:** North Fork Administrative Office  
312 Maple Avenue  
Utica, OH 43080

**Time:** 1:00 p.m.

**Next Regular Meeting:** December 16, 2024

**Location:** Newton Elementary School  
6645 Mount Vernon Road  
Newark, OH 43055

**Time:** 6:00 p.m.