

# NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA



Mrs. Barbara Bruce  
Mrs. Farrah Cooperider  
Mr. James Quinif  
Mr. Bernard L. Snow  
Mrs. Lori Stradley

Mr. Scott Hartley, Superintendent  
Mrs. Tonya Mickley, Treasurer

Meeting Date: January 9, 2017  
Meeting Time: 6:30 P.M.

**Meeting Location:**  
Utica Senior High School  
260 Jefferson Street  
Utica, Ohio 43080

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than ten (10) days prior to the meeting and include: name and address of participant; group affiliation, if and when appropriate; and, topic to be addressed. Such requests shall be subject to the approval of the Superintendent and the Board President.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- D. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- E. The presiding officer may:
  1. prohibit public comments that are frivolous, repetitive, and/or harassing;
  2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
  3. request any individual to leave the meeting when that person does not observe reasonable decorum;
  4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
- F. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

To enhance communications, the Board of Education invites you to place your comments below and send them to the North Fork Local School District at:

District Administrative Office  
312 Maple Avenue, P. O. Box 497  
Utica, Ohio 43080-0497  
Attn: Board of Education

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Please allow two to three weeks to answer your question or email the Redskin Messenger.

R.C. 3313.20

Revised 05/17/10

Revised 01/08/07

Revised 6/8/98

Revised 11/18/02

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ORGANIZATIONAL MEETING 6:30 P.M. UTICA SENIOR HIGH SCHOOL**

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**CALL TO ORDER**

- \* The 2016 Board President shall preside as President Pro-Tempore at the Organizational Meeting until the 2017 Board President is elected.

TIME \_\_\_\_\_

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**PLEDGE OF ALLEGIANCE**

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**ROLL CALL**    Bruce \_\_\_\_\_ Cooperider \_\_\_\_\_ Quinif \_\_\_\_\_ Snow \_\_\_\_\_ Stradley \_\_\_\_\_

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**I. ELECTION OF OFFICERS**

**1.1 Nomination of Board President\*\***

- 1.
- 2.
- 3.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A

**\*\*President assumes the Chair**

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**1.2 Nomination of Board Vice-President**

1.

2.

3.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A

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HEARING OF THE PUBLIC

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**II. It is recommended that the Board approve the following standing authorizations:**

**2.1 Advances on Tax Settlements**

Authorize the Treasurer to secure advances from the County Auditors when funds are available and payable to the school district.

**2.2 Investment of Interim Monies**

Authorize the Treasurer to invest interim monies as per Board Policy 6144 at the most productive interest rate whenever funds are available.

**2.3 Payment of Bills**

Authorize the Treasurer to pay all bills within the limits of the appropriations resolution as they are received and when the merchandise has been received in good condition.

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- 2.4     Employment of Treasurer's Office Personnel  
Authorize the Treasurer to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.
- 2.5     Public Records Training  
Authorize the Treasurer to attend public records training in lieu of the Board Members.
- 2.6     Service Fund  
Authorize the establishment of a Service Fund in the amount of \$2.00 per student for a total of \$3,234.00 from the FY2017 appropriation #001-2310-410-001 to reimburse the Board members for necessary expenses incurred in carrying out their duties. For the purpose of establishing this Service Fund, the Board certifies the number of students to be 1,617.
- 2.7     Appointment of Purchasing Agent  
Authorize the Superintendent to serve as the Purchasing Agent for the school district.
- 2.8     Employment of Personnel  
Authorize the Superintendent to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.
- 2.9     Resignation of Personnel  
Authorize the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

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- 2.10 Appointment of Federal Project Agent  
Authorize the Superintendent to serve as Agent of Federal Projects.
- 2.11 Application for Funds and Grants  
Authorize the Superintendent, or designee, to apply for appropriate local, state, and or federal funds and grants.
- 2.12 Tax Incentive Revenue Council  
Appoint Scott Hartley, Superintendent, to represent the North Fork Local School District as a member of the Tax Incentive Revenue Council (TIRC) for the 2017 calendar year.
- 2.13 Payments Over Contract Amounts  
Authorize the Superintendent or his designee to approve payments over contract specified amounts when overtime is necessary. The Board authorizes the Treasurer to make said payment above contract amount for overtime that has been approved.
- 2.14 Accept Donations  
Authorize the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- 2.15 Official Newspaper  
The Board designates *The Utica Herald* as the Official Newspaper, pursuant to North Fork Local Board of Education Bylaw 0154.
- 2.16 Agenda, Meeting Notification Requests  
Authorize that persons who are residents of the North Fork Local School District requesting copies of the schedule of meetings, agenda, or notice of individual meetings receive such free of charge for calendar year 2017. Individuals wishing to receive these communications must submit a written request annually.

(Form Attached)

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2.17 Regular Meeting Dates, Times, and Locations

The Board establishes that it will meet each month at 6:30 p.m., unless otherwise noted, on the dates and at the locations listed on the following 2017 Board Meeting Calendar.

January 09 (Second Monday)  
Organizational Meeting 6:30 p.m.  
followed by Regular Meeting  
Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

January 23 (Planning Mtg.)  
Utica Sr. High Staff Dining Room  
(Located off of cafeteria)  
260 Jefferson Street  
Utica, Ohio 43080

February 13 (Second Monday)  
Utica Jr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

March 20  
Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

April 17  
Newton Elementary School\*  
6645 Mount Vernon Road  
Newark, Ohio 43055

May 15  
Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

June 19  
Utica Jr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

June 26 (Fourth Monday)  
Utica Sr. High School  
260 Jefferson Street  
Utica, Ohio 43080

July 17  
Utica Sr. High School  
260 Jefferson Street  
Utica, Ohio 43080

August 21  
Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

September 18  
Newton Elementary School\*  
6645 Mount Vernon Road  
Newark, Ohio 43055

October 16  
Morgan Grange  
Corner Morgan Center &  
Arrington Roads  
Utica, Ohio 43080

November 20  
Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

December 18  
Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

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2.18 Finance Committee; Buildings and Grounds Committee; and Communications Committee Meeting Dates, Times, and Locations

Approve the following meeting dates for the Finance Committee; Buildings and Grounds Committee; and the Communications Committee.

**FINANCE COMMITTEE**

District Administrative Office, 312 Maple Avenue, Utica, Ohio 43080  
**5:00 p.m.**

Monday	March 6	Monday	August 28
Monday	May 1	Monday	December 4

**BUILDINGS AND GROUNDS COMMITTEE**

**4:00 p.m.**

Monday	January 30 Utica Jr. High School	Monday	August 28 Newton Elementary School
Monday	February 27 Utica Sr. High School	Monday	September 25 Utica Jr. High School
Monday	April 24 Utica Elementary School	Monday	October 30 Utica Sr. High School
Monday	May 22 District Administrative Office	Monday	December 4 Utica Elementary School

**COMMUNICATIONS COMMITTEE**

Utica High School Conference Room, 260 Jefferson Street, Utica, Ohio 43080  
**2:45 p.m.**

Monday	March 6	Monday	August 28
Monday	May 1	Monday	December 4

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A



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**III. *Items pulled out for separate consideration.***

3.1 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

3.2 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

**IV. Other Board Action**

**4.1 Board Member Legislative Liaison  
Nomination of Legislative Liaison Member**

1.

2.

The Board designates \_\_\_\_\_ to serve as Legislative Liaison to the Ohio School Boards Association and appoints \_\_\_\_\_ as alternate.

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

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- 4.2 The Board designates \_\_\_\_\_ to serve as Student Achievement Liaison to the Ohio School Boards Association for calendar year 2017.

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

- 4.3 The Board designates \_\_\_\_\_ to represent the Board on the Buildings and Grounds Committee for calendar year 2017.

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

- 4.4 The Board designates \_\_\_\_\_ to represent the Board on the Communications Committee for calendar year 2017.

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

- 4.5 The Board designates \_\_\_\_\_ to represent the Board on the Finance Committee for calendar year 2017.

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

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**V. It is recommended that the meeting be adjourned.**

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A

Time: \_\_\_\_\_

Official Notice

If you would like to receive a copy of the North Fork Local School District Board of Education monthly meeting agenda, please return the bottom portion of this page to:

North Fork Local School District  
312 Maple Avenue, P. O.Box 497  
Utica, OH 43080-0497

Agendas will be mailed on the Friday preceding the regularly scheduled monthly Board Meetings. If you would prefer to receive the agenda electronically, please provide your e-mail address.

**To receive a monthly copy of the agenda, we must receive a written request annually.** If you currently receive a monthly copy of the agenda, and would like to continue receiving them, you must submit the following request.

[illegible]

- ☐ Please forward a copy of the North Fork Board of Education monthly meeting agenda to me at the following address: *(Please include post office box if applicable.)*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

OR

- ☐ Please **email** a copy of the North Fork Board of Education monthly meeting agenda to me at the following **email** address:

Name: \_\_\_\_\_

Email: \_\_\_\_\_