

The North Fork Board of Education met in **Regular** session on Monday, July 15, 2019, at Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. James Quinif, and Mr. Bernard Snow, Mrs. Lori Stradley.

The meeting was called to order by President Cooperider at 6:00 p.m.

#### **RECOGNITIONS**

- None

#### **REPORTS:**

1. **Superintendent's:**
  - a. Update on returning of staff, buildings being ready
  - b. Redesign of the website
  - c. Personnel
2. **Treasurer's:**
  - a. FY19 resulted in no deficit spending
  - b. SB171
  - c. BWC Rebate
  - d. Van Purchase
  - e. iPad purchase update
  - f. Senate Finance Committee change in budget
3. **Legislative Update: Mr. Quinif**
  - a. State Budget vote will be July 17, 2019; if not approved there will be a vote on an extension.

#### **WORK SESSION**

- None

#### **HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- None

#### **AGENDA ADJUSTMENTS:**

- None

#### **OLD BUSINESS**

- None

**2019-07-0072**

Mrs. Bruce moved, seconded by Mr. Snow, to waive the reading of and approve the minutes of the June 17, 2019, Regular Meeting.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5

Nay: - 0

The president ruled the motion carried.

**2019-07-0073**

Mr. Snow moved, seconded by Mr. Quinif, that the Board approve the following personnel actions:

**Certified**

- 2.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 1 for the 2019-2020 school year.
- 2.2 Accept a letter of resignation from Hannah Broseus, elementary teacher, effective the end of the 2018-2019 school year.
- 2.3 Accept a letter of resignation from Brian White, high school math teacher, effective the end of the 2018-2019 school year.
- 2.4 Approve the employment of Chandra Gardner in the position of elementary teacher on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at Step 6 of the MA +15 scale of the NFEA Negotiated Agreement.
- 2.5 Approve the employment of Bethany Watson in the position of middle school science teacher on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at Step 1 of the BA scale of the NFEA Negotiated Agreement.
- 2.6 Approve the employment of Cassidy Rexrode in the position of middle school math teacher on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at Step 4 of the BA150 scale of the NFEA Negotiated Agreement.
- 2.7 Approve the employment of Jennifer Trost in the position of high school computer science teacher on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at Step 0 of the BA150 scale of the NFEA Negotiated Agreement.
- 2.8 Accept a letter of resignation from Andrea Minnich, middle school intervention specialist, effective the end of the 2018-2019 school year.

**Extra Service/Supplemental**

- 2.9 Accept a letter of resignation from Chris Trost, Outdoor Education Coordinator (Seventh Grade) (50%) effective immediately.
- 2.10 Amend the supplemental contract issued to Mark Rakoczy, approved April 15, 2019, for Football Assistant Coach from 100% to 50%.
- 2.11 Approve the following supplemental positions for the 2019-2020 school year:

<b>Name</b>	<b>Position</b>	<b>Level</b>	<b>Step</b>
Theresa Skinner	Outdoor Education Coordinator 7 <sup>th</sup> Grade (50%)	4	4
Brian Dixon	Class Trip Coordinator 8 <sup>th</sup> Grade (50%)	4	1
Ashley Lange	Class Advisor (Freshmen)	6	3
Abigail Franks	Yearbook Advisor HS (50%)	4	0
Kaytlin Hall	Cheerleader Assistant Advisor - HS	4	2
Don Carter	Baseball Assistant Coach	4	4
Joshua Sichina	Softball Head Coach	1	3
Cameron Drake	Softball Assistant Coach	4	4
Anthony Hoover	Softball Assistant Coach	4	1
Zachary Holland	Track Head Coach	1	4
Brian Bemiller	Track Assistant Coach	4	1
Jeffrey Davis	Track Assistant Coach	4	3
Eric Luckey	Track Assistant Coach	4	4
McKenzie Reid	Track Assistant Coach	4	4

- 2.12 Approve the following teachers as Virtual Learning Academy Instructors for the 2019 2020 school year; compensation to be paid per the NFEA Negotiated Agreement.

Abigail Franks

**Classified**

- 2.13 Approve the employment of Sylina Elliotte in the position of custodian on a one-year limited contract, effective July 1, 2019, pending proper certification and background checks; compensation to be at Step 3 of the B-1 scale of the OAPSE Negotiated Agreement.
- 2.14 Approve the employment of James Wilfong in the position of custodian on a one-year limited contract, effective July 29, 2019, pending proper certification and background checks; compensation to be at Step 2 of the B-1 scale of the OAPSE Negotiated Agreement.

- 2.15 Accept a letter of resignation from Maralou Lyons, paraprofessional aide, effective the end of the 2018-2019 school year, for the purpose of retirement.
- 2.16 Approve the employment of Melissa Woodard in the position of Instructional Aide on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at step 10 of the Instructional Aide A-1 scale of the OAPSE Negotiated Agreement.
- 2.17 Approve the employment of Shawn Sapp in the position of Instructional Aide on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at step 1 of the Instructional Aide A-1 scale of the OAPSE Negotiated Agreement.
- 2.18 Approve the employment of Spencer Kendall in the position of Instructional Aide on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at step 1 of the Instructional Aide A-1 scale of the OAPSE Negotiated Agreement.
- 2.19 Approve the following employees to be included on the Classified Substitute List for the 2019-2020 school year:

Shawn Murrell

**Administrative**

- 2.20 Accept a letter of resignation from BreAnn Halcomb, EMIS Coordinator, effective the end of the day June 28, 2019.
- 2.21 Approve Jolene Miller to receive a stipend in the amount of \$10,000.00 for the 2019-2020 school year for serving as EMIS Coordinator.
- 2.22 Accept a letter of resignation from Marcia Rutherford, Utica Middle School Principal, effective the end of the 2018-2019 school year.
- 2.23 Approve the employment of Shawn Wilhelm in the position of Middle School Principal on a three-year contract effective July 19, 2019 through June 30, 2022. Compensation will be at step 11 of the MS Principal's rate of the Administrative Salary Schedule.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5

Nay: - 0

The president ruled the motion carried.

**2019-07-0074**

Mrs. Stradley moved, seconded by Mr. Snow, that the Board approve the following financial actions:

- 4.1 Approve the financial and reconciliation reports for the Month of June, 2019.

- 4.2 Approve bills as presented for June, 2019, and payment of bills with “Then and Now” certificates.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 4.4 Approve an update to the Apple, Inc. quote approved June 17, 2019, to include the 3-Year AppleCare Warranty.
- 4.5 Approve the purchase of a 2019 Ford transit van from Mathews Ford at a cost of \$28,084.50.

Yea: Mrs. Stradley, Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5

Nay: - 0

The president ruled the motion carried.

#### **2019-07-0075**

- 6.1 Mrs. Bruce moved, seconded by Mr. Quinif, to approve the attached volunteer list for the 2019-2020 school year; this list will be included as a part of the minutes.

Yea: Mrs. Bruce, Mr. Quinif, Mrs. Cooperider, Mr. Snow, Mrs. Stradley - 5

Nay: - 0

The president ruled the motion carried.

#### **2019-07-0076**

- 6.2 Mr. Snow moved, seconded by Mrs. Stradley, to approve the following coaching volunteers for the 2019-2020 school year:

Bonnie Ramseyer – Softball Volunteer Coach

Michael Sandman – Football Volunteer Coach

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5

Nay: - 0

The president ruled the motion carried.

#### **2019-07-0077**

- 6.3 Mr. Snow moved, seconded by Mrs. Stradley to approve the resolution selecting BSHM Architects to serve as architect for pre-bond issue planning and programming services for the new middle school and authorizing agreement for services:

The Superintendent recommends BSHM Architects, Inc. as the most qualified firm to serve as the Board's architect for planning and programming services in preparation for a co-funded Classroom Facilities Assistance Program (CFAP) project to design and construct a new middle school and requests authority to enter into an agreement with BSHM for these services.

**Rationale:**

1. The Ohio Revised Code outlines a qualifications-based selection process in ORC Sections 153.65 through .71, which is required to be followed by public entities when professional design services are needed.
2. The Board requires the services of an architect to provide planning and programming services in preparation for a bond issue to fund a new middle school that will be designed and constructed in partnership with the State as a co-funded CFAP project.
3. On behalf of the Board, a request for qualifications for professional design services was issued to solicit qualifications from qualified firms to serve as the architect for planning and programming services; on co-funded projects, the architect for the project is co-selected with the State after State and local funds are secured for the project.
4. Three (3) firms were interviewed, and BSHM Architects was determined to be the most qualified firm for the required services.
5. BSHM Architects submitted a proposal in the amount of \$30,000 to provide the required services, and a pre-bond issue services agreement has been prepared.
6. The qualifications received from all firms will be placed in the District's qualifications file for use on projects requiring services of an architect, engineer, surveyor, or landscape architect for which compensation will not exceed \$50,000, as long as the qualifications are current (not older than 1 year).

The North Fork Local School District Board of Education resolves as follows:

1. The Board selects BSHM Architects, Inc. as the firm determined best qualified to serve as the architect to provide the required planning and programming pre-bond issue services for the new middle school project.
2. The Board authorizes the Superintendent to sign an agreement with BSHM Architects for pre-bond issue services in the amount of \$30,000.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5

Nay: - 0

The president ruled the motion carried.

**SUPERINTENDENT'S REPORT/INSTRUCTION:**

- None

**HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- None

Mr. Snow moved, seconded by Mrs. Stradley, that the meeting be adjourned.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5

Nay: - 0

The president ruled the motion carried.

Time: 6:18 p.m.

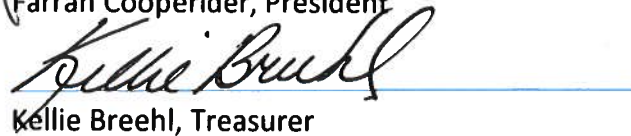
Next Meeting: August 19, 2019

Location: Utica Middle School  
260 Jefferson Street  
Utica, Ohio 43080

Time: 5:30 p.m. Public Discussion  
6:00 p.m. Regular Meeting



Farrah Cooperider, President



Kellie Breehl, Treasurer