

NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA



Mrs. Jordan Atherton, Member
Mrs. Barbara Bruce, Member
Mrs. Farrah Cooperider, Member
Dr. Robert Krueger, Member
Mrs. Debra Paxton, Member

Mr. Scott Hartley, Superintendent
Mrs. Kellie Breehl, Treasurer

Meeting Date: January 8, 2024
Meeting Time: 6:00 p.m.

Meeting Location:
Utica Senior High School
260 Jefferson Street
Utica, Ohio 43080

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle: In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

Revised 6/8/98
Revised 11/18/02
Revised 5/17/10
Revised 11/21/16
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R.C. 3313.20

District Administrative Office
312 Maple Avenue, P.O. Box 497
Utica, Ohio 43080-0497
Attn: Board of Education

Please allow two to three weeks to answer your question.

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
January 8, 2024
ORGANIZATIONAL MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

CALL TO ORDER

- * The 2023 Board President shall preside as President pro tempore at the Organizational Meeting until the 2024 Board President is elected.

TIME _____

PLEDGE OF ALLEGIANCE

ADMINISTRATION OF "OATH OF OFFICE" TO ELECTED BOARD MEMBERS

Mrs. Jordan Atherton Mrs. Debra Paxton

ROLL CALL Atherton _____ Bruce _____ Cooperider _____ Krueger _____ Paxton _____

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
January 8, 2024
ORGANIZATIONAL MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

I. ELECTION OF OFFICERS

1.1 Nomination of Board President**

- 1.
- 2.
- 3.

Motion_____	Second_____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

**President assumes the Chair

1.2 Nomination of Board Vice-President

- 1.
- 2.
- 3.

Motion_____	Second_____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

HEARING OF THE PUBLIC

**BOARD OF EDUCATION
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- II. **It is recommended that the Board approve the following standing authorizations:**
- 2.1 Advances on Tax Settlements
Authorize the Treasurer to secure advances from the County Auditors when funds are available and payable to the school district.

 - 2.2 Investment of Interim Monies
Authorize the Treasurer to invest interim monies as per Board Policy 6144 at the most productive interest rate whenever funds are available.

 - 2.3 Payment of Bills
Authorize the Treasurer to pay all bills within the limits of the appropriations resolution as they are received and when the merchandise has been received in good condition.

 - 2.4 Employment of Treasurer's Office Personnel
Authorize the Treasurer to employ Personnel as needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.

 - 2.5 Public Records Training
Authorize the Treasurer to attend public records training in lieu of the board members and serve as the public records designee.

 - 2.6 Modifications to Appropriations and Transfers
Authorize the Treasurer to make modifications to appropriations and to make fund transfers or advances when necessary. A list of these changes is to be given to the board at the regular monthly meeting following the transfer or advance.

 - 2.7 Blanket Purchase Order Maximum
Authorize the Treasurer to set the blanket purchase order maximum at \$25,000.00.

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- 2.8 Service Fund
Authorize the establishment of a Service Fund in the amount of \$2.00 per student for a total of \$2,930.00 from the FY2025 appropriation #001-2310-410-001 to reimburse the Board members for necessary expenses incurred in carrying out their duties. For the purpose of establishing this Service Fund, the Board certifies the number of students to be 1,465.
- 2.9 Appointment of Purchasing Agent
Authorize the Superintendent to serve as the Purchasing Agent for the school district.
- 2.10 Employment of Personnel
Authorize the Superintendent to employ Personnel as needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.
- 2.11 Resignation of Personnel
Authorize the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- 2.12 Appointment of Federal Project Agent
Authorize the Superintendent to serve as Agent of Federal Projects.
- 2.13 Application for Funds and Grants
Authorize the Superintendent, or designee, to apply for appropriate local, state, and or federal funds and grants.
- 2.14 Tax Incentive Revenue Council
Appoint Scott Hartley, Superintendent, or his designee, to represent the North Fork Local School District as a member of the Tax Incentive Revenue Council (TIRC) for the 2024 calendar year.
- 2.15 Payments Over Contract Amounts
Authorize the Superintendent, or his designee, to approve payments over contract-specified amounts when overtime is necessary. The Board authorizes the Treasurer to make said payment above the contract amount for overtime that has been approved.
- 2.16 Accept Donations
Authorize the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.

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- 2.17 Official Newspaper
The Board designates *The Mount Vernon News* as the Official Newspaper, pursuant to North Fork Local Board of Education Bylaw 0154.
- 2.18 Agenda, Meeting Notification Requests
Authorize those persons who are residents of the North Fork Local School District requesting copies of the schedule of meetings, agenda, or notice of individual meetings to receive such free of charge for the calendar year 2024. Individuals wishing to receive these communications must submit a written request annually.
(Form Attached)
- 2.19 Regular Meeting Dates, Times, and Locations
The Board establishes that it will meet each month at 6:00 p.m., unless otherwise noted, on the dates and at the locations listed on the following 2024 Board Meeting Calendar.
- | | |
|--|---|
| <p>January 08 (Second Monday)
Organizational Meeting 6:00 p.m.
followed by the Regular Meeting
Utica Sr. High School*
260 Jefferson Street
Utica, Ohio 43080</p> <p>January 22 (Fourth Monday)
Planning Meeting
<u>3:00 P.M.</u>
Utica Sr. High - Rm. 106
260 Jefferson Street
Utica, Ohio 43080</p> <p>February 12 (Second Monday)
Utica Middle School*
260 Jefferson Street
Utica, Ohio 43080</p> <p>March 18
Utica Elementary School*
367 Church Street
Utica, Ohio 43080</p> <p>April 15
Newton Elementary School*
6645 Mount Vernon Road
Newark, Ohio 43055</p> <p>May 20
Utica Sr. High School*
260 Jefferson Street
Utica, Ohio 43080</p> | <p>June 24 (Fourth Monday)
Utica Sr. High School
260 Jefferson Street
Utica, Ohio 43080</p> <p>July 15
Utica Elementary School
367 Church Street
Utica, Ohio 43080</p> <p>August 19
Utica Sr. High School*
260 Jefferson Street
Utica, Ohio 43080</p> <p>September 16
Newton Elementary School*
6645 Mount Vernon Road
Newark, Ohio 43055</p> <p>October 21
Utica Middle School*
260 Jefferson Street
Utica, Ohio 43080</p> <p>November 18
Utica Elementary School*
367 Church Street
Utica, Ohio 43080</p> <p>December 16
Newton Elementary School*
6645 Mount Vernon Road
Newark, Ohio 43055</p> |
|--|---|

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2.20 Finance Committee; Buildings and Grounds Committee; and Communications Committee Meeting Dates, Times, and Locations

Approve the following meeting dates for the Finance Committee; Buildings and Grounds Committee; and the Communications Committee.

FINANCE COMMITTEE

District Administrative Office, 312 Maple Avenue, Utica, Ohio 43080

5:00 p.m.

Monday	March 11	Monday	August 19
Monday	May 13	Monday	November 11

BUILDINGS AND GROUNDS COMMITTEE

4:00 p.m.

Monday	February 26 Utica Middle School	Monday	August 26 Newton Elementary School
Monday	April 22 Utica Senior High School	Monday	October 28 Utica Elementary School

COMMUNICATIONS COMMITTEE

Utica High School Conference Room, 260 Jefferson Street, Utica, Ohio 43080

2:45 p.m.

Monday	March 11	Monday	August 19
Monday	May 13	Monday	November 11

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2.21 Facility Use for North Fork SACC

Authorize facility use at Utica Elementary and Newton Elementary for North Fork SACC, at no charge to the provider, per AG7510B, Category 2: Community Groups Affiliated with the Schools.”

Motion _____	Second _____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____	to _____	Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

III. *Items pulled out for separate consideration.*

3.1 _____

Motion _____	Second _____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____	to _____	Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

3.2 _____

Motion _____	Second _____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____	to _____	Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

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IV. Other Board Action

4.1 Board Member Legislative Liaison
Nomination of Legislative Liaison Member

1.

2.

The Board designates _____ to serve as Legislative Liaison to the Ohio School Boards Association and appoints _____ as alternate.

Motion _____	Second _____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

4.2 The Board designates _____ to serve as Student Achievement Liaison to the Ohio School Boards Association for the calendar year 2024.

Motion _____	Second _____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

V. Board Appointments

It is recommended by the Board President, per Board Policy By-Law 0155, to appoint Board representatives for the following committees:

Buildings and Grounds Committee: _____

Communications Committee: _____

Finance Committee: _____

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HEARING OF THE PUBLIC

VI. **It is recommended that the meeting be adjourned.**

Motion _____ Second _____

Carried/Failed _____ to _____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

Time: _____

Official Notice

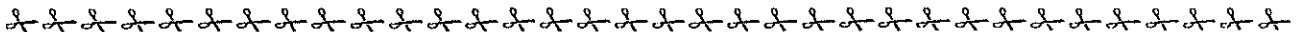
If you would like to receive a copy of the North Fork Local School District Board of Education monthly meeting agenda, please return the bottom portion of this page to:

North Fork Local School District
312 Maple Avenue
P. O. Box 497
Utica, OH 43080-0497

Agendas will be mailed on the Friday preceding the regularly scheduled monthly Board meeting. **If you would prefer to receive the agenda electronically, please provide your e-mail address.**

The agenda is also posted each month on the North Fork web site's district calendar as an attachment to the board meeting date on the calendar, which is available to everyone.

To receive a monthly copy of the agenda, we must receive a written request annually. If you currently receive a monthly copy of the agenda and would like to continue receiving it, **you must submit the following request.**



- Please forward a copy of the North Fork Board of Education monthly meeting agenda to me at the following address: *(Please include post office box if applicable.)*

Name: _____

Address: _____

OR

- Please **email** a copy of the North Fork Board of Education monthly meeting agenda to me at the following **email** address:

Name: _____

Email: _____