

NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President
Dr. Robert Krueger, Vice President
Mrs. Jordan Atherton, Member
Mrs. Barbara Bruce, Member
Mrs. Debra Paxton, Member

Mr. Scott Hartley, Superintendent
Mrs. Kellie Breehl, Treasurer

Meeting Date: March 17, 2025
Meeting Time: 6:00 P.M.

Meeting Location:

Utica Elementary School
367 Church Street
Utica, Ohio 43080

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration unless extended by the presiding officer.
- E. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
 1. Interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
 2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

Revised 6/8/98
Revised 11/18/02
Revised 5/17/10
Revised 11/21/16
Revised 10/15/18
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District Administrative Office
312 Maple Avenue, P.O. Box 497
Utica, Ohio 43080-0497

Attn: Board of Education

Please allow two to three weeks to answer your question.

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
March 17, 2025
REGULAR MEETING 6:00 P.M. UTICA ELEMENTARY SCHOOL**

CALL TO ORDER

TIME: _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Atherton_____ Bruce_____ Cooperider_____ Krueger_____ Paxton_____

RECOGNITIONS

REPORTS:

1. Superintendent
 2. Treasurer
 3. Committees
 - Buildings & Grounds
 - Finance
-

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WORK SESSION

1. Strategic Planning Presentation
2. NEOLA Additions/Revisions

First Reading

- | | |
|---------|--|
| 0131.1 | Technical Corrections (Bylaws) |
| 0171 | Review of Policy – <i>Rescind</i> (Bylaws) |
| 1422.01 | Drug-Free Workplace – <i>New</i> (Administration) |
| 2260.02 | Single Gender Classes and Activities (Program) |
| 2271 | College Credit Plus Program (Program) |
| 2340 | Field and Other District-Sponsored Trips (Program) |
| 2430.02 | Participation of Community/Stem School Students in Extra-Curricular Activities (Program) |
| 2431 | Interscholastic Athletics (Program) |
| 2460 | Special Education (Program) |
| 2460ODE | ODE Special Education – <i>Rescind</i> (Program) |
| 5113 | Inter-District Open Enrollment (Students) |
| 5120 | Assignment Within District (Students) |
| 5131 | Student Transfers (Students) |
| 5223 | Released Time for Religious Instruction During the School Day (Students) |
| 5330 | Use of Medications (Students) |
| 5350 | Student Health, Well-Being, and Suicide Prevention (Students) |
| 5460 | Graduation Requirements (Students) |
| 5610 | Removal, Suspension, Expulsion, and Permanent Exclusion of Students (Students) |
| 5751 | Parental Status of Students (Students) |
| 5780.01 | Parents' Bill of Rights - <i>New</i> (Students) |
| 6151 | Insufficient Funds Checks (Finances) |
| 7421 | Restrooms, Locker Rooms, Shower Rooms, and Changing Rooms – <i>New</i> (Property) |
| 7440.01 | Video Surveillance and Electronic Monitoring (Property) |
| 8142 | Criminal History Record Check for Contracted School Services (Operations) |
| 8452 | Automated External Defibrillators ("AED") and Cardiopulmonary Resuscitation (Operations) |
| 8500 | Food Services (Operations) |

Second Reading

- | | |
|---------|---------------------------------|
| 5136.01 | Electronic Equipment (Students) |
| 6460 | Vendor Relations (Finances) |

HEARING OF THE PUBLIC

**BOARD OF EDUCATION
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AGENDA ADJUSTMENTS

OLD BUSINESS

NEW BUSINESS

- I. It is recommended that the Board waive the reading of and approve the minutes of the February 10, 2025, Regular Meeting, and the February 26, 2025, Special Meeting.**

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

- II. It is recommended that the Board approve the following personnel actions:**

Certified

- 2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 10 for the 2024-2025 school year.

(Item 2A)

- 2.2 Accept a letter of resignation from Devyn Pettersen, high school Spanish teacher, effective the end of the day on June 11, 2025.

(Item 2B)

- 2.3 Accept a letter of resignation from Linda Heald, elementary teacher, effective the end of the 2024-2025 school year for the purpose of retirement.

(Item 2C)

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- 2.4 Approve the employment of Lauren Gilcrest in the position of high school science teacher on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 4 of the Bachelor's scale of the NFEA Negotiated Agreement.

(Item 2D)

Extra Service/Supplemental

- 2.5 Approve the following supplemental positions for the 2024-2025 school year, pending proper certification and background check:

Name	Position	Level	Step
Deana Bennett	Softball Assistant Coach (50%)	4	4
Kaylee Walker	Softball Assistant Coach	4	0
James Meek	Track Assistant Coach (50%)	4	0
Preston Johnston	Track Assistant Coach (50%)	4	4

- 2.6 Amend the Softball Assistant Coach contract approved for Amber Young on February 10, 2025, for the 2024-2025 school year, from 100% to **50%**.
- 2.7 Accept a letter of resignation from Grace Brubaker, Track Assistant Coach, for the 2024-2025 school year.

(Item 2E)

Classified

- 2.8 Accept a letter of resignation from Jacqueline Burris, head cook at Utica High School, effective the end of the 2024-2025 school year, for the purpose of retirement.
- 2.9 Accept a letter of resignation from Daisy Hazlett, head cook at Utica Middle School, effective the end of the 2024-2025 school year, for the purpose of retirement.

(Item 2F)

(Item 2G)

- 2.10 Approve Stacie Melick as head cook at Utica High School for the 2025-2026 school year; compensation to be at Step 5 of the F3 scale of the OAPSE Negotiated Agreement.

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- 2.11 Approve Kelly Fouts as head cook at Utica Middle School for the 2025-2026 school year; compensation to be at Step 4 of the F3 scale of the OAPSE Negotiated Agreement.
- 2.12 Approve the following employees to be included on the classified substitute list for the 2024-2025 school year:
- Christina Ford Gabriela Palacios
- 2.13 Approve Amber Carr as a Food Service server on a two-year limited contract for the 2025-2026 school year; compensation to be Step 5 of the F-1 scale of the OAPSE Negotiated Agreement. Her last day as a custodian will be the end of the day on May 23, 2025.

Non-Degree Substitutes

- 2.14 Approve the following as a non-degree substitute for the 2024-2025 school year pending proper certification and background checks:
- Laurie Kreager

Administrative

- 2.15 Approve a four-year contract for Anthony Ashbrook as High School Principal, effective July 1, 2025, through June 30, 2029; compensation to be at the High School Principal's rate of the Administrative Salary Schedule.
- 2.16 Approve a three-year contract for Doug Lunsford, Director of Student Services, effective July 1, 2025, through June 30, 2028; compensation to be at the Director of Student Services' rate of the Administrative Salary Schedule.
- 2.17 Approve a three-year contract for Mike Maxwell, Coordinator of District Services, effective July 1, 2025, through June 30, 2028; compensation to be at the Director of Student Services' rate of the Administrative Salary Schedule.
- 2.18 Approve a three-year contract for Dawn Nelson, Food Service Supervisor, effective July 1, 2025, through June 30, 2028; compensation to be at the Food Service Supervisor's rate of the Administrative Salary Schedule.

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- 2.19 Approve a four-year contract for Adam Reynolds, Maintenance Supervisor, effective July 1, 2025, through June 30, 2029; compensation to be at the Maintenance Supervisor's rate of the Administrative Salary Schedule.
- 2.20 Accept a letter of resignation from Michele Gori, Newton Elementary Principal, effective the end of the 2024-2025 school year for the purpose of retirement.

(Item 2H)

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

III. Items pulled out for separate consideration.

3.1 _____

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

3.2 _____

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

IV. It is recommended that the Board approve the following financial actions:

- 4.1 Approve the financial and reconciliation reports for the Month of February 2025.

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- 4.2 Approve bills as presented for February 2025 and payment of bills with "Then and Now" certificates.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.
- 4.4 Approve the following appropriation modifications:

	<u>Fund</u>	<u>Original Appropriation</u>	<u>Increase/ Decrease</u>	<u>Total Appropriation</u>
Tournament Fund	022	-	633.00	633.00
Title III - Lang Instruct for Eng Learn	551	-	124.00	124.00
Title IV	584	50,000.00	(14,000.00)	36,000.00

- 4.5 Approve the FY25 Purpose Statements and Budgets as presented.

Motion_____	Second_____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

V. *Items pulled out for separate consideration.*

5.1 _____

Motion_____	Second_____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

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5.2

Motion_____ Second_____

Carried/Failed _____ to _____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

VI. Other Board Action – It is recommended that the Board:

6.1 Approve the following volunteers for the 2024-2025 school year:

Kelly Balka
Karla Beamer

Amber Butts
Crystal Duda

Kimberly Kohl
Miranda McElroy

Michelle Miller-Lightle
Michelle Roberts

Motion_____ Second_____

Carried/Failed _____ to _____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

6.2 Approve the following volunteer coaches for the 2024-2025 school year pending proper certification:

Miranda McElroy
Jessica Quinif

Softball
Track

Motion_____ Second_____

Carried/Failed _____ to _____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

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- 6.3 Approve the adoption of the following policy revisions/additions/deletions:

5136.01 Electronic Equipment (Students)
6460 Vendor Relations (Finances)

Motion_____	Second_____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

- 6.4 Authorize the offering of a summer school program, if needed, for Utica Middle School students who do not meet the standards for promotion, as set forth in Board Policy 5410. The summer school will be offered only to North Fork Local School District students in grades 6, 7, and 8.

Motion_____	Second_____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

- 6.5 Approve the offering of a summer school program, if needed, for Utica Elementary and Newton Elementary students.

Motion_____	Second_____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

- 6.6 Approve the North Fork Local School District to renew its membership, including paying the required dues, with the Ohio High School Athletic Association for the 2025-2026 school year and agree to abide by the rules and regulations set forth by the Ohio High School Athletic Association.

(Item 6A)

Motion_____	Second_____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

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- 6.7 Approve the renewal subscriptions with Frontline Education for Applicant Tracking and Absence & Substitute Management, effective July 1, 2025 – June 30, 2026.

(Item 6B)

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

- 6.8 Approve the disposal of Bus #4.

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

- 6.9 Approve the JAMF renewal agreement for iPad Cloud management effective May 31, 2025 – May 30, 2026.

(Item 6C)

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

BOARD DISCUSSION

HEARING OF THE PUBLIC

**BOARD OF EDUCATION
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VII. It is recommended that the meeting be adjourned.

Motion_____ Second_____

Carried/Failed _____ to _____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

Time: _____

Special Meeting April 2, 2025 UHS Conference Room 10:00 a.m. (No action will be taken.)

Next Meeting: April 21, 2025

Location: Newton Elementary School
6645 Mount Vernon Road
Newark, OH 43055

Time: 6:00 p.m.