

NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President
Mr. Andy Hollenback, Vice President
Mrs. Barbara Bruce, Member
Dr. Robert Krueger, Member
Mrs. Lori Stradley, Member

Mr. Scott Hartley, Superintendent
Mrs. Kellie Breehl, Treasurer

Meeting Date: June 26, 2023
Meeting Time: 6:00 p.m.

Meeting Location:
Utica Senior High School
260 Jefferson Street
Utica, Ohio 43080

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle: In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Revised 6/8/98
Revised 11/18/02
Revised 5/17/10
Revised 11/21/16
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R.C. 3313.20

District Administrative Office
312 Maple Avenue, P.O. Box 497
Utica, Ohio 43080-0497
Attn: Board of Education

Please allow two to three weeks to answer your question or email the Redskin Messenger.

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 26, 2023
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

CALL TO ORDER

TIME: _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Bruce _____ Cooperider _____ Hollenback _____ Krueger _____ Stradley _____

RECOGNITIONS

REPORTS:

1. Superintendent
 2. Treasurer
-

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 26, 2023
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

WORK SESSION

- Transportation
- **NEOLA Additions/Revisions**

First Reading

- 0164 Notice of Meetings (Bylaws)
 - 5460 Graduation Requirements (Students)
-

HEARING OF THE PUBLIC

AGENDA ADJUSTMENTS

OLD BUSINESS

NEW BUSINESS

- I. It is recommended that the Board waive the reading of and approve the minutes of the May 15, 2023, Regular Meeting.**

Motion _____ Second _____

Carried/Failed ____ to ____

Bruce	Y N A
Cooperider	Y N A
Hollenback	Y N A
Krueger	Y N A
Stradley	Y N A

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 26, 2023
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

II. It is recommended that the Board approve the following personnel actions:

Certified

- 2.1 Rescind the one-year limited contract approved on April 17, 2023, for Howard Hill and award him a continuing contract for the 2023-2024 school year; compensation to be as per the NFEA Negotiated Agreement.
- 2.2 Accept a letter of resignation from Brittany McVey, middle school dean of students, effective at the end of the 2022-2023 school year.
- (Item 2A)
- 2.3 Approve the employment of Chad Bostic in the position of middle school - high school agricultural science teacher on a one-year limited contract for the 2023-2024 school year pending proper certification and background checks; compensation to be at Step 0 of the Bachelor's scale of the NFEA Negotiated Agreement.
- (Item 2B)
- 2.4 Approve the employment of Carly Sumption in the position of middle school ELA teacher on a one-year limited contract for the 2023-2024 school year pending proper certification and background checks; compensation to be at Step 1 of the Bachelor's scale of the NFEA Negotiated Agreement.
- (Item 2C)
- 2.5 Approve the employment of Melinda Gale in the position of high school math teacher on a one-year limited contract for the 2023-2024 school year pending proper certification and background checks; compensation to be at Step 7 of the Master's scale of the NFEA Negotiated Agreement.
- (Item 2D)
- 2.6 Approve the employment of Cara Brill in the position of an elementary teacher on a one-year limited contract for the 2023-2024 school year pending proper certification and background checks; compensation to be at Step 5 of the Bachelor with 150 scale of the NFEA Negotiated Agreement.
- (Item 2E)
- 2.7 Accept a letter of resignation from Cara Huizinga, middle school/high school counselor, effective at the end of the 2022-2023 school year.
- (Item 2F)

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 26, 2023
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

- 2.8 Approve the employment of Dinah Rice in the position of middle school - high school counselor on a one-year limited contract for the 2023-2024 school year pending proper certification and background checks; compensation to be at Step 5 of the Master's scale of the NFEA Negotiated Agreement.

(Item 2G)

Extra Service/Supplemental

- 2.9 Approve the following staff members to be compensated for additional work with student special education services, if applicable; compensation to be as per the NFEA Negotiated Agreement and payable by an approved timesheet. (\$25.00/hr.)

Leigh Anne Dixon Chandra Gardner Natalie Miller Cara Morrison

- 2.10 Approve the non-degree substitute teacher rate, effective July 1, 2023, through June 30, 2024, as follows:

Day-to-Day \$90.00 per day

- 2.11 Approve Michele Sarnes as an on-bus trainer effective July 1, 2023, through June 30, 2024; compensation to be per the OAPSE Negotiated Agreement.

- 2.12 Accept a letter of resignation from James Robinson, Football Assistant Coach, effective for the 2023-2024 school year.

(Item 2H)

- 2.13 Approve the following supplemental positions for the 2023-2024 school year, pending proper certification and background check:

Name	Position	Level	Step
Eric Steele	Basketball (Girls) Assistant Coach	3	4
Quincie Ellis	Cheerleading Advisor MS	3	0
Mark Weber	Football Assistant Coach (50%)	3	4
Susan Fairbanks	After School Intervention HS	4	4
Josh Sichina	After School Intervention HS	4	4
Tristan Nicol	Foreign Language Advisor	6	1
Ashley Lange	Freshman Class Advisor	6	4
Carolyn Clippinger	Honor Society Advisor – HS	6	2
Michael Dean	Instrumental Music Director	3	4
Drew Billman	Junior Class Advisor (50%)	4	2
Melinda Gale	Junior Class Advisor (50%)	4	4

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 26, 2023
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

(Continued)	Name	Position	Level	Step
	Margaret McCullough	Majorette/Flag Corps Advisor	5	2
	Michael Twymon	Marching Band Assistant Director	6	1
	Michael Dean	Marching Band Director	2	4
	Carolyn Clippinger	Musical/Music Director	5	4
	Carolyn Clippinger	Play Director (50%)	4	4
	Jodie Smith	Quiz Bowl Advisor – HS	6	0
	Carolyn Clippinger	Senior Class Advisor (50%)	4	4
	Susan Fairbanks	Senior Class Advisor (50%)	4	0
	Carolyn Clippinger	Service Learning Advisor	3	1
	Susan Fairbanks	Service Learning Advisor (50%)	3	0
	Mark Weber	Service Learning Advisor (50%)	3	0
	Jamie Taylor	Sophomore Class Advisor	6	2
	Jennifer McKnight	Student Government Advisor – HS	5	1
	Carolyn Clippinger	Vocal Music Director	3	4
	Jamie Taylor	Yearbook Advisor – HS (50%)	4	0
	Julie Zimmerman	Yearbook Advisor – HS (50%)	4	1

- 2.14 Approve Josh Sichina to be compensated for summer intervention services for students needing to meet graduation requirements; compensation is to be paid from the Title I SSI grant funds and payable by an approved timesheet.

Classified

- 2.15 Approve Amber Carr being awarded a two-year contract for the 2023-2024 school year; compensation to be as per the OAPSE Negotiated Agreement.
- 2.16 Approve an FMLA leave request for Judy Williams effective May 22, 2023, to June 12, 2023.
- 2.17 Approve the following employees to be included on the classified substitute list for the 2023-2024 school year:

Lisa Balka	Karen Frazier	Deborah Parker	Judith Spence
Edward Bolen	Krista Hottinger	Jenna Richards	Emily Trick
Charles Brand	Donna Kern	Kandy Rodgers	Kayley White
Hettie Burress	Patty Krueger	Jean Samberson	Dewey Wilfong
Patricia Claggett	Andrea Lambert	Margaret Slabaugh	
Elizabeth Davis	David Morris	Diana Smith	

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 26, 2023
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

2.18 Approve the employment of Rebecca Hamilton in the position of food service server on a one-year limited contract for the 2023-2024 school year pending proper certification and background checks; compensation to be at Step 4 of the F-1 scale of the OAPSE Negotiated Agreement.

2.19 Approve the employment of Tamatha Lamp in the position of paraprofessional aide on a one-year limited contract for the 2023-2024 school year pending proper certification and background checks; compensation to be a Step 3 of the A-3 scale of the OAPSE Negotiated Agreement.

(Item 2I)

2.20 Approve the employment of Sarah Phillips in the position of instructional aide on a one-year limited contract for the 2023-2024 school year pending proper certification and background checks; compensation to be a Step 0 of the A-1 scale of the OAPSE Negotiated Agreement.

(Item 2J)

2.21 Approve the substitute rates, effective July 1, 2023, through June 30, 2024, as follows:

Building Services	\$15.01	Instructional Aide	\$11.01
Cashier/Cook	\$11.01	Paraprofessional	\$12.14
Driver W/O CDL	\$14.43	Records Clerk	\$12.14
Driver W/ CDL	\$15.21	Secretary	\$13.29
Groundskeeper	\$17.34	Transportation Aide	\$11.01
Head Cook	\$12.28	Vehicle Mechanic	\$15.17
Head Maintenance	\$17.34		

Long-term substitute assignments will be paid in accordance with Board Policy 4120.

Administrative

2.22 Approve the employment of Denver Fowler in the position of middle school principal, on a three-year limited contract effective July 1, 2023, through June 30, 2026; compensation to be at step 15 of the MS Principal scale of the Administrative Salary Schedule.

(Item 2K)

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 26, 2023
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

Non-Degree Substitutes

2.23 Approve the following as non-degree substitutes for the 2023-2024 school year pending proper certification and background checks:

Amy Brown	Taylor Hopfer	Collin McCullough	Amanda White
Kelly Harper	Travis Lester	Brittany Straley	
Caleb Hartz	Theresa Magers	Emily Trick	

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

III. *Items pulled out for separate consideration.*

3.1 _____

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

3.2 _____

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

IV. It is recommended that the Board approve the following financial actions:

4.1 Approve the financial and reconciliation reports for the Month of May 2023.

4.2 Approve bills as presented for May 2023 and payment of bills with “Then and Now” certificates.

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 26, 2023
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.
- 4.4 Approve the FY2023 Final Appropriations as presented.
- 4.5 Approve the FY2024 Temporary Appropriations as presented.
- 4.6 Approve the IT consulting services quote from Information Solutions Group, LLC, for the 2023-2024 school year.
- 4.7 Approve the renewal with Frontline Education for Absence & Substitute Management in the amount of \$7,125.91, and Applicant Tracking in the amount of \$3,350.42 for a total of \$10,476.33.
- 4.8 Approve the liability insurance with Liberty Mutual for the 2023-2024 policy term.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

V. *Items pulled out for separate consideration.*

5.1 _____

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

5.2 _____

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 26, 2023
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

VI. Other Board Action – It is recommended that the Board:

6.1 Approve the following volunteer coaches for the 2023-2024 school year:

Nathan Godsell Volleyball Volunteer Coach and Basketball (Boys) Volunteer Coach

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

6.2 Approve the drug testing agreement with Great Lakes Biomedical, beginning July 1, 2023, through June 30, 2024, not to exceed \$5,000.00 per school year.

(Item 6A)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

6.3 Approve the SafeRoutz Software annual subscription in the amount of \$4,788.00.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

6.4 Approve Law General Contracting for Utica Elementary sidewalk panel and catch basin replacement.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 26, 2023
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

6.5 Approve Law General Contracting for Utica Elementary asphalt crack fill and seal coating.

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

6.6 Approve Law General Contracting for Newton and Utica Elementary playground crack fill, seal coating, and striping.

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

6.7 Approve Ready Field Solutions for materials, delivery, installation, and the cleanup to mulch Newton and Utica Elementary playgrounds.

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

6.8 Approve TK Elevator Corporation to repair the Utica Middle School/High School elevator.

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

6.9 Approve Elitaire to replace the Newton Elementary chiller pressure tank.

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 26, 2023
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

6.10 Approve the benefits package for administrators, supervisors, and administrative personnel effective July 1, 2023, through June 30, 2026.

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

6.11 Approve the quote from Renaissance for Renaissance-EduClimber software.

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

6.12 Approve the 3-year HVAC technical support agreement with the K-Company.

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

6.13 Approve the *RESOLUTION DECLARING NECESSITY OF BOND ISSUE AND TO SUBMIT THE QUESTION OF SUCH BOND ISSUE TO THE ELECTORS:*

(Available Monday night.)

Motion_____	Second_____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 26, 2023
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

Superintendent's Report / Instructions

HEARING OF THE PUBLIC

VII. It is recommended that the meeting be adjourned.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

Time: _____

Next Meeting: July 17, 2023

Location: Utica Elementary School
367 Church Street
Utica, Ohio 43080

Time: 6:00 p.m.