

The North Fork Board of Education met in **Regular** session on May 15, 2017 at the Utica Elementary School, 367 Church Street, Newark, Ohio 43055.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. James Quinif, Mr. Bernard Snow and Mrs. Lori Stradley.

The meeting was called to order by President Snow at 6:00 p.m.

## **RECOGNITION**

### **2016-2017 Retirees**

Patricia Blake – 25 years at North Fork

Joyce Cherubini – 20 years at North Fork

Libbie Schroer – 32 years at North Fork

## **REPORTS:**

Superintendent's – Mr. Hartley

Treasurer's – Mrs. Mickley

### **Committees**

- Buildings and Grounds – Mr. Snow
- Communications – Mrs. Cooperider – no meeting held
- Finance – Mr. Snow

Legislative Update – Mrs. Stradley

## **WORK SESSION:**

### **1. NEOLA Additions/Revisions**

#### **First Reading**

- 5111.01 Homeless Students (Students)
- 5111.03 Children and Youth in Foster Care (Students)
- 8300 Continuity of Organizational Operations Plan (Operations)
- 8305 Information Security (Operations)
- 8340 Letters of Reference (Operations)

#### **Second Reading**

- 5460.01 Diploma Deferral (Students)

### **2. School Fees**

**Public comment was requested and the following responded:**

- Kris Grigsby – regarding Mr. Bowman’s contract
- Jen McKnight – regarding Mr. Bowman’s contract
- Desiree Drumm – regarding Mr. Bowman’s contract
- Carolyn Clippinger – regarding Mr. Bowman’s contract
- Susan Fairbanks – regarding Mr. Bowman’s contract
- Randy Felumlee – regarding Mr. Bowman’s contract
- Beth Brown – regarding Mr. Bowman’s contract

**AGENDA ADJUSTMENT**

- Add executive session at the end of the agenda and move personnel after executive session.

**OLD BUSINESS**

- none

**2017-05-0042**

Mrs. Cooperider moved, seconded by Mr. Quinif that the Board waive the reading of and approve the minutes of the April 17, 2017 Regular Meeting.

Yea: Mrs. Cooperider, Mr. Quinif, Mrs. Bruce, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0043**

Mrs. Bruce moved, seconded by Mrs. Cooperider that the Board approve and certify the attached list of seniors for graduation on June 4, 2017, providing that all requirements set forth by the North Fork Board of Education and the State Department of Education have been met.

Yea: Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0044**

Mrs. Bruce moved, seconded by Mrs. Stradley that the Board approve the Negotiated Agreement with the negotiated changes between the North Fork Education Association (NFEA) and the North Fork Local School District Board of Education, effective July 1, 2017, through June 30, 2020. A copy of this agreement will be made a part of the minutes.

Yea: Mrs. Bruce, Mrs. Stradley, Mrs. Cooperider, Mr. Quinif, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0045**

Mrs. Stradley moved, seconded by Mr. Quinif, that the Board approve the following financial actions:

- 6.1 Approve the financial reports for the Month of April, 2017--SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report and appropriation adjustments.
- 6.2 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 6.3 Approve the five-year forecast, as submitted by the Treasurer.
- 6.4 Approve the "Certificate of the Total Amount from All Sources Available for Expenditures and Balances," and the FY2016 Appropriation, as presented. These documents will be included as a part of the minutes.
- 6.5 Approve the following insurance rates for Oasis Trust Dental:

CoreSource Insurance for dental monthly composite rate for the period 7/1/17 – 6/30/18:

Single Rate - \$45.53                      Family Rate - \$99.60

- 6.6 Approve the following monthly insurance rates for United HealthCare of Ohio, Inc., for the period July 1, 2017 – June 30, 2018.

<u>Single Rate</u>	<u>Family Rate</u>
\$582.98	\$1,573.86

Yea: Mrs. Stradley, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0046**

Mrs. Bruce moved, seconded by Mrs. Cooperider to approve the following policy revisions/additions/deletions:

5460.01                      Diploma Deferral (Students)

Yea: Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0047**

Mrs. Cooperider moved, seconded by Mr. Quinif to approve the Service Level Agreement with the Licking Area Computer Association for the period of July 1, 2017 through June 30, 2018.

Yea: Mrs. Cooperider, Mr. Quinif, Mrs. Bruce, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0048**

Mr. Quinif moved, seconded by Mrs. Stradley that the Board approve the Service Provider Contract dated May 10, 2017, for Internet Service with Licking Area Computer Association for the period of July 1, 2017 through June 30, 2022.

Yea: Mr. Quinif, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0049**

Mrs. Bruce moved, seconded by Mr. Snow that the Board approve the Service Provider Contract dated May 10, 2017, for Managed Internal Broadband Services with the Licking Area Computer Association for the period July 1, 2017 through June 30, 2022.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0050**

Mrs. Cooperider moved, seconded by Mr. Snow that the Board approved the student fees, as presented, for the 2017-2018 school year:

Newton and Utica Elementary Schools	Utica Middle School	Utica High School
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Yea: Mrs. Cooperider, Mr. Snow, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0051**

Mrs. Bruce moved, seconded by Mrs. Stradley that the Board approve the student handbooks, as presented, for the 2018-2018 school year:

Yea: Mrs. Bruce, Mrs. Stradley, Mrs. Cooperider, Mr. Quinif, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0052**

Mr. Quinif moved, seconded by Mrs. Cooperider that the Board approve the disposal of two (2) buses. (Bus 17-2007; Bus 19 – 2007).

Yea: Mr. Quinif, Mrs. Cooperider, Mrs. Bruce, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0053**

Mrs. Bruce moved, seconded by Mrs. Cooperider that the Board authorize a trip to Orlando, Florida for the Utica Marching Band, including band students in grades 8 – 12. The trip will be over spring break, 2018. Estimated dates are March 24 – 29, 2018. The trip will be at no cost to the Board.

Yea: Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0054**

Mrs. Stradley moved, seconded by Mrs. Cooperider that the Board authorize the offering of a summer school/intervention program for third grade students to meet SB55 Third Grade Reading Intervention requirements.

Yea: Mrs. Stradley, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

**2017-05-0055**

Mrs. Bruce moved, seconded by Mr. Snow that the Board approve an overnight Outdoor Education Program for the seventh grade students at Utica Middle School to be operated at the Heartland Outdoor Environmental Education School in Marengo, Ohio on November 15, 2017 – November 17, 2017.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

Mrs. Cooperider moved, seconded by Mrs. Stradley that the Board go into Executive Session for the purpose of discussing:

The employment of an employee or an official.

Time: 7:07 p.m.

Yea: Mrs. Cooperider, Mrs. Stradley, Mrs. Bruce, Mr. Quinif, Mr. Snow - 5.  
Nay: -0.  
The president ruled the motion carried.

There will be a 5 minute recess prior to executive session.

The Board returned to open session: 8:08 p.m.

**2017-05-0056**

Mrs. Bruce moved, seconded by Mrs. Cooperider to approve the following personnel actions:

**Certified**

- 4.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 10 for the 2016-2017 school year.
- 4.2 Accept a letter of resignation from Aubry Vonck, high school English teacher, effective at the end of the 2016-2017 school year.

**Extra Service/Supplemental**

- 4.3 Approve the following volunteers for the 2016-2017 school year:

Barry Cost	Cher Jackson	Heath Loudermilk
Dixie Homstad	Alice Kanelos	Amy Wright

- 4.4 Employ Susan Fairbanks on an Extra-Service Contract for a summer paint crew, effective June 5, 2017, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$10.00 per hour.
- 4.5 Employ Chris Loney on an Extra-Service Contract for a summer paint crew, effective June 5, 2017, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$10.00 per hour.
- 4.6 Employ Debbie Parker on an Extra-Service Contract for a summer paint crew, effective June 5, 2017, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$10.00 per hour.
- 4.7 Approve the following individual to provide a Summer School Program at Utica Junior High School from June 5 through June 23, 2017; compensation to be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement, payable by timesheet. (\$25.00/hr.)

Jennifer McKnight

- 4.8 Approve Lisa Ritzer to receive a stipend in the amount of \$3,000.00 for the 2017-2018 school year for serving as the Virtual Learning Academy coordinator, per the NFEA Negotiated Agreement.
- 4.9 Approve Stephanie Kimpel to receive a stipend in the amount of \$3,000.00 for the 2017-2018 school year for serving as District Test Coordinator.
- 4.10 Approve the following teachers as Virtual Learning Academy Instructors for the 2017-2018 school year; compensation to be paid per the NFEA Negotiated Agreement.

Jayne Blackstone	Ashley Lange	John Maher	Lisa Ritzer
Kayla Campos	Ted Londot	Teresa McCoy	Josh Spung
Kaitlyn Collingwood			

- 4.11 Approve the following academic supplemental positions for the 2017-2018 school year, pending proper certification and background check:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>
Michael Dean	Marching Band Director	2	4
Michael Dean	Instrumental Music Director	3	4
Carolyn Clippinger	Vocal Music Director	3	4
Kristina Grigsby	Service Learning Advisor	3	1
Susan Fairbanks	Junior Class Advisor	4	2
Carolyn Clippinger	Senior Class Advisor (50%)	4	4
Kristina Grigsby	Senior Class Advisor (50%)	4	4
Carolyn Clippinger	Play Director (50%)	4	4
Kristina Grigsby	Play Director (50%)	4	4
Susan Fairbanks	After School Intervention (HS)	4	3
Laurie Londot	After School Intervention (MS)	4	4
Michelle Williams	After School Intervention (MS)	4	4
Katheryn Robinson	After School Intervention (UE)	4	4
Kimberly Coad	After School Intervention (NE)	4	4
Martha Minnis	After School Intervention (NE)	4	4
Jacqueline Smith	Outdoor Ed Coordinator (50%)	4	4
Christopher Trost	Outdoor Ed Coordinator (50%)	4	2
Stephanie Kimpel	8 <sup>th</sup> Gr Class Trip Coordinator (50%)	4	4
Joshua Spung	8 <sup>th</sup> Gr Class Trip Coordinator (50%)	4	1
Lisa Ritzer	Yearbook Advisor HS (50%)	4	4
Carolyn Clippinger	Musical/Music Director	5	4
Kristina Grigsby	Musical Director	5	4
Stephanie Downes	Math Club Advisor UE	5	2
Kambra Runyon	Science Club Advisor UE	5	1
Mary Schraer	Science Club Advisor NE (50%)	5	2
Nancy Parriott	Science Club Advisor NE (50%)	5	4
William Schultz	Student Gov't Advisor HS	5	2
Erica Rodehaver	Student Gov't Advisor MS (50%)	5	4
Nichole Williams	Student Gov't Advisor MS (50%)	5	4
April Mealick	Student Gov't Advisor NE	5	3
Ashley Lange	Sophomore Class Advisor	6	1
Lillian Buchman	Foreign Language Advisor (50%)	6	3
Kate Lennell	Foreign Language Advisor (50%)	6	1

Brian White	Honor Society Advisor HS	6	4
Theresa Skinner	Honor Society Advisor MS (50%)	6	4
Jacqueline Smith	Honor Society Advisor MS (50%)	6	4
Kaitlyn Collingwood	Marching Band Asst. Director	6	1
Kristina Grigsby	Quiz Bowl Advisor HS	6	4

4.12 Approve the following athletic supplemental positions for the 2017-2018 school year, pending proper certification and background checks:

<b>Name</b>	<b>Position</b>	<b>Level</b>	<b>Step</b>
D. Ted Londot	Football Head Coach	1	4
Cameron Drake	Football Assistant Coach	3	4
Michael Heckman	Football Assistant Coach	3	4
Heath Mullenix	Football Assistant Coach	3	4
Brian Radabaugh	Football Assistant Coach	3	4
Michael Sandman	Football Assistant Coach	3	4
William Tate	Football Assistant Coach	3	4
Howard Hill	Football Volunteer Coach	8	3
Jason Hoar	Football Volunteer Coach	8	4
Wesley Miller	Football Volunteer Coach	8	4
Laurie Londot	Volleyball Head Coach	1	4
Danielle Doup	Volleyball Assistant Coach	3	1
Thalynn Jackson	Volleyball Assistant Coach	3	4
Tamra Londot	Volleyball Assistant Coach	3	2
John Maher	Cross Country Head Coach	2	4
Geannie Hagen Hettema	Cross Country Assistant Coach	4	4
Brad Kittle	Cross Country Assistant Coach	4	1
Jeremy Krausz	Golf Head Coach	2	3
Joseph Bousquet	Golf Assistant Coach	5	3
Stephanie Green	Cheerleader Advisor HS	1	4
Allison Walton	Cheerleader Advisor MS	3	0
M. Michael Garven	Wrestling Head Coach	1	4
Kenneth Poland	Wrestling Assistant Coach	3	2
Mark Rakoczy	Wrestling Assistant Coach	3	4
Brandon Wygle	Wrestling Assistant Coach	3	1
Brian Radabaugh	Boys Basketball Head Coach	1	4
W. Chad Kegler	Boys Basketball Assistant Coach	3	3
Lucas Radabaugh	Boys Basketball Assistant Coach	3	3
Tracy Robinson	Boys Basketball Assistant Coach	3	4
Joshua Sichina	Boys Basketball Assistant Coach	3	4
Jason Hoar	Boys Basketball Volunteer Coach	8	2
Terrence Logue	Girls Basketball Head Coach	1	4
Danielle Doup	Girls Basketball Assistant Coach	3	2
Taylor Dush	Girls Basketball Assistant Coach	3	1
Mark Overton	Girls Basketball Assistant Coach	3	4
Lisa Ritzer	Girls Basketball Assistant Coach	3	3

4.13 Approve Gina Neff, Vocational Education teacher, to be paid in accordance with the Ag Ed 5<sup>th</sup> Quarter grant through the Ohio Department of Education. This grant is for extra service days in July and August of 2016 and June 2017.



**Classified**

- 4.14 Approve the following employees to be included on the Classified Substitute List for the 2016-2017 school year:

Judith Horn

- 4.15 Approve the following employees to be included on the Classified Substitute List for the 2017-2018 school year:

Carol Bigler	Nancy Hall	Janel Lewis	Margaret Slabaugh
Patricia Blake	Daisy Hazlett	Christopher Loney	Diana Smith
Bridgette Booth	Judith Horn	Teri Long	Judith Spence
Faith Bruckelmyer	Krista Hottinger	Jessica Matthews	Vickie Staffan
Joyce Cherubini	Tonya Hufford	Cathy Pattison	Lori Terry
Elizabeth Davis	Jennifer Imbody	Suzanne Radabaugh	Amberlyn Walker
Mary Fogle	Tim Kaiser	Karen Richards	
Rebecca Green	M. Laurene Klick	Virginia Ritchey	

**Administrative**

- 4.16 Approve a three-year contract for Brian Radabaugh as Assistant High School Principal/Activities Director, effective July 1, 2017, through June 30, 2020; compensation to be at the Assistant High School Principal/Activities Director's rate of the Administrative Salary Schedule.

- 4.17 Approve the non-renewal of the contract of Mark Bowman at the end of the 2016-2017 school year.

Yea: Mrs. Bruce, Mrs. Cooperider, Mr. Quinif (All items except 4.17), Mr. Snow (All items except 4.17), Mrs. Stradley (All items except 4.17) - 5.

Nay: -Mr. Quinif item 4.17, Mr. Snow item 4.17, Mrs. Stradley 4.17.

The president ruled the motion carried.

**Superintendent's Report / Instructions:**

- Verify resolution for item 4.17

**Public comment was requested and the following responded:**

- Bethany Swetnam, Janet Coakley, Beth Brown – 3<sup>rd</sup> grade reading guarantee and missing FedEx box of testing materials.
- Rick Thiesen – election buys us some time. Don't waste opportunities.
- Randy Felumlee – clarification of vote.
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Mrs. Cooperider moved, seconded by Mrs. Stradley, that the meeting be adjourned.

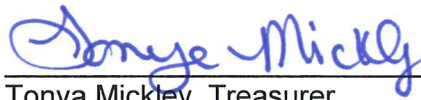
Yea: Mrs. Cooperider, Mrs. Stradley, Mrs. Bruce, Mr. Quinif, Mr. Snow - 5.  
Nay: -0.  
The president ruled the motion carried.

Time: 8:20 p.m.

Next Meeting: June 19, 2017  
Location: Utica Junior High School  
260 Jefferson Street  
Utica, Ohio 43080  
Time: 5:30 p.m. Building Tour  
6:00 p.m. Regular Meeting



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Bernard Snow, President



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Tonya Mickley, Treasurer