

The North Fork Board of Education met in **Regular** session on May 16, 2016 at the Utica Elementary School, 367 Church Street, Utica, Ohio 43080.

The Pledge of Allegiance was led by Mrs. Stradley.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. James Quinif, Mr. Bernard Snow and Mrs. Lori Stradley.

The meeting was called to order by President Stradley at 6:30 p.m.

#### **RECOGNITIONS:**

##### **2015-2016 Retirees**

Anita Caplin – 32 years at North Fork

Sherry Hageman – 14 years at North Fork

##### **2016-05-0028**

Mr. Snow moved, seconded by Mrs. Cooperider that the Board go into Executive Session, pursuant to Ohio Revised Code Section 121.22(G)(1), for the purpose of discussing the dismissal of an employee or official.

Time: 6:32 p.m.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

The Board will now return to open session.

Time: 7:20 p.m.

#### **REPORTS:**

Superintendent's – Mr. Hartley

Treasurer's – Mrs. Mickley – 5 year forecast, Annual Report

##### **Committees'**

- a. Communications – Mrs. Cooperider – Think Tank; Staff Appreciation
- b. Finance – Mr. Snow – monthly reports; Communications project

Legislative Update – Mrs. Bruce/Mr. Hartley – new state superintendent; Transgender declaration by President

**WORK SESSION**

1. NEOLA Additions/Revisions

**First Reading**

- 2460.03 Independent Educational Evaluations (Program)
- 4162 Drug and Alcohol Testing of CDL License Holders (Classified Staff)
- 5112 Entrance Requirements (Students)
- 5200 Attendance (Students)
- 5223 Released Time for Religious Instruction (Program)
- 5320 Immunization (Students)
- 5330.03 Procurement and Use of Asthma Inhalers in Emergency Situations (Students)
- 7300 Disposition of Real Property/Personal Property (Property)
- 9720 Equivalent Education Outside the Schools (Home Schooling) (Relations)

**Second Reading**

- 1130 Conflict of Interest (Administration)
- 3113 Conflict of Interest (Professional Staff)
- 4113 Conflict of Interest (Classified Staff)
- 6110 Grant Funds (Finances)
- 6111 Internal Controls (Finances)
- 6112 Cash Management of Grants (Finances)
- 6114 Cost Principles – Spending Federal Funds (Finances)
- 6116 Time and Effort Reporting (Finances)
- 6325 Procurement – Federal Grants/Funds (Finances)
- 6550 Travel Payment & Reimbursement (Finances)
- 7310 Disposition of Surplus Property (Property)
- 7450 Property Inventory (Property)
- 8500 Food Services (Operations)

**Public comment was requested and the following responded:**

None

**AGENDA ADJUSTMENT**

Item #3.15 – Pull Item

Mr. Snow moved, seconded by Mrs. Bruce that the Board waive the reading of and approve the minutes of the April 18, 2016 Regular Meeting.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2016-05-0029**

Mrs. Cooperider moved, seconded by Mr. Snow to go approve and certify the attached list of seniors for graduation on May 22, 2016, providing that all requirements set forth by the North Fork Board of Education and the State Department of Education have been met.

Yea: Mrs. Cooperider, Mr. Snow, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2016-05-0030**

Mr. Snow moved, seconded by Mr. Quinif that the Board approve the following personnel actions:

**Certified**

- 3.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 11 for the 2015-2016 school year.
- 3.2 Accept a letter of resignation from Mark McClain, high school social studies teacher, effective at the end of the 2015-2016 school year.
- 3.3 Accept a letter of resignation from Melessa Fireovid, junior high math teacher, effective at the end of the 2015-2016 school year.
- 3.4 Approve Christine Breckenridge to be awarded a one-year limited contract for the 2016-2017 school year; compensation to be as per the NFEA Negotiated Agreement.
- 3.5 Approve the employment of Emily Rowley in the position of elementary teacher on a one-year limited contract for the 2016-2017 school year pending proper certification and background checks; compensation to be at Step 5 of the Bachelor's scale of the NFEA Negotiated Agreement. (\$38,219.00)
- 3.6 Approve the employment of Tamra Londot in the position of elementary teacher on a one-year limited contract for the 2016-2017 school year pending proper certification and background checks; compensation to be at Step 2 of the Bachelor's scale of the NFEA Negotiated Agreement. (\$33,818.00)
- 3.7 Approve the employment of Allison Walton in the position of elementary teacher on a one-year limited contract for the 2016-2017 school year pending proper certification and background checks; compensation to be a Step 1 of the Bachelor's scale of the NFEA Negotiated Agreement. (\$32,351.00)

- 3.8 Approve the employment of Brittany McVey in the position of elementary teacher on a one-year limited contract for the 2016-2017 school year pending proper certification and background checks; compensation to be a Step 3 of the Master's scale of the NFEA Negotiated Agreement. (\$39,918.00)
- 3.9 Approve the employment of Julie Grant in the position of high school math teacher on a one-year limited contract for the 2016-2017 school year pending proper certification and background checks; compensation to be a Step 1 of the Bachelor's scale of the NFEA Negotiated Agreement. (\$32,351.00)

**Extra Service/Supplemental**

- 3.10 Approve the following volunteers for the 2015-2016 school year:

Robert Buckenberger                  Brandi Crowe                  Kari Kelly                  Traci Wilson

- 3.11 Accept a letter of resignation from Doug Leaman as Class Trip Coordinator (6<sup>th</sup> Grade, UE) for the 2015-2016 school year.

- 3.12 Approve the following supplemental position for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>	<u>Amount</u>
Teresa McCoy	Class Trip Coordinator (6 <sup>th</sup> Grade UE)	4	0	\$2,041.00

- 3.13 Employ Connie Elliott on an Extra-Service Contract for a summer paint crew, effective June 6, 2016, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$10.00 per hour.

- 3.14 Employ Eric Mitchell on an Extra-Service Contract for a summer paint crew, effective June 6, 2016, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$10.00 per hour.

- 3.15 Pulled

- 3.16 Approve the following individual to provide a Summer School Program at Utica Junior High School from June 6 through June 24, 2016; compensation to be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement, payable by timesheet. (\$25.00/hr.)

Jennifer Fluty

- 3.17 Approve Lisa Ritzer to receive a stipend in the amount of \$3,000.00 for the 2016-2017 school year for serving as the Virtual Learning Academy coordinator, per the NFEA Negotiated Agreement, Article 7, Paragraph III B.
- 3.18 Approve Stephanie Kimpel to receive a stipend in the amount of \$3,000.00 for the 2016-2017 school year for serving as District Test Coordinator.
- 3.19 Approve the following teachers as Virtual Learning Academy Instructors for the 2016-2017 school year; compensation to be paid per the NFEA Negotiated Agreement, Article 7, Paragraph III, A:

Jayne Blackstone	Ted Londot	Mark Rakoczy	Kayla Shomaker
Lillian Buchman	John Maher	Lisa Ritzer	Josh Spung
Marsha Hayden	Teresa McCoy	Mary Schraer	Aubry Vonck

**Classified**

- 3.20 Approve the following employees to be included on the Classified Substitute List for the 2016-2017 school year:

Faith Bruckelmyer	Kenneth E. Hall	Mary L. Klick	Virginia A. Ritchey
Mark L. Clutter	Nancy E. Hall	Janel Lewis	Margaret Slabaugh
Diane M. Collier	Bridgette R. Hatley	Teri L. Long	Diana S. Smith
Elizabeth M. Davis	Daisy J. Hazlett	Jessica D. Matthews	Judith L. Spence
Laura D. Droke	Krista D. Hottinger	Robert T. Moone	Kendall L. Spray
Mary J. Fogle	Tonya S. Hufford	Cathy L. Pattison	Sean Stevens
Rebecca L. Green	Jennifer J. Imbody	Suzanne Radabaugh	Lori T. Terry
		Lisa M. Ramirez George	Amberlyn D. Walker

**Administrative**

- 3.21 Accept a letter of resignation from Randy Nielsen, Utica Elementary Principal, effective the end of the 2015-2016 school year.
- 3.22 Approve Jayme Blackstone in the position of Director of Student Services; compensation to be at Step 7 of the JH Principal & Coord. of District Services scale of the Administrative Salary Schedule. (\$61,247.00)

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2016-05-0031**

Mr. Snow moved, seconded by Mrs. Bruce to approve the following financial actions:

- 5.1 Approve the financial reports for the Month of April, 2016--SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report and appropriation adjustments.
- 5.2 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 5.3 Approve the five-year forecast, as submitted by the Treasurer.
- 5.4 Approve the "Certificate of the Total Amount from All Sources Available for Expenditures and Balances," and the FY2016 Appropriation, as presented. These documents will be included as a part of the minutes.
- 5.5 Approve the following insurance rates for Oasis Trust Dental:

CoreSource Insurance for dental monthly composite rate for the period 7/1/16 – 6/30/17:

Single Rate - \$45.53                  Family Rate - \$99.60

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2016-05-0032**

Mr. Snow moved, seconded by Mrs. Cooperider to approve the adoption of the following policy revisions/additions/deletions:

- 1130 Conflict of Interest (Administration)
- 3113 Conflict of Interest (Professional Staff)
- 4113 Conflict of Interest (Classified Staff)
- 6110 Grant Funds (Finances)
- 6111 Internal Controls (Finances)
- 6112 Cash Management of Grants (Finances)
- 6114 Cost Principles – Spending Federal Funds (Finances)
- 6116 Time and Effort Reporting (Finances)
- 6325 Procurement – Federal Grants/Funds (Finances)
- 6550 Travel Payment & Reimbursement (Finances)
- 7310 Disposition of Surplus Property (Property)
- 7450 Property Inventory (Property)
- 8500 Food Services (Operations)

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.  
Nay: -0.  
The president ruled the motion carried.

**2016-05-0033**

Mr. Snow moved, seconded by Mrs. Bruce to approve the North Fork Local School District to renew its membership with the Ohio High School Athletic Association for the 2016-2017 school year and agree to abide by the rules and regulations set forth by the Ohio High School Athletic Association.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.  
Nay: -0.  
The president ruled the motion carried.

**2016-05-0034**

Mr. Snow moved, seconded by Mrs. Cooperider to approve the Service Level Agreement with the Licking Area Computer Association for the period July 1, 2016 through June 30, 2017.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.  
Nay: -0.  
The president ruled the motion carried.

**2016-05-0035**

Mrs. Bruce moved, seconded by Mr. Snow to approve the Full-Service Vending Agreement with the Pepsi-Cola Bottling Company of Columbus for the period of February 15, 2016 through February 16, 2021. A copy of this agreement will be included as a part of the minutes.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.  
Nay: -0.  
The president ruled the motion carried.

**2016-05-0036**

Mr. Snow moved, seconded by Mr. Quinif to approve the Service Agreement with the Knox Educational Service Center Governing Board for the 2015-2016 school year.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.  
Nay: -0.  
The president ruled the motion carried.

**2016-05-0037**

Mr. Snow moved, seconded by Mrs. Cooperider to approve the proposal submitted by MT Business Technologies Inc. for district copier services at a cost of \$3,135.00 per month, with an approximate savings of \$385.00 per month.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2016-05-0038**

Mr. Snow moved, seconded by Mrs. Cooperider to approve the following resolution:

To AFFIRM the intention of the Board not to reemploy Frances O'Flaherty upon the expiration of her current contract with the Board at the conclusion of the 2015-2016 school year, and to direct the Treasurer to work with legal counsel to prepare a written decision reflecting this resolution for signing by the President of the Board.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**Superintendent's Report / Instructions:**

- Would like an update on the ipad 1-1 initiative

**Public comment was requested and the following responded:**

**Pam Schelh** – Mount Vernon News – requesting clarification

Mr. Snow moved, seconded by Mrs. Cooperider, that the meeting be adjourned.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

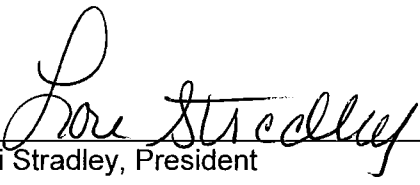
Time: 7:52 p.m.

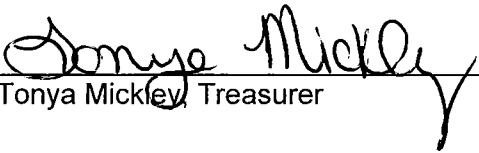
Next Meeting: June 20, 2016

Location: Utica Junior High School  
260 Jefferson Street  
Utica, Ohio 43080

Time:	6:00 p.m.	Public Discussion
	6:30 p.m.	Regular Meeting



  
Lori Stradley, President

  
Tonya Mickley, Treasurer

