

NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President
Mr. Bernard L. Snow, Vice President
Mrs. Barbara Bruce, Member
Mr. Andy Hollenback, Member
Mrs. Deb Paxton, Member

Mr. Scott Hartley, Superintendent
Mrs. Kellie Breehl, Treasurer

Meeting Date: March 15, 2021
Meeting Time: 6:00 P.M.

Meeting Location:
Utica Elementary School
367 Church Street
Utica, Ohio 43080

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle: In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Revised 6/8/98
Revised 11/18/02
Revised 5/17/10
Revised 11/21/16
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R.C. 3313.20

District Administrative Office
312 Maple Avenue, P.O. Box 497
Utica, Ohio 43080-0497
Attn: Board of Education

Please allow two to three weeks to answer your question or email the Redskin Messenger.

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
March 15, 2021
REGULAR MEETING 6:00 P.M. UTICA ELEMENTARY SCHOOL**

CALL TO ORDER

TIME: _____

PLEDGE OF ALLEGIANCE

ROLL CALL Bruce_____ Cooperider_____ Hollenback_____ Paxton_____ Snow_____

RECOGNITIONS

REPORTS:

1. Superintendent
 2. Treasurer
 3. Committees
 - Buildings and Grounds
 - Communications
 4. Legislative Update
-

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WORK SESSION

1. NEOLA Additions/Revisions

First Reading

| | |
|------|--|
| 1422 | Nondiscrimination and Equal Employment Opportunity (Administration) |
| 1623 | Section 504/ADA Prohibition Against Disability Discrimination in Employment (Administration) |
| 1662 | Anti-Harassment (Administration) |
| 2260 | Nondiscrimination and Access to Equal Educational Opportunity (Program) |
| 3122 | Nondiscrimination and Equal Employment Opportunity (Professional Staff) |
| 3123 | Section 504/ADA Prohibition Against Disability Discrimination in Employment (Professional Staff) |
| 3362 | Anti-Harassment (Professional Staff) |
| 4122 | Nondiscrimination and Equal Employment Opportunity (Classified Staff) |
| 4123 | Section 504/ADA Prohibition Against Disability Discrimination in Employment (Classified Staff) |
| 4362 | Anti-Harassment (Classified Staff) |
| 5517 | Anti-Harassment (Students) |
| 6114 | Cost Principles – Spending Federal Funds (Finances) |
| 6325 | Procurement – Federal Grants/Funds (Finances) |
| 7450 | Property Inventory (Property) |
| 7455 | Accounting System for Capital Fixed Assets (Property) |

2. Athletic Discussion

HEARING OF THE PUBLIC

AGENDA ADJUSTMENTS

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OLD BUSINESS

NEW BUSINESS

- I. **It is recommended that the Board waive the reading of and approve the minutes of the February 8, 2021, Regular Meeting.**

| | | | |
|-------------------------------|-------------|------------|-------|
| Motion_____ | Second_____ | Bruce | Y N A |
| | | Cooperider | Y N A |
| Carried/Failed _____ to _____ | | Hollenback | Y N A |
| | | Paxton | Y N A |
| | | Snow | Y N A |

- II. **It is recommended that the Board approve the following personnel actions:**

Certified

- 2.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 9 for the 2020-2021 school year.
(Item 2A)
- 2.2 Accept a letter of resignation from Julie Davis, middle school science teacher, effective the end of the 2020-2021 school year, for the purpose of retirement.
(Item 2B)
- 2.3 Accept a letter of resignation from Alana Marietta, elementary teacher, effective the end of the 2020-2021 school year, for the purpose of retirement.
(Item 2C)

Extra Service/Supplemental

- 2.4 Amend the Cheerleader Advisor MS contract for Melissa Wray, approved August 12, 2020, from 50% to 100%. (Level 3, Step 0)

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2.5 Amend the Baseball Assistant Coach contract for Tyler Wilson, approved October 19, 2020, from 50% to 100%. (Level 4, Step 4)

2.6 Approve the following supplemental positions for the 2020-2021 school year, pending proper certification and background check:

| <u>Name</u> | <u>Position</u> | <u>Level</u> | <u>Step</u> |
|----------------|--------------------------------|--------------|-------------|
| Tyler Rosshirt | Baseball Assistant Coach (50%) | 4 | 0 |

(Item 2D)

Classified

2.7 Approve the following employees to be included on the Classified Substitute List for the 2020-2021 school year pending proper background checks:

Elizabeth Davis Shannon Hartman

(Items 2E, 2F)

| | | | | | |
|-----------------------------|--------------|------------|---|---|---|
| Motion _____ | Second _____ | Bruce | Y | N | A |
| | | Cooperider | Y | N | A |
| Carried/Failed ____ to ____ | | Hollenback | Y | N | A |
| | | Paxton | Y | N | A |
| | | Snow | Y | N | A |

III. *Items pulled out for separate consideration.*

3.1 _____

| | | | | | |
|-----------------------------|--------------|------------|---|---|---|
| Motion _____ | Second _____ | Bruce | Y | N | A |
| | | Cooperider | Y | N | A |
| Carried/Failed ____ to ____ | | Hollenback | Y | N | A |
| | | Paxton | Y | N | A |
| | | Snow | Y | N | A |

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3.2

| | | | |
|-------------------------------|--------------|------------|-------|
| Motion _____ | Second _____ | Bruce | Y N A |
| | | Cooperider | Y N A |
| Carried/Failed _____ to _____ | | Hollenback | Y N A |
| | | Paxton | Y N A |
| | | Snow | Y N A |

IV. It is recommended that the Board approve the following financial actions:

- 4.1 Approve the financial and reconciliation reports for the Month of February, 2021.
- 4.2 Approve bills as presented for February, 2021, and payment of bills with “Then and Now” certificates.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 4.4 Approve the following appropriation modifications:

Appropriation Modifications

| | <u>Original Appropriation</u> | <u>Increase/ Decrease</u> | <u>Total Appropriation</u> |
|--|-----------------------------------|-------------------------------|--------------------------------|
| Title I Supplemental School Improvement (536) | - | 32,500.00 | 32,500.00 |

- 4.5 Approve the Purpose Statements and Budgets as presented.

| | | | |
|-------------------------------|--------------|------------|-------|
| Motion _____ | Second _____ | Bruce | Y N A |
| | | Cooperider | Y N A |
| Carried/Failed _____ to _____ | | Hollenback | Y N A |
| | | Paxton | Y N A |
| | | Snow | Y N A |

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V. *Items pulled out for separate consideration.*

5.1 _____

| | | | |
|-------------------------------|-------------|------------|-------|
| Motion_____ | Second_____ | Bruce | Y N A |
| | | Cooperider | Y N A |
| Carried/Failed _____ to _____ | | Hollenback | Y N A |
| | | Paxton | Y N A |
| | | Snow | Y N A |

5.2 _____

| | | | |
|-------------------------------|-------------|------------|-------|
| Motion_____ | Second_____ | Bruce | Y N A |
| | | Cooperider | Y N A |
| Carried/Failed _____ to _____ | | Hollenback | Y N A |
| | | Paxton | Y N A |
| | | Snow | Y N A |

VI. **Other Board Action – It is recommended that the Board:**

6.1 Approve the following resolution:

RESOLUTION

AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FROM THE LOWEST RESPONSIBLE BID SUBMITTED FOR THE BILLING PERIOD COMMENCING WITH THE JULY 2022 BILLING CYCLE AND TERMINATING NO LATER THAN THE JUNE 2027 BILLING CYCLE.

WHEREAS, the School District is a member of [META Solutions (f/k/a Metropolitan Educational Council)] (the “Council”), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, the Council is joining with other major school districts and educational purchasing councils to conduct a Request for Proposal for competitive retail electric service commencing with the July 2022 billing cycle and terminating no later than the close of the June 2027 billing cycle, with bids to be submitted for various periods and durations (the “RFP”);

WHEREAS, the RFP will seek a single, fixed-price for all energy charges, excluding capacity charges which shall be passed-through directly to the School District and also will seek alternative pricing for the pass-through of fees associated with the supplier’s cost of compliance with Ohio’s renewable portfolio standards (“RPS”);

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WHEREAS, the RFP calls for an administrative fee of \$0.0003 per kilowatt-hour of electricity used which such fee shall be payable to the School District’s Council and shall be reflected in the CRES purchase price;

WHEREAS, the Council will send or has sent notices to bid on the School District’s electric load to all competitive retail electric service providers licensed to sell power in the state of Ohio and registered with the applicable electric distribution utility;

WHEREAS, the Council will select the lowest responsible bid submitted in response to the RFP, contemplated to be on or before May 1, 2021;

WHEREAS, this School District may review the lowest responsible bid and corresponding term and elect anytime up to the time period as set forth in the RFP, unless extended to a later date as may be allowed under the RFP, to accept the lowest responsible bid with no obligation prior to that time or thereafter if the School District does not sign a Master Supply Agreement with the selected bidder; and

WHEREAS, the Superintendent or the Superintendent’s designee will review the lowest responsible bid and corresponding term when the RFP is concluded and determine whether the lowest responsible bid provides for competitive retail electric service for all of the School District’s electric load that is the result of a public and competitive RFP.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTH FORK LOCAL SCHOOL DISTRICT, COUNTY OF LICKING, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby consent, as a member of the Council, to the conducting of an RFP process by the Council for competitive retail electric service commencing with the July 2022 billing cycle and terminating no later than the close of the June 2027 billing cycle, with bids to be submitted for various periods and durations on such terms and conditions as the Council deems appropriate.

Section 2. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent’s designee to execute a Master Supply Agreement to be prepared by the Council between the School District and the lowest responsible bidder in the RFP so long as the Superintendent or his appointee finds that the price reflects the results of a public and competitive RFP.

Section 3. The Board of Education hereby directs the Treasurer to review the lowest responsible bid once received and the Master Supply Agreement and determine if the School District has sufficient funds to certify this resolution and, if the Treasurer so finds, to certify this resolution.

Motion_____ Second_____

Carried/Failed ____ to ____

Bruce Y N A
Cooperider Y N A
Hollenback Y N A
Paxton Y N A
Snow Y N A

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- 6.2 Approve the following coaching volunteers for the 2020-2021 school year:

Dakota Harper – Baseball Volunteer Coach
Randall Whisner – Baseball Volunteer Coach
Jeremy Yantes – Baseball Volunteer Coach
Olivia Rodeniser – Softball Volunteer Coach
Preston Johnston – Track Volunteer Coach

| | | | | | |
|-------------------------------|-------------|------------|---|---|---|
| Motion_____ | Second_____ | Bruce | Y | N | A |
| | | Cooperider | Y | N | A |
| Carried/Failed _____ to _____ | | Hollenback | Y | N | A |
| | | Paxton | Y | N | A |
| | | Snow | Y | N | A |

- 6.3 Authorize the offering of a summer school program for Utica Middle School for students who do not meet the standards for promotion, as set forth in Board Policy 5410. Summer school will be offered only to North Fork Local School District students in grades 6, 7, and 8.

| | | | | | |
|-------------------------------|-------------|------------|---|---|---|
| Motion_____ | Second_____ | Bruce | Y | N | A |
| | | Cooperider | Y | N | A |
| Carried/Failed _____ to _____ | | Hollenback | Y | N | A |
| | | Paxton | Y | N | A |
| | | Snow | Y | N | A |

- 6.4 Approve a renewal agreement with Frontline Solutions for Absence and Substitute Management for the 2021-2022 school year.

| | | | | | |
|-------------------------------|-------------|------------|---|---|---|
| Motion_____ | Second_____ | Bruce | Y | N | A |
| | | Cooperider | Y | N | A |
| Carried/Failed _____ to _____ | | Hollenback | Y | N | A |
| | | Paxton | Y | N | A |
| | | Snow | Y | N | A |

- 6.5 Approve the Daikin Applied Assured Maintenance Annual Agreement for HVAC maintenance.

| | | | | | |
|-------------------------------|-------------|------------|---|---|---|
| Motion_____ | Second_____ | Bruce | Y | N | A |
| | | Cooperider | Y | N | A |
| Carried/Failed _____ to _____ | | Hollenback | Y | N | A |
| | | Paxton | Y | N | A |
| | | Snow | Y | N | A |

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6.6 Approve the cloud server agreement with Jamf Pro.

| | | | |
|-------------------------------|-------------|------------|-------|
| Motion_____ | Second_____ | Bruce | Y N A |
| | | Cooperider | Y N A |
| Carried/Failed _____ to _____ | | Hollenback | Y N A |
| | | Paxton | Y N A |
| | | Snow | Y N A |

VII. It is recommended that the Board go into Executive Session, pursuant to Ohio Revised Code Section 121.22(G)(1), to discuss matters required to be kept confidential by Federal law or rules or State statutes. No action will be taken after the executive session.

Time: _____

| | | | |
|-------------------------------|-------------|------------|-------|
| Motion_____ | Second_____ | Bruce | Y N A |
| | | Cooperider | Y N A |
| Carried/Failed _____ to _____ | | Hollenback | Y N A |
| | | Paxton | Y N A |
| | | Snow | Y N A |

The Board will now return to open session.

Time: _____

Superintendent's Report / Instructions

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HEARING OF THE PUBLIC

VIII. It is recommended that the meeting be adjourned.

Motion_____ Second_____

Carried/Failed ____ to ____

| | |
|------------|-------|
| Bruce | Y N A |
| Cooperider | Y N A |
| Hollenback | Y N A |
| Paxton | Y N A |
| Snow | Y N A |

Time: _____

Next Meeting: April 19, 2021

Location: Newton Elementary School
6645 Mount Vernon Road
Newark, Ohio 43055

Time: 6:00 p.m.