

NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President
Mr. Andy Hollenback, Vice President
Mrs. Barbara Bruce, Member
Dr. Robert Krueger, Member
Mrs. Lori Stradley, Member

Mr. Scott Hartley, Superintendent
Mrs. Kellie Breehl, Treasurer

Meeting Date: November 20, 2023
Meeting Time: 6:00 p.m.

Meeting Location:
Utica Elementary School
367 Church Street
Utica, Ohio 43080

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle: In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Revised 6/8/98
Revised 11/18/02
Revised 5/17/10
Revised 11/21/16
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R.C. 3313.20

District Administrative Office
312 Maple Avenue, P.O. Box 497
Utica, Ohio 43080-0497
Attn: Board of Education

Please allow two to three weeks to answer your question or email the Redskin Messenger.

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
NOVEMBER 20, 2023
REGULAR MEETING 6:00 P.M. UTICA ELEMENTARY SCHOOL**

REPORTS:

1. Superintendent
 2. Treasurer
-

WORK SESSION

1. NEOLA Additions/Revisions

First Reading

5460 Graduation Requirements (Students)

2. Review of the annual report on the district's compliance with the nutrition standards for FY23 and FY24 – Dawn Nelson
 3. Absenteeism Issues
 4. State Report Card
 5. Discussion regarding Hearing of the Public
-

HEARING OF THE PUBLIC

AGENDA ADJUSTMENTS

OLD BUSINESS

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
NOVEMBER 20, 2023
REGULAR MEETING 6:00 P.M. UTICA ELEMENTARY SCHOOL**

NEW BUSINESS

- I. It is recommended that the Board waive the reading of and approve the minutes of the October 16, 2023, Regular Meeting.**

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

- II. It is recommended that the Board approve the following personnel actions:**

Certified

- 2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 6 for the 2023-2024 school year.

(Item 2A)

Extra Service/Supplemental

- 2.2 Approve hiring an additional wrestling assistant coach due to girls' wrestling now being an OHSAA-sponsored sport and the number of girls participating.

- 2.3 Approve the following supplemental positions for the 2023-2024 school year, pending proper certification and background check:

Name	Position	Level	Step
Mark Weber	Track Head Coach (Boys)	2	4
Jamie Taylor	Track Head Coach (Girls)	2	0

Classified

- 2.4 Accept a letter of resignation from Jennifer Jacobs, instructional aide, effective the end of the day on October 16, 2023.

(Item 2B)

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2.5 Approve the employment of Janet McQuigg in the position of transportation driver, on a one-year limited contract effective October 30, 2023, pending proper certification; compensation to be at Step 6 of the T2 scale of the OAPSE Negotiated Agreement.

2.6 Approve the employment of Virginia Yarnelli in the position of instructional aide, on a one-year limited contract effective November 20, 2023, pending proper certification and background checks; compensation to be at Step 2 of the A1 scale of the OAPSE Negotiated Agreement.

(Item 2C)

2.7 Accept a letter of resignation from Debra Smitley, food service server, effective the end of the day on February 29, 2024, for the purpose of retirement.

(Item 2D)

2.8 Approve the following employees to be included on the Classified Substitute List for the 2023-2024 school year:

David Piper

Non-Degree Substitutes

2.9 Approve the following as non-degree substitutes for the 2023-2024 school year pending proper certification and background checks:

Charles Brand Kristen Lewis

Motion _____ Second _____

Carried/Failed _____ to _____

Bruce	Y N A
Cooperider	Y N A
Hollenback	Y N A
Krueger	Y N A
Stradley	Y N A

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III. *Items pulled out for separate consideration.*

3.1

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

3.2

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

IV. It is recommended that the Board approve the following financial actions:

- 4.1 Approve the financial and reconciliation reports for the Month of October 2023.
- 4.2 Approve bills as presented for October 2023 and payment of bills with “Then and Now” certificates.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.
- 4.4 Approve the five-year forecast as submitted by the Treasurer.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

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V. *Items pulled out for separate consideration.*

5.1 _____

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

5.2 _____

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

VI. Other Board Action – It is recommended that the Board:

- 6.1 Approve a trip to Peru for Utica High School students in the spring of **2025**. This trip will be approximately nine days and is at no cost to the board.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

- 6.2 Approve scheduling the organizational meeting for **January 8, 2024**. The meeting will take place at Utica Senior High School at 6:00 p.m., followed by the regular January meeting.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

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- 6.3 Approve the two-year proposal from FranklinCovey for Leader in Me subscriptions and professional development for the district.

(Item 6A)

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

- 6.4 Approve the following volunteers for the 2023-2024 school year:

Tiffany Stevens

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

- 6.5 Approve the following volunteer coaches for the 2023-2024 school year:

Rob Krueger Boys Basketball Volunteer Coach

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

- 6.6 Approve the quote from Holmes Rental & Sales Inc. to purchase a 2023 Ventrac 4520P with accessories.

(Item 6B)

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

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- 6.7 Approve the renewal agreement with New Directions for the Employee Assistance Program effective January 1, 2024, to December 31, 2024.

(Item 6C)

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

- 6.8 Approve the Utica High School athletic field improvements, Phase 1, lowest responsive bid to Law General Contracting at a cost of \$128,855.09.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

- 6.9 Approve Law General Contracting to complete the additional Alternate 1 trench drainage around the entire athletic field at a cost of \$70,598.06.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

- 6.10 Approve the following resolution:

AUTHORIZING META SOLUTIONS, ACTING JOINTLY AS A MEMBER OF THE OHIO SCHOOL CONSORTIUM (“CONSORTIUM”)¹, TO ISSUE A REQUEST FOR PROPOSAL FOR THE PURCHASE OF COMPETITIVE RETAIL NATURAL GAS SERVICE FROM THE LOWEST AND BEST BIDDER SUBMITTED TO CONSORTIUM AND AUTHORIZING THE BOARD TO PURCHASE COMPETITIVE RETAIL NATURAL GAS SERVICE FROM SUCH BIDDER.

¹ The members of the Consortium are the META Solutions, the Ohio Mid-Eastern Regional Education Service Agency, the Southwestern Ohio Educational Purchasing Council, the Stark County Schools Council of Governments, Columbus City Schools, and South-Western City Schools.

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WHEREAS, the School District is a member of META Solutions, a body authorized by state statute to aggregate the purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services;

WHEREAS, in prior years, META Solutions has joined with other school districts and educational purchasing councils, acting jointly as a member of the Consortium, to conduct a Request for Proposal (“RFP”) for competitive natural gas service commencing on or about mid-February 2024;

WHEREAS, through prior RFP processes, the Consortium has selected the lowest and best bids submitted in response to RFPs; and the School District has previously elected to enter into a Master Supply Agreement with the lowest and best bidder for competitive retail natural gas service for all of the School District's natural gas supply;

WHEREAS, the Consortium intends to issue a new RFP for competitive retail natural gas service commencing with the July, 2025 billing cycle and terminating no later than the end of the June, 2030 billing cycle for participating school districts and education purchasing councils;

WHEREAS, the School District wishes to participate in this upcoming RFP process and potentially execute a Master Service Agreement with the lowest and best RFP bidder; and

WHEREAS, the Superintendent or the Superintendent's designee will review the lowest and best bid and corresponding terms when the RFP is concluded and determine whether the RFP resulted in the lowest and best bid for competitive retail natural gas service for all of the School District's natural gas supply.

NOW, THEREFORE, BE IT RESOLVED BY NORTH FORK LOCAL SCHOOL DISTRICT, COUNTY OF LICKING, STATE OF OHIO, as follows:

Section 1. The Board of Education of the School District does hereby consent, as a member of META Solutions to the conducting of an RFP process by the Consortium for competitive retail natural gas service commencing with the July, 2025 billing cycle and terminating no later than the end of the June, 2030 billing cycle, with bids to be submitted for one, two, and three year periods on such terms and conditions as the Consortium deems appropriate.

Section 2. The Board of Education of the School District does hereby authorize the Superintendent or the Superintendent’s designee to execute a Master Supply Agreement between the School District and the lowest and best bidder in the RFP so long as the Superintendent or his appointee finds that the price reflects the results of a public and competitive RFP process.

Section 3. The Board of Education hereby directs the Treasurer to review the lowest and best bid once received and the Master Supply Agreement and determine if the School District has sufficient funds to certify this resolution and, if the Treasurer so finds, to certify this resolution.

Motion _____ Second _____

Carried/Failed ____ to ____

Bruce Y N A
Cooperider Y N A
Hollenback Y N A
Krueger Y N A
Stradley Y N A

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6.11 Approve the following resolution:

**North Fork Board of Education Resolution for
Declaring Transportation to be Impractical**

This resolution to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code §3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.

The Superintendent of Schools, Scott Hartley, recommends that the board of education adopt the following resolution:

WHEREAS the student(s) identified on the attached document have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code §3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the North Fork Board of Education hereby approves the declaration that it is impractical to transport the students identified on the attached document and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation.

(Item 6D)

Motion _____ Second _____

Carried/Failed ____ to ____

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Krueger	Y	N	A
Stradley	Y	N	A

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
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6.12 Approve the following resolution:

**RESOLUTION DECLARING NECESSITY OF BOND ISSUE
IN THE AMOUNT OF \$58,000,000 AND TO SUBMIT THE
QUESTION OF SUCH BOND ISSUE TO THE ELECTORS**

(Ohio Revised Code Section 133.18)

WHEREAS, the Board has determined that it is necessary to finance the construction and acquisition of certain permanent improvements to the School District's facilities through the issuance of general obligation bonds (the "Bonds," as further defined herein) for "one purpose" (as defined in Ohio Revised Code Section 133.01(Z)(4)) as described hereinbelow, which Bonds the School District has the power and authority to issue; and

WHEREAS, a resolution declaring the necessity of levying a tax outside the ten-mill limitation to pay the debt charges on the Bonds (and any securities issued in anticipation thereof) must be passed and certified to the County Auditor of Licking County, Ohio (the "County Auditor") in order to permit the Board to consider the levy of such a tax, and must request that the County Auditor certify to the Board the current total taxable value of the School District and the estimated average annual property tax levy, expressed in mills for each \$1 of taxable value as well as in dollars for each \$100,000 of the "county auditor's appraised value" (as defined in Ohio Revised Code Section 5705.01(P)), that the County Auditor estimates will be required to pay the debt charges on the Bonds (and any securities issued in anticipation thereof) over the stated maximum maturity of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District, Licking and Knox Counties, Ohio, a majority of all of the members thereof concurring, that:

Section 1. It is necessary for the purpose of constructing school facilities, including constructing a new middle school building, and renovating, improving and expanding existing school facilities; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land as necessary in connection therewith, to issue and sell bonds of the School District in the amount of \$58,000,000 (the "Bonds"). It is further necessary that there shall be annually levied on all the taxable property in the entire territory of the School District a tax outside of the ten-mill limitation to pay the debt charges on the Bonds and any securities that the Board may determine to issue in anticipation thereof. The Bonds shall be dated approximately May 1, 2024; shall have an estimated net average rate of interest of 5.15% per annum; and shall have the principal be paid over a maximum period not to exceed 37 years, as calculated under Ohio Revised Code Chapter 133.

Section 2. As authorized by Ohio Revised Code Section 133.18, the question of issuing the Bonds shall be submitted to all of the electors in the entire territory of the School District at the election to be held on March 19, 2024. All of the territory of the School District is located in Licking and Knox Counties, Ohio.

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Section 3. Pursuant to Ohio Revised Code Section 133.18(C), the Treasurer of this Board is directed to immediately certify a copy of this Resolution to the County Auditor so that the County Auditor may promptly certify to the Board the current total taxable value of the School District and the estimated average annual property tax levy, expressed in mills for each \$1 of taxable value as well as in dollars for each \$100,000 of the county auditor’s appraised value, that the County Auditor estimates will be required to pay the debt charges on the Bonds (and any securities issued in anticipation thereof) over the stated maximum maturity of the Bonds.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

6.13 Approve the following resolution:

(Available Monday Night)

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

6.14 It is recommended that the Board go into Executive Session, pursuant to Ohio Revised Code Section 121.22(G)(1), for the purpose of discussing the employment of an employee or official. **No action will be taken after the executive session.**

Time: _____

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Hollenback	Y N A
		Krueger	Y N A
		Stradley	Y N A

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
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REGULAR MEETING 6:00 P.M. UTICA ELEMENTARY SCHOOL**

The Board will now return to open session.

Time: _____

Superintendent's Report / Instructions

HEARING OF THE PUBLIC

VII. It is recommended that the meeting be adjourned.

Motion _____ Second _____

Carried/Failed _____ to _____

Bruce	Y N A
Cooperider	Y N A
Hollenback	Y N A
Krueger	Y N A
Stradley	Y N A

Time: _____

Next Meeting: December 11, 2023

Location: Newton Elementary School
6645 Mount Vernon Road
Newark, Ohio 43055

Time: 6:00 p.m.