

# NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President  
Mr. Bernard L. Snow, Vice President  
Mrs. Barbara Bruce, Member  
Mr. Andy Hollenback, Member  
Mrs. Deb Paxton, Member

Mr. Scott Hartley, Superintendent  
Mrs. Kellie Breehl, Treasurer

Meeting Date: May 18, 2020  
Meeting Time: 6:00 P.M.

**Meeting Location:**  
Utica Senior High School  
260 Jefferson Street  
Utica, Ohio 43080

## 0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle: In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
  1. prohibit public comments that are frivolous, repetitive, and/or harassing;
  2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
  3. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
  4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Revised 6/8/98  
Revised 11/18/02  
Revised 5/17/10  
Revised 11/21/16  
© Neola 2018

R.C. 3313.20

District Administrative Office  
312 Maple Avenue, P.O. Box 497  
Utica, Ohio 43080-0497  
Attn: Board of Education

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
May 18, 2020  
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

---

CALL TO ORDER

TIME: \_\_\_\_\_

---

PLEDGE OF ALLEGIANCE

---

ROLL CALL      Bruce\_\_\_\_\_ Cooperider\_\_\_\_\_ Hollenback\_\_\_\_\_ Paxton\_\_\_\_\_ Snow\_\_\_\_\_

---

RECOGNITIONS

**2019-2020 Retirees**

- Pam Dupler
  - Fred Ford
  - Leslie Marcelain
  - Larry Smith
  - Terry Wohlford
-

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
May 18, 2020  
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

---

**REPORTS:**

1. Superintendent's
  2. Treasurer's
  3. Legislative Update
- 

**WORK SESSION**

---

**HEARING OF THE PUBLIC**

---

**AGENDA ADJUSTMENTS**

---

**OLD BUSINESS**

---

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
May 18, 2020  
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

---

**NEW BUSINESS**

- I. It is recommended that the Board waive the reading of and approve the minutes of the April 20, 2020, Regular Meeting.**

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Hollenback	Y	N	A
		Paxton	Y	N	A
		Snow	Y	N	A

- II. It is recommended that the Board approve and certify the attached list of seniors for graduation on May 31, 2020, providing that all requirements set forth by the North Fork Board of Education and the State Department of Education have been met.**

(Item 2A)

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Hollenback	Y	N	A
		Paxton	Y	N	A
		Snow	Y	N	A

- III. It is recommended that the Board approve the following personnel actions:**

**Certified**

- 3.1 Approve the employment of Madison Russell in the position of Speech-Language Pathologist on a one-year limited contract for the 2020-2021 school year pending proper certification and background checks; compensation to be at Step 10 of the MA scale of the NFEA Negotiated Agreement.**

(Item 3A)

- 3.2 Accept a letter of resignation from Katherine Soko, high school Spanish teacher, effective the end of the 2019-2020 school year.**

(Item 3B)

- 3.3 Approve the employment of Jaime Hale in the position of Gifted Intervention Specialist on a one-year limited contract for the 2020-2021 school year pending proper certification and background checks; compensation to be at Step 20 of the MA+15 scale of the NFEA Negotiated Agreement.**

(Item 3C)

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
May 18, 2020**

**REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

---

- 3.4 Approve the employment of Spencer Kendall in the position of middle school Intervention Specialist on a one-year limited contract for the 2020-2021 school year pending proper certification and background checks; compensation to be at Step 1 of the MA scale of the NFEA Negotiated Agreement.
- 3.5 Approve the employment of Preston Johnston in the position of middle school math teacher on a one-year limited contract for the 2020-2021 school year pending proper certification and background checks; compensation to be at Step 0 of the BA scale of the NFEA Negotiated Agreement.

(Item 3D)

- 3.6 Accept a letter of resignation from Sheldon Hill, high school Intervention Specialist, effective the end of the 2019-2020 school year.

(Item 3E)

**Extra Service/Supplemental**

- 3.7 Employ Deborah Parker on an Extra Service Contract for summer paint crew, effective June 1, 2020, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$12.00 per hour.
- 3.8 Employ Dewey Wilfong on an Extra Service Contract for summer paint crew, effective June 1, 2020, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$12.00 per hour.
- 3.9 Approve Lisa Ritzer to receive a stipend in the amount of \$3,000.00 for the 2020-2021 school year for serving as the Virtual Learning Academy coordinator, per the NFEA Negotiated Agreement

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
May 18, 2020**

**REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

---

- 3.10 Approve the following teachers as Virtual Learning Academy Instructors for the 2020-2021 school year; compensation to be paid per the NFEA Negotiated Agreement.

Jayme Blackstone  
Kayla Campos  
Lisa Earnest  
Abigail Franks

Ashley Lange  
John Maher  
Teresa McCoy

Lisa Ritzer  
Josh Spung  
Julie Zimmerman

- 3.11 Approve the following teachers as Home Instruction Tutors for the 2020-2021 school year. The Superintendent will approve the number of hours and effective dates as needed. Compensation will be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement.

LeighAnne Dickson  
Susan Fairbanks  
Marsha Hayden  
Jennifer McKnight

Brittany McVey  
Judy Miller  
Martha Minnis  
Lori Shomaker

Sabrina Showman  
Jodie Smith  
Leah Swan  
Jamie Taylor  
Nichole Williams

**Classified**

- 3.12 Approve the nonrenewal of Jessica Revercomb, instructional aide, effective the end of the 2019-2020 school year.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

---

**IV. *Items pulled out for separate consideration.***

4.1 \_\_\_\_\_

\_\_\_\_\_

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
May 18, 2020  
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

---

4.2

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

---

**V. It is recommended that the Board approve the following financial actions:**

- 5.1 Approve the financial and reconciliation reports for the Month of April, 2020.
- 5.2 Approve bills as presented for April, 2020, and payment of bills with “Then and Now” certificates.
- 5.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 5.4 Approve the five-year forecast as submitted by the Treasurer
- 5.5 Approve the following monthly insurance rates for United HealthCare of Ohio, Inc. for the period July 1, 2020 – June 30, 2021. These rates reflect a 4% increase.

Single Rate  
\$630.73

Family Rate  
\$1,702.77

- 5.6 Approve the payment of all employees, including all academic and athletic supplemental contracts, for the 2019-2020 school year.



**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
May 18, 2020  
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

---

5.7 Approve refunding the spring pay-to-participate fees for the 2019-2020 school year.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

---

**VI. Items pulled out for separate consideration.**

6.1 \_\_\_\_\_

\_\_\_\_\_

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

6.2 \_\_\_\_\_

\_\_\_\_\_

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

---

**VII. Other Board Action - It is recommended that the Board:**

7.1 Approve the student fees, as presented, for the 2020-2021 school year:

Newton and Utica Elementary Schools

Utica Middle School

Utica High School

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
May 18, 2020  
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

---

- 7.2 Approve the student handbooks, as presented, for the 2020-2021 school year:

Newton and Utica Elementary Schools

Utica Middle School

Utica High School

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

- 7.3 Approve the agreement with the Knox Educational Service Center for the period August 1, 2020, through July 31, 2021.

(Item 7A)

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

- 7.4 Approve the quote from Renaissance for the annual student subscription renewal.

(Item 7B)

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

- 7.5 Approve the quote from Ready Field Solutions LLC for mulch for the elementary playgrounds.

(Item 7C)

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
May 18, 2020**

**REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

---

- 7.6 Approve the contract with ADR & Associates, LTD for engineering and surveying services for Newton Elementary and Utica Elementary parking lots.

(Item 7D)

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed ____ to ____		Hollenback	Y	N	A
		Paxton	Y	N	A
		Snow	Y	N	A

- 7.7 Approve the revised Computer Acceptable Use Agreement.

(Item 7E)

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed ____ to ____		Hollenback	Y	N	A
		Paxton	Y	N	A
		Snow	Y	N	A

- 7.8 Approve the revised Employee Technology Acceptable Use Policy.

(Item 7F)

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed ____ to ____		Hollenback	Y	N	A
		Paxton	Y	N	A
		Snow	Y	N	A

- 7.9 Approve the proposal from BoilerTech for boiler repair due to flooding. This cost will be reimbursed by the insurance company.

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed ____ to ____		Hollenback	Y	N	A
		Paxton	Y	N	A
		Snow	Y	N	A

---

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
May 18, 2020  
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

---

Superintendent's Report / Instructions

---

HEARING OF THE PUBLIC

---

**VIII. It is recommended that the meeting be adjourned.**

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

Time: \_\_\_\_\_

Next Meeting: June 22, 2020

Location: Utica Senior High School  
260 Jefferson Street  
Utica, Ohio 43080

Time: 6:00 p.m. Meeting