

# NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President  
Mr. Andy Hollenback, Vice President  
Mrs. Barbara Bruce, Member  
Dr. Robert Krueger, Member  
Mrs. Lori Stradley, Member

Mr. Scott Hartley, Superintendent  
Mrs. Kellie Breehl, Treasurer

Meeting Date: March 21, 2022  
Meeting Time: 6:00 p.m.

**Meeting Location:**  
Utica Elementary School  
367 Church Street  
Utica, Ohio 43080

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle: In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
  - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
  - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
  - 3. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
  - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Revised 6/8/98  
Revised 11/18/02  
Revised 5/17/10  
Revised 11/21/16  
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R.C. 3313.20

District Administrative Office  
312 Maple Avenue, P.O. Box 497  
Utica, Ohio 43080-0497  
Attn: Board of Education

Please allow two to three weeks to answer your question or email the Redskin Messenger.

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
March 21, 2022  
REGULAR MEETING 6:00 P.M. UTICA ELEMENTARY SCHOOL**

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CALL TO ORDER

TIME: \_\_\_\_\_

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PLEDGE OF ALLEGIANCE

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ROLL CALL

Bruce \_\_\_\_\_ Cooperider \_\_\_\_\_ Hollenback \_\_\_\_\_ Krueger \_\_\_\_\_ Stradley \_\_\_\_\_

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RECOGNITIONS

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**REPORTS:**

1. Superintendent
  2. Treasurer
  3. Committees
    - Buildings & Grounds
    - Communications
    - Finance
  4. Student Liaison
-

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
March 21, 2022  
REGULAR MEETING 6:00 P.M. UTICA ELEMENTARY SCHOOL**

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**WORK SESSION**

1. NEOLA Additions/Revisions

**Second Reading**

|         |   |
|---------|---|
| 1439    | Holidays (Administration) ( <i>REJECT</i> )                     |
| 1616    | Staff Dress and Grooming (Administration) ( <i>REJECT</i> )     |
| 2271    | College Credit Plus Program (Program)                           |
| 2370.01 | Blended Learning (Program)                                      |
| 3216    | Staff Dress and Grooming (Professional Staff) ( <i>REJECT</i> ) |
| 4216    | Staff Dress and Grooming (Classified Staff) ( <i>REJECT</i> )   |
| 4439    | Holidays (Classified Staff) ( <i>REJECT</i> )                   |
| 5511    | Dress and Grooming (Students)                                   |
| 5772    | Weapons (Students)  |
| 6110    | Grant Funds (Finances)  |
| 6114    | Cost Principles – Spending Federal Funds (Finances)             |
| 6325    | Procurement – Federal Grants/Funds (Finances)                   |
| 6423    | Use of Credit Cards (Finances)                                  |
| 7217    | Weapons (Property)  |
| 8500    | Food Service (Operations)                                       |

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**HEARING OF THE PUBLIC**

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**AGENDA ADJUSTMENTS**

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**OLD BUSINESS**

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**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
March 21, 2022**

**REGULAR MEETING 6:00 P.M. UTICA ELEMENTARY SCHOOL**

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**NEW BUSINESS**

**I. It is recommended that the Board go into Executive Session, pursuant to Ohio Revised Code Section 121.22(G)(1), for the purpose of:**

- **Conference with the Board’s attorney to discuss matters which are the subject of pending or imminent court action.**
- **Discussing the employment of an employee or official.**

Time: \_\_\_\_\_

|                             |             |            |       |
|-----------------------------|-------------|------------|-------|
| Motion_____                 | Second_____ | Bruce      | Y N A |
|                             |             | Cooperider | Y N A |
| Carried/Failed ____ to ____ |             | Hollenback | Y N A |
|                             |             | Krueger    | Y N A |
|                             |             | Stradley   | Y N A |

**The Board will now return to open session.**

Time: \_\_\_\_\_

**II. It is recommended that the Board waive the reading of and approve the minutes of the February 14, 2022, Regular Meeting.**

|                             |             |            |       |
|-----------------------------|-------------|------------|-------|
| Motion_____                 | Second_____ | Bruce      | Y N A |
|                             |             | Cooperider | Y N A |
| Carried/Failed ____ to ____ |             | Hollenback | Y N A |
|                             |             | Krueger    | Y N A |
|                             |             | Stradley   | Y N A |

**III. It is recommended that the Board approve the following personnel actions:**

**Certified**

**3.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 9 for the 2021-2022 school year.**

(Item 3A)

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
March 21, 2022  
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- 3.2 Approve an FMLA request for Jodie Smith from March 7, 2022, to May 26, 2022.
- 3.3 Accept a letter of resignation from Martha Minnis, intervention specialist, effective the end of the 2021-2022 school year for the purpose of retirement.

(Item 3B)

- 3.4 Pursuant to the Superintendent's recommendation, assign Mark Bowman to teach Industrial Technology at Utica High School beginning with the 2022-2023 school year on a continuing contract; compensation to be at step 26 of the Master's scale of the NFEA Negotiated Agreement.

**Administrative**

- 3.5 Accept a letter of resignation from Mark Bowman as high school principal effective June 30, 2022.

(Item 3C)

**Non-Degree Substitutes**

- 3.6 Approve the non-degree substitute teacher rate, effective February 1, 2022, through June 30, 2022, at \$90.00 per day.
- 3.7 Approve the following as non-degree substitutes for the 2021-2022 school year pending proper certification and background checks:

Madeline Elfrink    Holly Fahner    Taylor Hopfer    Collin McCullough    Amanda White

**Classified**

- 3.8 Approve the employment of Kim Bonham in the position of transportation permanent substitute effective April 4, 2022, on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 5 of the Transportation T2 scale of the OAPSE Negotiated Agreement.

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3.9 Approve the following employees to be included on the Classified Substitute List for the 2021-2022 school year pending proper background checks:

Kayley White

|                               |             |            |       |
|-------------------------------|-------------|------------|-------|
| Motion_____                   | Second_____ | Bruce      | Y N A |
|                               |             | Cooperider | Y N A |
| Carried/Failed _____ to _____ |             | Hollenback | Y N A |
|                               |             | Krueger    | Y N A |
|                               |             | Stradley   | Y N A |

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IV. *Items pulled out for separate consideration.*

4.1 \_\_\_\_\_  
\_\_\_\_\_

|                               |             |            |       |
|-------------------------------|-------------|------------|-------|
| Motion_____                   | Second_____ | Bruce      | Y N A |
|                               |             | Cooperider | Y N A |
| Carried/Failed _____ to _____ |             | Hollenback | Y N A |
|                               |             | Krueger    | Y N A |
|                               |             | Stradley   | Y N A |

4.2 \_\_\_\_\_  
\_\_\_\_\_

|                               |             |            |       |
|-------------------------------|-------------|------------|-------|
| Motion_____                   | Second_____ | Bruce      | Y N A |
|                               |             | Cooperider | Y N A |
| Carried/Failed _____ to _____ |             | Hollenback | Y N A |
|                               |             | Krueger    | Y N A |
|                               |             | Stradley   | Y N A |

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V. **It is recommended that the Board approve the following financial actions:**

5.1 Approve the financial and reconciliation reports for the Month of February, 2022.

5.2 Approve bills as presented for February 2022, and payment of bills with "Then and Now" certificates.

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5.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.

5.4 Approve the following appropriation modifications:

**Appropriation Modifications**

|   | <i>Original<br/>Appropriation</i> | <i>Increase/<br/>Decrease</i> | <i>Total<br/>Appropriation</i> |
|---|-----------------------------------|-------------------------------|--------------------------------|
| <i>Facilities Maintenance (034)</i>       | <i>160,100.00</i>                 | <i>30,000.00</i>              | <i>190,100.00</i>              |
| <i>IDEA B Federal Grant (516)</i>         | <i>329,325.00</i>                 | <i>85,000.00</i>              | <i>414,325.00</i>              |
| <i>Elem/Secondary School Relief (507)</i> | <i>1,250,000.00</i>               | <i>250,000.00</i>             | <i>1,500,000.00</i>            |

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

|            |   |   |   |
|------------|---|---|---|
| Bruce      | Y | N | A |
| Cooperider | Y | N | A |
| Hollenback | Y | N | A |
| Krueger    | Y | N | A |
| Stradley   | Y | N | A |

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**VI. *Items pulled out for separate consideration.***

6.1 \_\_\_\_\_  
\_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

|            |   |   |   |
|------------|---|---|---|
| Bruce      | Y | N | A |
| Cooperider | Y | N | A |
| Hollenback | Y | N | A |
| Krueger    | Y | N | A |
| Stradley   | Y | N | A |

6.2 \_\_\_\_\_  
\_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

|            |   |   |   |
|------------|---|---|---|
| Bruce      | Y | N | A |
| Cooperider | Y | N | A |
| Hollenback | Y | N | A |
| Krueger    | Y | N | A |
| Stradley   | Y | N | A |

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**VII. Other Board Action – It is recommended that the Board:**

7.1 Approve the adoption of the following policy revisions/additions/deletions:

|         |   |
|---------|---|
| 1439    | Holidays (Administration) ( <i>REJECT</i> )                     |
| 1616    | Staff Dress and Grooming (Administration) ( <i>REJECT</i> )     |
| 2271    | College Credit Plus Program (Program)                           |
| 2370.01 | Blended Learning (Program)                                      |
| 3216    | Staff Dress and Grooming (Professional Staff) ( <i>REJECT</i> ) |
| 4216    | Staff Dress and Grooming (Classified Staff) ( <i>REJECT</i> )   |
| 4439    | Holidays (Classified Staff) ( <i>REJECT</i> )                   |
| 5511    | Dress and Grooming (Students)                                   |
| 5772    | Weapons (Students)  |
| 6110    | Grant Funds (Finances)  |
| 6114    | Cost Principles – Spending Federal Funds (Finances)             |
| 6325    | Procurement – Federal Grants/Funds (Finances)                   |
| 6423    | Use of Credit Cards (Finances)                                  |
| 7217    | Weapons (Property)  |
| 8500    | Food Service (Operations)                                       |

|                               |             |            |       |
|-------------------------------|-------------|------------|-------|
| Motion_____                   | Second_____ | Bruce      | Y N A |
|                               |             | Cooperider | Y N A |
| Carried/Failed _____ to _____ |             | Hollenback | Y N A |
|                               |             | Krueger    | Y N A |
|                               |             | Stradley   | Y N A |

7.2 Authorize the offering of a summer school program for Utica Middle School for students who do not meet the standards for promotion, as set forth in Board Policy 5410. Summer school will be offered only to North Fork Local School District students in grades 6, 7, and 8.

|                               |             |            |       |
|-------------------------------|-------------|------------|-------|
| Motion_____                   | Second_____ | Bruce      | Y N A |
|                               |             | Cooperider | Y N A |
| Carried/Failed _____ to _____ |             | Hollenback | Y N A |
|                               |             | Krueger    | Y N A |
|                               |             | Stradley   | Y N A |

7.3 Approve a renewal agreement with Frontline Solutions for Absence and Substitute Management for the 2022-2023 school year in the amount of \$6,628.75.

|                               |             |            |       |
|-------------------------------|-------------|------------|-------|
| Motion_____                   | Second_____ | Bruce      | Y N A |
|                               |             | Cooperider | Y N A |
| Carried/Failed _____ to _____ |             | Hollenback | Y N A |
|                               |             | Krueger    | Y N A |
|                               |             | Stradley   | Y N A |

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- 7.4 Approve the following volunteers for the 2021-2022 school year:

Samantha Gibbs      Heather Hampshire      Amber Willis

|                               |             |            |       |
|-------------------------------|-------------|------------|-------|
| Motion_____                   | Second_____ | Bruce      | Y N A |
|                               |             | Cooperider | Y N A |
| Carried/Failed _____ to _____ |             | Hollenback | Y N A |
|                               |             | Krueger    | Y N A |
|                               |             | Stradley   | Y N A |

- 7.5 Approve the North Fork Local School District to renew its membership, including paying the required dues, with the Ohio High School Athletic Association for the 2022-2023 school year and agree to abide by the rules and regulations set forth by the Ohio High School Athletic Association.

(Item 7A)

|                               |             |            |       |
|-------------------------------|-------------|------------|-------|
| Motion_____                   | Second_____ | Bruce      | Y N A |
|                               |             | Cooperider | Y N A |
| Carried/Failed _____ to _____ |             | Hollenback | Y N A |
|                               |             | Krueger    | Y N A |
|                               |             | Stradley   | Y N A |

- 7.6 Approve the Technology Support Coordinator position and job description.

(Item 7B)

|                               |             |            |       |
|-------------------------------|-------------|------------|-------|
| Motion_____                   | Second_____ | Bruce      | Y N A |
|                               |             | Cooperider | Y N A |
| Carried/Failed _____ to _____ |             | Hollenback | Y N A |
|                               |             | Krueger    | Y N A |
|                               |             | Stradley   | Y N A |

- 7.7 Approve the student calendar for the 2022-2023, 2023-2024, 2024-2025 school years.

(Item 7C, 7D, 7E)

|                               |             |            |       |
|-------------------------------|-------------|------------|-------|
| Motion_____                   | Second_____ | Bruce      | Y N A |
|                               |             | Cooperider | Y N A |
| Carried/Failed _____ to _____ |             | Hollenback | Y N A |
|                               |             | Krueger    | Y N A |
|                               |             | Stradley   | Y N A |

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NORTH FORK LOCAL SCHOOL DISTRICT  
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- 7.8 Authorize the Board to enter into a base lease of school district land and facilities, and a lease of the same back to the Board of Education of the school district, for the purpose of constructing, improving, furnishing, and equipping school facilities, including without limitation repairing and replacing a portion of the roof of Utica High School; and approving the execution of a base lease and lease-purchase agreement and other documents relating thereto, and approving related matters.

(Item 7F)

|                               |              |            |   |   |   |
|-------------------------------|--------------|------------|---|---|---|
| Motion _____                  | Second _____ | Bruce      | Y | N | A |
|                               |              | Cooperider | Y | N | A |
| Carried/Failed _____ to _____ |              | Hollenback | Y | N | A |
|                               |              | Krueger    | Y | N | A |
|                               |              | Stradley   | Y | N | A |

- 7.9 Approve the following resolution:

**WAIVING COMPETITIVE PROCUREMENT BASED ON URGENT  
NECESSITY AND APPROVING AGREEMENT FOR THE  
UTICA HIGH SCHOOL ROOF REPLACEMENT PROJECT**

The Superintendent recommends that the Board waive competitive bidding based upon an urgent necessity and requests authorization to negotiate an agreement with Duro-Last, Inc. ("Duro-Last") in an amount not to exceed \$1,126,731.03 for the Utica High School Roof Replacement Project (the "Project") and to execute the agreement, on the Board's behalf, upon satisfactory conclusion of negotiations.

**Rationale:**

1. The District has identified a need to replace a portion of the roof at the Utica High School and to perform other associated work.
2. The work for the Project needs to be completed prior to the 2022/2023 school year and within the District's budget so as to not negatively impact the District's educational programs, and to prevent damage to the roof and interior spaces. An agreement for the Project needs to be entered into as soon as possible to allow long lead time materials to be procured, so that the Project can be completed prior to the 2022/2023 school year. Bidding the work will delay Project completion and will likely result in higher costs due to escalation in material prices. This situation presents an urgent necessity to complete the Project and for waiving competitive bidding to contract for the work.
3. Duro-Last is an experienced contractor in the field of the proposed work and provided a proposal in the amount of \$1,126,731.03 to complete the work.
4. The pricing provided in Duro-Last's proposal is competitive pricing as the pricing was developed under Duro-Last's contract with The Interlocal Purchasing System (TIPS).
5. Based upon the information provided above, the Superintendent recommends waiving competitive bidding based upon the urgent necessity exception in R.C. 3313.46.
6. The Superintendent also requests authority to negotiate an agreement with Duro-Last for the Project in an amount not to exceed \$1,126,731.03 and to execute the agreement, on the Board's behalf, upon satisfactory conclusion of negotiations.

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NORTH FORK LOCAL SCHOOL DISTRICT  
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The North Fork Local School District Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in ORC 3313.46, the Board declares an urgent necessity and waives competitive bidding in order to move forward with the Project.
2. The Board authorizes the Superintendent, working with other administrators and legal counsel, to negotiate an agreement with Duro-Last for the Project in an amount not to exceed \$1,126,731.03 and to execute the agreement, on the Board's behalf, upon satisfactory conclusion of negotiations.

|                             |             |            |       |
|-----------------------------|-------------|------------|-------|
| Motion_____                 | Second_____ | Bruce      | Y N A |
|                             |             | Cooperider | Y N A |
| Carried/Failed ____ to ____ |             | Hollenback | Y N A |
|                             |             | Krueger    | Y N A |
|                             |             | Stradley   | Y N A |

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Superintendent's Report / Instructions

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HEARING OF THE PUBLIC

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**VIII. It is recommended that the meeting be adjourned.**

|                             |             |            |       |
|-----------------------------|-------------|------------|-------|
| Motion_____                 | Second_____ | Bruce      | Y N A |
|                             |             | Cooperider | Y N A |
| Carried/Failed ____ to ____ |             | Hollenback | Y N A |
|                             |             | Krueger    | Y N A |
|                             |             | Stradley   | Y N A |

Time: \_\_\_\_\_

Next Meeting: April 18, 2022

Location: Newton Elementary School  
6645 Mount Vernon Road  
Newark, Ohio 43055

Time: 6:00 p.m.