

NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President
Mr. Bernard L. Snow, Vice President
Mrs. Barbara Bruce, Member
Mr. Andy Hollenback, Member
Mrs. Deb Paxton, Member

Mr. Scott Hartley, Superintendent
Mrs. Kellie Breehl, Treasurer

Meeting Date: August 16, 2021
Meeting Time: 6:00 P.M.

Meeting Location:
Utica Senior High School
260 Jefferson Street
Utica, Ohio 43080

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle: In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Revised 6/8/98
Revised 11/18/02
Revised 5/17/10
Revised 11/21/16
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R.C. 3313.20

District Administrative Office
312 Maple Avenue, P.O. Box 497
Utica, Ohio 43080-0497
Attn: Board of Education

Please allow two to three weeks to answer your question or email the Redskin Messenger.

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
August 16, 2021
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

CALL TO ORDER

TIME: _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Bruce_____ Cooperider_____ Hollenback_____ Paxton_____ Snow_____

RECOGNITIONS

REPORTS:

1. Superintendent
 2. Treasurer
 3. Legislative Update
-

WORK SESSION

**BOARD OF EDUCATION
 NORTH FORK LOCAL SCHOOL DISTRICT
 August 16, 2021
 REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

HEARING OF THE PUBLIC

AGENDA ADJUSTMENTS

OLD BUSINESS

NEW BUSINESS

- I. It is recommended that the Board waive the reading of and approve the minutes of the July 19, 2021, Regular Meeting.**

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- II. It is recommended that the Board approve the following personnel actions:**

Certified

- 2.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 2 for the 2021-2022 school year.

(Item 2A)

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NORTH FORK LOCAL SCHOOL DISTRICT
August 16, 2021**

REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

- 2.2 Approve the employment of Kaitlynn Palmer in the position of full-time substitute at Utica Elementary on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 2 of the BA scale of the NFEA Negotiated Agreement.
(Item 2B)
- 2.3 Accept a letter of resignation from Lisa Ritzer, from the high school guidance counselor position effective July 19, 2021.
(Item 2C)
- 2.4 Approve an FMLA leave request for Michelle Hanger.
- 2.5 Approve the employment of Kelsey Hite in the position of middle school teacher on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 1 of the Masters scale of the NFEA Negotiated Agreement.
(Item 2D)
- 2.6 Approve Sydney Tucker as a long-term substitute for the FY21 school year.
- Extra Service/Supplemental**
- 2.7 Approve Barbara Almendinger-Harper to receive a stipend in the amount of \$3,000.00 for the 2021-2022 school year for guidance counselor services and ten (10) extended days.
- 2.8 Accept a letter of resignation from Michelle Hanger as Yearbook Advisor for the 2021-2022 school year.
(Item 2E)
- 2.9 Employ Jolene Miller on an as-needed basis for Treasurer's office support effective August 23, 2021, not to exceed two (8 hour) days per week; compensation to be at her current rate of pay.

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Administrative

- 2.10 Approve Gwendolyn Crain in the position of Account Clerk/Accountant, on a continuing contract, effective August 9, 2021; compensation to be at Step 23 of the Accountant scale of the Administrative Benefit Package.

Classified

- 2.11 Accept a letter of resignation from Edward Bolen, transportation driver, effective August 8, 2021.

(Item 2F)

- 2.12 Approve the following employees to be included on the Classified Substitute List for the 2021-2022 school year:

Edward Bolen Robyn Crow Krista Hottinger Leisa Kain Tasha Little

- 2.13 Approve the employment of Andrew Spaulding in the position of custodian, on a one-year limited contract effective August 9, 2021; compensation to be at Step 3 of the B-1 scale of the OAPSE Negotiated Agreement.

- 2.14 Accept a letter of resignation from Gwendolyn Crain, high school secretary, effective the end of the day August 6, 2021, upon approval in the position of account clerk/accountant.

(Item 2G)

- 2.15 Approve Deborah Beaver in the position of secretary, on a continuing contract, effective August 9, 2021; compensation to be at Step 18 of the S-1 scale of the OAPSE Negotiated Agreement.

Motion _____ Second _____

Carried/Failed ____ to ____

Bruce	Y N A
Cooperider	Y N A
Hollenback	Y N A
Paxton	Y N A
Snow	Y N A

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III. *Items pulled out for separate consideration.*

3.1 _____

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

3.2 _____

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

IV. It is recommended that the Board approve the following financial actions:

- 4.1 Approve the financial and reconciliation reports for the Month of July, 2021.
- 4.2 Approve bills as presented for July, 2021, and payment of bills with “Then and Now” certificates.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 4.4 Approve the 2021-2022 Permanent Appropriations as presented.

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4.5 Authorize the Treasurer to make the following inter-fund transfers for the purpose of the account balance to stay with the class:

\$3,558.48	From: Freshman Class	To: Sophomore Class
\$1,977.94	From: Sophomore Class	To: Junior Class
\$761.18	From: Junior Class	To: Senior Class
\$39,500.00	From Sixth Grade Class Trip	To: Eighth Grade Class Trip

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

V. Items pulled out for separate consideration.

5.1 _____

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

5.2 _____

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

VI. Other Board Action – It is recommended that the Board:

6.1 Approve the North Fork Local Schools' Athletic Handbook.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

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- 6.2 Approve the Digital Ticketing and Event Management Software Service Agreement with HomeTown Ticketing, Inc. for online ticket sales.

(Item 6A)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.3 Approve the agreement with Strategic Management Solutions for consulting services pursuant to the Emergency Connectivity Fund Program.

(Item 6B)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.4 Approve the quote from Kennedy Insurance Agency for Cyber Liability Insurance Coverage in the amount of \$5,452.00.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.5 Approve the quote from Pour Boys Concrete LLC for concrete repair at Utica Middle School in the amount of \$8,497.50.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

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- 6.6 Approve the quote from Newsela for distance learning subscriptions for the elementary schools and middle school in the amount of \$14,231.00.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.7 Approve the following volunteer coaches for the 2021-2022 school year:

Randy Whisner Golf Volunteer Coach

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

- 6.8 Approve the following meal prices for the 2021-2022 school year:

Elementary Student Lunch	\$2.50	Middle School and Senior High Student Lunch	\$3.00
Adult Lunch	\$3.80	Adult Breakfast	\$2.30

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

Superintendent's Report / Instructions

**BOARD OF EDUCATION
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HEARING OF THE PUBLIC

VII. It is recommended that the meeting be adjourned.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Paxton	Y N A
		Snow	Y N A

Time: _____

Next Meeting: September 20, 2021

Location Newton Elementary School
 6645 Mount Vernon Road
 Newark, Ohio 43055

Time: 6:00 p.m.