

NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President
Mr. Bernard L. Snow, Vice President
Mrs. Barbara Bruce, Member
Mr. Andy Hollenback, Member
Mrs. Deb Paxton, Member

Mr. Scott Hartley, Superintendent
Mrs. Kellie Breehl, Treasurer

Meeting Date: June 28, 2021
Meeting Time: 6:00 P.M.

Meeting Location:
Utica Senior High School
260 Jefferson Street
Utica, Ohio 43080

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle: In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Revised 6/8/98
Revised 11/18/02
Revised 5/17/10
Revised 11/21/16
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R.C. 3313.20

District Administrative Office
312 Maple Avenue, P.O. Box 497
Utica, Ohio 43080-0497
Attn: Board of Education

Please allow two to three weeks to answer your question or email the Redskin Messenger.

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 28, 2021
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

CALL TO ORDER

TIME: _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Bruce____ Cooperider____ Hollenback____ Paxton____ Snow____

RECOGNITIONS

REPORTS:

1. Superintendent
 2. Treasurer
 3. Committees
 - Buildings and Grounds
 4. Legislative Update
-

WORK SESSION

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 28, 2021
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

HEARING OF THE PUBLIC

AGENDA ADJUSTMENTS

OLD BUSINESS

NEW BUSINESS

- I. It is recommended that the Board waive the reading of and approve the minutes of the May 17, 2021, Regular Meeting.**

Motion_____ Second_____

Carried/Failed ____ to ____

Bruce	Y N A
Cooperider	Y N A
Hollenback	Y N A
Paxton	Y N A
Snow	Y N A

- II. It is recommended that the Board approve the following personnel actions:**

Certified

- 2.1 Accept a letter of resignation from Rachel Ehret, high school intervention specialist, effective the end of the 2020-2021 school year.

(Item 2A)

BOARD OF EDUCATION
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2.2 Approve the employment of Spencer Kendall in the position of intervention specialist on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 2 of the MA scale of the NFEA Negotiated Agreement.

2.3 Approve the employment of Christina Mahan in the position of art teacher on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 3 of the BA scale of the NFEA Negotiated Agreement.

(Item 2B)

2.4 Approve the employment of Kari Kelley in the position of reading support tutor at Newton Elementary on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 3 of the BA scale of the NFEA Negotiated Agreement.

(Item 2C)

2.5 Approve the employment of Morgan Scheasby in the position of reading support tutor at Utica Elementary on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 0 of the BA scale of the NFEA Negotiated Agreement.

(Item 2D)

2.6 Approve the employment of Derek Morey in the position of physical education teacher on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 0 of the BA scale of the NFEA Negotiated Agreement.

(Item 2E)

2.7 Approve the employment of Ashley Fowler in the position of full-time substitute at Utica Elementary on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 0 of the BA scale of the NFEA Negotiated Agreement.

(Item 2F)

2.8 Approve the employment of Michael Twymon, III in the position of music teacher on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 1 of the BA scale of the NFEA Negotiated Agreement.

(Item 2G)

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
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REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

- 2.9 Approve the employment of Scott Wray in the position of elementary math coach on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 4 of the BA150 scale of the NFEA Negotiated Agreement.

(Item 2H)

- 2.10 Approve the employment of Michelle Burd in the position of high school math teacher on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 10 of the BA150 scale of the NFEA Negotiated Agreement.

(Item 2I)

- 2.11 Approve the employment of Drew Billman in the position of intervention specialist on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 10 of the Masters scale of the NFEA Negotiated Agreement.

(Item 2J)

Extra Service/Supplemental

- 2.12 Approve the following teachers as Virtual Learning Academy Instructors for the 2021-2022 school year; compensation to be paid per the NFEA Negotiated Agreement:

Joshua Sichina Jodie Smith

- 2.13 Approve the following individuals to provide a Summer Enrichment Program at Utica Elementary and Newton Elementary Schools from August 2, 2021 through August 12, 2021; compensation to be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement, payable by timesheet. (\$25.00/hr.)

Brittany Bianco	Stephanie Downes	Teresa McCoy
LeighAnne Dickson	Sabrina Showman	Jodie Smith

- 2.14 Approve Michele Sarnes as an on-bus trainer effective July 1, 2021, through June 30, 2022; compensation to be per the OAPSE Negotiated Agreement.

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REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

- 2.15 Approve the teacher substitute rates, effective July 1, 2021, through June 30, 2022, as follows:

Day-to-Day \$90.00 per day

Long term substitute assignments will be paid in accordance with Board Policy 3120.04, and ORC 3307.381(A).

- 2.16 Approve the substitute rates, effective July 1, 2021, through June 30, 2022, as follows:

Accountant	-	\$15.00 per hour
Aides	-	\$9.50 per hour
Building Services	-	\$12.00 per hour
Maintenance Services	-	\$13.00 per hour
Food Service	-	\$9.50 per hour
Records Clerk	-	\$9.50 per hour
Secretarial	-	\$11.00 per hour
Bus/Van Drivers	-	\$12.50 per hour
Mechanics	-	\$12.50 per hour

Long term substitute assignments will be paid in accordance with Board Policy 4120.

- 2.17 Approve the following supplemental positions for the 2021-2022 school year, pending proper certification and background check:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>
Laura Gilmore	Volleyball Assistant Coach	3	0

Classified

- 2.18 Accept a letter of resignation from Richard Briones, bus driver, effective June 1, 2021.

(Item 2K)

- 2.19 Approve a two-year limited contract for Richard Briones as a Transportation Mechanic for the 2021-2022 school year; compensation to be at Step 8 of the T-3 scale of the OAPSE Negotiated Agreement.

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REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

- 2.20 Approve the following employees to be included on the Classified Substitute List for the 2021-2022 school year:

Mary E. Bebout	M. Laurene Klick	April D. Sesser	Andrew Spaulding
Jaclyn D. Bennett	Patty L. Krueger	Tabitha Sheppard	Sean M. Stevens
Charles Brand	Janel C. Lewis	Margaret E. Slabaugh	Emily Valentine
Elizabeth Davis	Shawn Murrell	Steven E. Smith	Douglas A. Walker
Regina Deskins	Dawn M. Nelson	Judith L. Spence	Dewey R. Wilfong

- 2.21 Accept a letter of resignation from Leigh Anne Dickson, instructional aide, effective the end of the 2020-2021 school year.

(Item 2L)

Administrative

- 2.22 Accept a letter of resignation from Teresa Prewett, School Psychologist, effective the end of the 2020-2021 school year.

(Item 2M)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

III. *Items pulled out for separate consideration.*

3.1 _____

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

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3.2

Motion_____ Second_____

Carried/Failed ____ to ____

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Paxton	Y	N	A
Snow	Y	N	A

IV. It is recommended that the Board approve the following financial actions:

- 4.1 Approve the financial and reconciliation reports for the Month of May, 2021.
- 4.2 Approve bills as presented for May, 2021, and payment of bills with “Then and Now” certificates.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 4.4 Approve the FY2022 Temporary Appropriations as presented.
- (Item 4A)
- 4.5 Approve the FY2021 Final Permanent Appropriations as presented.
- (Item 4B)
- 4.6 Approve the Apple Inc. price quote in the amount of \$70,942.50 for the purchase of iPads, cases, and keyboards.

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- 4.7 Approve the quote for IT consulting services with Information Solutions Group, LLC, for the 2021-2022 school year in the amount of \$7,150.00.
- 4.8 Approve the quote for off-site backup storage with Information Solutions Group, LLC, for the 2021-2022 school year in the amount of \$4,740.00.
- 4.9 Approve liability insurance with Liberty Mutual for the 2021-2022 policy term.
- 4.10 Approve an agreement with Julian & Grube, Inc. to perform agreed upon procedures as required by the Ohio Administrative Code for all Ohio Department of Education (ODE) Medicaid School Program provider agencies for the period July 1, 2021 through June 30, 2023. Each year's cost should not exceed \$1,400.00.
- 4.11 Approve the Elementary and Secondary School Emergency Relief Fund budget as presented.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

V. *Items pulled out for separate consideration.*

5.1 _____

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

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5.2

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

VI. Other Board Action – It is recommended that the Board:

- 6.1 Approve the drug testing agreement with Great Lakes Biomedical, beginning July 1, 2021 and ending on June 30, 2022 not to exceed \$5,000.00 per school year.

(Item 6A)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.2 Approve an overnight trip to FFA Camp Muskingum in Carrollton, Ohio, for the Utica FFA from July 12 – July 16, 2021. This trip is at no cost to the board.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.3 Approve an overnight trip to the National FFA Convention in Indianapolis, Indiana for FFA students from October 26, 2021 through October 30, 2021. This trip is at no cost to the board.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

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- 6.4 Approve an overnight trip for the sixth-grade students at Utica Middle School to Chicago, IL from May 23, 2022 – May 26, 2022. This trip is at no cost to the board.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.5 Approve the revised student fees for Utica and Newton Elementary Schools.

(Item 6B)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.6 Approve paying all transportation costs for all student activities for the 2021-2022 school year.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.7 Waive all student participation and student activity fees for the 2021-2022 school year.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

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6.8 Waive all student academic fees for the 2021-2022 school year.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

6.9 Approve the quote from Renaissance for the annual student subscription renewal.

(Item 6C)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

6.10 Approve LAW General Contracting, Inc. to complete the paving at Newton Elementary School at a cost of \$149,214.21.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

6.11 Approve LAW General Contracting, Inc. to complete the additional Alternate 1 paving improvements, an additional drive for a new south entrance, at Newton Elementary School at a cost of \$50,598.45.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
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REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

- 6.12 Approve LAW General Contracting, Inc. to complete the additional Alternate 2 paving improvements, additional parking in front of the school, at Newton Elementary School at a cost of \$42,243.25.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.13 Approve the quote from Advanced Business Communications, Inc. to replace the bell system and P A system at Utica Elementary School at a cost of \$31,458.90.

(Item 6D)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.14 Approve the quote from Advanced Business Communications, Inc. to replace the bell system and P A system at Newton Elementary School at a cost of \$31,458.90.

(Item 6E)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.15 Approve the Service Level Agreement with the Licking Area Computer Association (LACA) for the period July 1, 2021 through June 30, 2022.

(Item 6F)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
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6.16 Approve the following coaching volunteers for the 2021-2022 school year:

Eric Unger Football Volunteer Coach

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

6.17 Approve an overnight trip for the eighth-grade students at Utica Middle School to Gettysburg, PA and Washington, D. C. from May 23, 2022 – May 26, 2022. This trip is at no cost to the board.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

6.18 Authorize the Treasurer to advertise the sale of, and receive offers for, three (3) out of service school buses at \$1000.00, or best offer, per bus.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

6.19 Approve the Dean of Students position and job description.

(Item 6G)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 28, 2021**

REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

- 6.20 Approve the purchase of one 72 passenger bus at a cost of \$90,111.00, and one 24 passenger bus with a lift at a cost of \$69,165.00, from Rush Truck Centers of Ohio.

Motion_____ Second_____

Carried/Failed ____ to ____

Bruce	Y N A
Cooperider	Y N A
Hollenback	Y N A
Paxton	Y N A
Snow	Y N A

Superintendent's Report / Instructions

HEARING OF THE PUBLIC

VII. It is recommended that the meeting be adjourned.

Motion_____ Second_____

Carried/Failed ____ to ____

Bruce	Y N A
Cooperider	Y N A
Hollenback	Y N A
Paxton	Y N A
Snow	Y N A

Time: _____

Next Meeting: July 19, 2021

Location Utica Elementary School
367 Church Street
Utica, Ohio 43080

Time: 6:00 p.m.