

# **NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA**



Mrs. Jordan Atherton, Member  
Mrs. Barbara Bruce, Member  
Mrs. Farrah Cooperider, Member  
Dr. Robert Krueger, Member  
Mrs. Debra Paxton, Member

Mr. Scott Hartley, Superintendent  
Mrs. Kellie Breehl, Treasurer

Meeting Date: January 13, 2025  
Meeting Time: Following the Organizational Meeting (6:00 p.m.)

**Meeting Location:**  
Utica Senior High School  
260 Jefferson Street  
Utica, Ohio 43080

## 0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration unless extended by the presiding officer.
- E. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
  1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
  2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

Revised 6/8/98  
Revised 11/18/02  
Revised 5/17/10  
Revised 11/21/16  
Revised 10/15/18  
© Neola 2021  
R.C. 3313.20

District Administrative Office  
312 Maple Avenue, P.O. Box 497  
Utica, Ohio 43080-0497

Attn: Board of Education

Please allow two to three weeks to answer your question.

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
January 13, 2025  
REGULAR MEETING - UTICA SENIOR HIGH SCHOOL**

---

**CALL TO ORDER**

TIME: \_\_\_\_\_

---

**ROLL CALL**

Atherton \_\_\_\_\_ Bruce \_\_\_\_\_ Cooperider \_\_\_\_\_ Krueger \_\_\_\_\_ Paxton \_\_\_\_\_

---

**RECOGNITIONS**

School Board Recognition Month

---

**REPORTS:**

1. Superintendent
  2. Treasurer
- 

**WORK SESSION**

NEOLA Additions/Revisions

**Second Reading**

2265 Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political  
Movements and Ideology (Program)

---

**HEARING OF THE PUBLIC**

---

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
January 13, 2025  
REGULAR MEETING - UTICA SENIOR HIGH SCHOOL**

---

**AGENDA ADJUSTMENTS**

---

**OLD BUSINESS**

---

**NEW BUSINESS**

- I. It is recommended that the Board waive the reading of and approve the minutes of the December 16, 2024, Regular Meeting.**

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

- II. It is recommended that the Board approve the following personnel actions:**

**Certified**

- 2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 8 for the 2024-2025 school year.

(Item 2A)

**Extra Service/Supplemental**

- 2.2 Rescind the contract approved on October 21, 2024, for Mark Smith as Assistant Track Coach.

**Classified**

- 2.3 Accept a letter of resignation from Leisa Kain, food service server, effective the end of the day on January 8, 2025.

(Item 2B)

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
January 13, 2025  
REGULAR MEETING - UTICA SENIOR HIGH SCHOOL**

---

**Non-Degree Substitutes**

- 2.4 Approve the following as a non-degree substitute for the 2024-2025 school year pending proper certification and background checks:

Collin McCullough

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

---

**III. *Items pulled out for separate consideration.***

3.1 \_\_\_\_\_

\_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

3.2 \_\_\_\_\_

\_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

---

**IV. It is recommended that the Board approve the following financial actions:**

- 4.1 Approve the financial and reconciliation reports for the Month of December 2024.
- 4.2 Approve bills as presented for December 2024 and payment of bills with "Then and Now" certificates.

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
January 13, 2025  
REGULAR MEETING - UTICA SENIOR HIGH SCHOOL**

- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.

Motion_____	Second_____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

**V. *Items pulled out for separate consideration.***

5.1 \_\_\_\_\_

\_\_\_\_\_

Motion_____	Second_____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

5.2 \_\_\_\_\_

\_\_\_\_\_

Motion_____	Second_____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

**VI. Other Board Action – It is recommended that the Board:**

- 6.1 Approve the following resolution:

**RESOLUTION AUTHORIZING THE TREASURER  
TO SECURE TAX ADVANCES FROM THE COUNTY AUDITOR**

WHEREAS, the North Fork Local School District (the “District”) desires to reduce cash balance variability; and

WHEREAS, the District desires to increase its interest earnings on higher cash balances;

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
January 13, 2025  
REGULAR MEETING - UTICA SENIOR HIGH SCHOOL**

---

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District, Licking County, Ohio, authorizes the Treasurer to secure property tax advances from the Licking County Auditor on its behalf.

This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

6.2 Approve the adoption of the following policy revisions/additions/deletions:

2265 Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology (Program)

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

6.3 Approve an overnight Outdoor Education Program for the seventh-grade students at Utica Middle School to be operated at the Heartland Outdoor Environmental Education School in Marengo, Ohio, from November 19 – 21, 2025.

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
January 13, 2025  
REGULAR MEETING - UTICA SENIOR HIGH SCHOOL**

---

6.4 Approve the following resolution:

**RESOLUTION TO PROCEED WITH THE  
PROPOSITION OF A RENEWAL INCOME TAX**

(Ohio Revised Code Sections 5748.02 and 5748.03)

WHEREAS, the Board at its meeting on December 16, 2024, determined that it is necessary to raise annually additional revenues of \$2,961,512 for the purpose of providing for the current operating expenses of the School District; and

WHEREAS, the Tax Commissioner of the State of Ohio has estimated and certified the property tax rate and the income tax rate required in order to produce such additional revenues; and

WHEREAS, the income tax rate, rounded to the nearest one-fourth of one percent as required by law, is 1.00% per annum; and

WHEREAS, such rate is not higher than the income tax last approved by the voters of the School District on May 4, 2021, for three years with the last year of collection being in 2028 (the "Existing Income Tax");

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District, Licking and Knox Counties, Ohio, a majority of all of the members thereof concurring, that:

Section 1. Pursuant to Ohio Revised Code Sections 5748.02 and 5748.03, it is hereby determined to be necessary to proceed with the proposition of levying a renewal of the Existing Income Tax on the school district income of individuals residing in the School District. Such renewal income tax shall be at the rate of 1.00% per annum, shall be for the purpose of providing for current operating expenses, shall take effect and begin to be levied on January 1, 2029, and shall be levied for a period of three years beginning January 1, 2029 (the "Income Tax").

Section 2. The income that shall be subject to the Income Tax is the taxable income of individuals as defined in Ohio Revised Code Section 5748.01(E)(1)(b).

Section 3. The question of levying the Income Tax shall be submitted to all of the electors of the entire School District at the election to be held on May 6, 2025. All of the territory of the School District is located in Licking and Knox Counties, Ohio.



**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
January 13, 2025  
REGULAR MEETING - UTICA SENIOR HIGH SCHOOL**

---

Section 4. The form of the ballot to be used at said election shall be substantially as follows:

Shall an annual income tax of one percent (1.0%) on the earned income of individuals residing in the school district be imposed by the North Fork Local School District, to renew an income tax expiring at the end of 2028, for three (3) years, beginning January 1, 2029, for the purpose of providing for current operating expenses?

	FOR THE TAX
	AGAINST THE TAX

Section 5. The Treasurer of the School District is hereby directed to certify a copy of this Resolution to the Board of Elections of Licking County, Ohio, not later than February 5, 2025.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

---

**BOARD DISCUSSION**

---

**HEARING OF THE PUBLIC**

---

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
January 13, 2025  
REGULAR MEETING - UTICA SENIOR HIGH SCHOOL**

---

**VII. It is recommended that the meeting be adjourned.**

Motion _____	Second _____	Atherton	Y	N	A
		Bruce	Y	N	A
Carried/Failed _____ to _____		Cooperider	Y	N	A
		Krueger	Y	N	A
		Paxton	Y	N	A

Time: \_\_\_\_\_

Next Meeting: **January 15, 2025 (*Planning Meeting pending board approval.*)**

Location: Utica Senior High School Room 106  
260 Jefferson Street  
Utica, OH 43080

Time: **9:00 a.m.**