

# NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President  
Mr. James Quinif, Vice President  
Mrs. Barbara Bruce, Member  
Mr. Bernard L. Snow, Member  
Mrs. Lori Stradley, Member

Mr. Scott Hartley, Superintendent  
Mrs. Kellie Breehl, Treasurer

Meeting Date: May 20, 2019  
Building Tour: 5:30 P.M.  
Meeting Time: 6:00 P.M.

**Meeting Location:**  
Utica Elementary School  
367 Church Street  
Utica, Ohio 43080

**0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle: In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
  - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
  - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
  - 3. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
  - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Revised 6/8/98  
Revised 11/18/02  
Revised 5/17/10  
Revised 11/21/16  
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R.C. 3313.20

District Administrative Office  
312 Maple Avenue, P.O. Box 497  
Utica, Ohio 43080-0497  
Attn: Board of Education

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Please allow two to three weeks to answer your question or email the Redskin Messenger.

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
May 20, 2019  
REGULAR MEETING 6:00 P.M. Utica Elementary School**

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CALL TO ORDER

TIME: \_\_\_\_\_

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PLEDGE OF ALLEGIANCE

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ROLL CALL

Bruce \_\_\_\_\_ Cooperider \_\_\_\_\_ Quinif \_\_\_\_\_ Snow \_\_\_\_\_ Stradley \_\_\_\_\_

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**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
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**RECOGNITIONS**

**2018-2019 Retirees**

- Michele Baker – 27 years at North Fork
  - Sandra Davila – 6 years at North Fork
- 

**REPORTS:**

1. Superintendent
  2. Treasurer
  3. Committees
    - Buildings and Grounds
    - Communications
    - Finance
  4. Legislative Update
- 

**WORK SESSION**

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**HEARING OF THE PUBLIC**

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**AGENDA ADJUSTMENTS**

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**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
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**OLD BUSINESS**

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**NEW BUSINESS**

- I. **It is recommended that the Board waive the reading of and approve the minutes of the April 15, 2019, Regular Meeting.**

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____	to _____	Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

- II. **It is recommended that the Board approve and certify the attached list of seniors for graduation on June 2, 2019, providing that all requirements set forth by the North Fork Board of Education and the State Department of Education have been met.**

(Item 2A)

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____	to _____	Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

- III. **It is recommended that the Board approve the following personnel actions:**

**Certified**

- 3.1 Accept a letter of resignation from Michele Baker, elementary teacher, effective the end of the 2018-2019 school year for the purpose of retirement.

(Item 3A)

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- 3.2 Accept a letter of resignation from Larry Smith, Technology Coordinator, effective April 30, 2020, for the purpose of retirement.

(Item 3B)

- 3.3 Approve the employment of Carissa Bush in the position of middle school/high school counselor on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at Step 6 of the BA150 scale of the NFEA Negotiated Agreement.

(Item 3C)

**Extra Service/Supplemental**

- 3.4 Employ Deborah Parker on an Extra Service Contract for summer paint crew, effective June 3, 2019, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$12.00 per hour.
- 3.5 Approve the following athletic supplemental positions for the 2019-2020 school year, pending proper certification and background check:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Level</u></b>	<b><u>Step</u></b>
Stephanie Green	Cheerleader Advisor	1	4
Brittany McVey	Cheerleader Advisor MS	3	1
Mark Rakoczy	Wrestling Head Coach	1	4
Dillon Fletcher	Wrestling Assistant Coach	3	2
Kenneth Poland	Wrestling Assistant Coach	3	4
Brandon Wygle	Wrestling Assistant Coach	3	3
Brian Radabaugh	Basketball (Boys) Head Coach	1	4
Tracy Robinson	Basketball (Boys) Assistant Coach	3	4
Shanon Woodward	Basketball (Boys) Assistant Coach	3	3
Charles Rowley	Basketball (Boys) Assistant Coach	3	4
Spencer Kendall	Basketball (Boys) Assistant Coach	3	2
Clay Rowley	Basketball (Boys) Assistant Coach	3	2
Terrence Logue	Basketball (Girls) Head Coach	1	4
Lisa Ritzer	Basketball (Girls) Assistant Coach	3	4
Charles McDaniel	Basketball (Girls) Assistant Coach	3	4
Staci Meyers	Basketball (Girls) Assistant Coach	3	1
Whitney Scarberry	Basketball (Girls) Assistant Coach	3	4
Michele Bricker	Bowling Head Coach	4	4
Scott Christian	Bowling Assistant Coach	5	3

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- 3.6 Approve the following academic supplemental positions for the 2019-2020 school year, pending proper certification and background check:

<b>Name</b>	<b>Position</b>	<b>Level</b>	<b>Step</b>
Michael Dean	Marching Band Director	2	4
Michael Dean	Instrumental Music Director	3	4
Carolyn Clippinger	Vocal Music Director	3	4
Kristina Grigsby	Service Learning Advisor	3	3
Jennifer McKnight	Service Learning Advisor	3	2
Carolyn Clippinger	Play Director (50%)	4	4
Kristina Grigsby	Play Director (50%)	4	4
Carolyn Clippinger	Class Advisor (Senior Class) (50%)	4	4
Kristina Grigsby	Class Advisor (Senior Class) (50%)	4	4
Susan Fairbanks	Class Advisor (Junior Class)	4	4
Susan Fairbanks	After School Intervention HS	4	4
Nichole Williams	After School Intervention HS	4	2
Michelle Williams	After School Intervention MS	4	4
Laurie Londot	After School Intervention MS	4	4
Katheryn Robinson	After School Intervention UE	4	4
Stephanie Downs	After School Intervention UE	4	1
Martha Minnis	After School Intervention NE	4	4
Kimberly Coad	After School Intervention NE	4	4
Jacqueline Smith	Outdoor Education Coordinator (50%)	4	4
Christopher Trost	Outdoor Education Coordinator (50%)	4	4
Jeffery Hindel	Class Trip Coordinator (6 <sup>th</sup> Grade) (50%)	4	4
Julie Davis	Class Trip Coordinator (6 <sup>th</sup> Grade) (50%)	4	4
Stephanie Kimpel	Class Trip Coordinator (8 <sup>th</sup> Grade) (50%)	4	4
Brittany McVey	Class Trip Coordinator (8 <sup>th</sup> Grade) (50%)	4	0
Lisa Ritzer	Yearbook Advisor HS(50%)	4	4
Kaitlyn Collingwood	Yearbook Advisor HS (50%)	4	2
Carolyn Clippinger	Musical/Music Director	5	4
Nyssa Luckey	Majorette/Flag Corps Advisor	5	3
Stephanie Downs	Math Club Advisor UE	5	4
Kristina Grigsby	Musical Director, Spring	5	4
Kambra Ridgeway	Science Club Advisor UE	5	3
Mary Schraer	Science Club Advisor NE (50%)	5	4
Nancy Parriott	Science Club Advisor NE (50%)	5	4
William Schultz	Student Government Advisor HS	5	4
Allison Walton	Student Government Advisor MS (50%)	5	0
Teresa McCoy	Student Government Advisor MS (50%)	5	4
Deb Brown	Student Government Advisor NE (50%)	5	1
Nancy Parriott	Student Government Advisor NE (50%)	5	1
Bobbi Maleszewski	Student Government Advisor UE	5	1

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(Continued)	<b>Name</b>	<b>Position</b>	<b>Level</b>	<b>Step</b>
	Michelle Hanger	Yearbook Advisor – MS	5	2
	Kate Lennell	Class Advisor (Freshman)	6	2
	Ashley Lange	Class Advisor (Sophomore)	6	3
	Lillian Wall	Foreign Language Advisor (50%)	6	4
	Kate Lennell	Foreign Language Advisor (50%)	6	3
	Brian White	Honor Society Advisor HS	6	4
	Jacqueline Smith	Honor Society Advisor MS (50%)	6	4
	Theresa Skinner	Honor Society Advisor MS (50%)	6	4
	Kristina Grigsby	Quiz Bowl Advisor HS	6	4
	Michelle Williams	Spelling Bee MS	7	4

- 3.7 Approve the following individuals to provide a Summer School Program at Utica Middle School from June 3, 2019 through June 21, 2019; compensation to be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement, payable by timesheet. (\$25.00/hr.)

Teresa McCoy Jodie Smith

- 3.8 Approve Lisa Ritzer to receive a stipend in the amount of \$3,000.00 for the 2019-2020 school year for serving as the Virtual Learning Academy coordinator, per the NFEA Negotiated Agreement

- 3.9 Approve Stephanie Kimpel to receive a stipend in the amount of \$3,000.00 for the 2019-2020 school year for serving as District Test Coordinator.

- 3.10 Approve the following teachers as Virtual Learning Academy Instructors for the 2019-2020 school year; compensation to be paid per the NFEA Negotiated Agreement.

Jayne Blackstone	Lisa Earnest	Teresa McCoy	Julie Zimmerman
Kayla Campos	Ashley Lange	Lisa Ritzer	
Kaitlyn Collingwood	John Maher	Josh Spung	



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- 3.11 Approve the following teachers as Home Instruction Tutors for the 2019-2020 school year. The Superintendent will approve the amount of hours and effective dates as needed. Compensation will be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement.

Jayme Blackstone  
Brittany Carruthers  
Susan Fairbanks  
Marsha Hayden  
Douglas Leaman

Jennifer McKnight  
Brittany McVey  
Martha Minnis  
Lori Shomaker  
Sabrina Showman

Jodie Smith  
Leah Swan  
Christopher Trost  
Brianna Wahle  
Allison Walton  
Nichole Williams

- 3.12 Approve the following employees to be included on the FY19 Classified Substitute List:

Mary Magers                      Danielle Miracle-Roberts

(Items 3D, 3E)

**Classified**

- 3.13 Accept a letter of resignation from Elizabeth Brown, Instructional Aide, effective the end of the 2018-2019 school year.

(Item 3F)

- 3.14 Accept a letter of resignation from Deborah Stevens, Instructional Aide, effective May 1, 2019.

(Item 3G)

- 3.15 Accept a letter of resignation from Sandra Davila, Custodian, effective the end of the day June 30, 2019, for the purpose of retirement.

(Item 3H)

- 3.16 Accept a letter of resignation from Melinda Balka, Custodian, effective the end of the day April 24, 2019.

(Item 3I)

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3.17 Approve an unpaid leave of absence for LeighAnne Dickson from September 23, 2019 to December 13, 2019.

**Administrative**

3.18 Approve Adam Reynolds in the position of Maintenance Supervisor on a three-year limited contract effective July 1, 2019; compensation to be at step 7 of the Maintenance Supervisor salary scale of the Administrative Benefit Package.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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**IV. *Items pulled out for separate consideration.***

4.1 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

4.2 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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**V. It is recommended that the Board approve the following financial actions:**

- 5.1 Approve the financial and reconciliation reports for the Month of April, 2019.
- 5.2 Approve bills as presented for April, 2019, and payment of bills with “Then and Now” certificates.
- 5.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 5.4 Approve the five-year forecast as submitted by the Treasurer.
- 5.5 Approve the following insurance rates for Oasis Trust Dental:  
CoreSource Insurance for dental monthly composite rate for the period 7/1/19 – 6/30/20:

<u>Single Rate</u>	<u>Family Rate</u>
\$45.53	\$99.60

- 5.6 Approve the following monthly insurance rates for United HealthCare of Ohio, Inc. for the period July 1, 2019 – June 30, 2020. These rates reflect a 1% increase.

<u>Single Rate</u>	<u>Family Rate</u>
\$606.47	\$1637.28

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A



**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
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**VI. *Items pulled out for separate consideration.***

6.1

\_\_\_\_\_

\_\_\_\_\_

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

6.2

\_\_\_\_\_

\_\_\_\_\_

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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**VII. Other Board Action – It is recommended that the Board:**

7.1 Authorize a trip to Ecuador for juniors and seniors in good standing who have completed Spanish III, or who have enrolled in Spanish III for the 2019-2020 school year. The trip will be over spring break, 2020, approximately. The trip is at no cost to the Board.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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7.2 Approve the following volunteers for the 2018-2019 school year:

Angela Boeshart    Monica Clark    Tricia Evans    Sarah Jacobs    Patricia Murphy

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

7.3 Approve the following volunteer coaches/advisors for the 2019-2020 school year:

Jason Hoar – Basketball (Boys) Volunteer Coach  
W. Chad Kegler – Basketball (Boys) Volunteer Coach  
Dwight Newell - Marching Band Volunteer

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

7.4 Approve an overnight trip to Ashland University for football team members to attend a team camp from July 1 through July 2, 2019. This trip is at no cost to the board.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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- 7.5 Approve an overnight trip to Logan, Ohio for boys basketball players to attend a team camp from June 24 through June 25, 2019. This trip is at no cost to the board.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

- 7.6 Approve the North Fork Local School District to renew its membership with the Ohio High School Athletic Association for the 2019-2020 school year and agree to abide by the rules and regulations set forth by the Ohio High School Athletic Association.

(Item 7A)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

- 7.7 Approve to renew an agreement with Frontline Solutions for Absence and Substitute Management for FY20 in the amount of \$5,715.35.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

- 7.8 Approve the renewal with OneCall Now for message notification services in the amount of \$2,989.00 for the period July 1, 2019 through June 30, 2020.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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7.9 Approve the quote from Renaissance for the annual student subscription renewal.

(Item 7B)

7.10 Approve the amendment to the General Duty Aide Job Description.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Carried/Failed \_\_\_ to \_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A

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Superintendent's Report / Instructions

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HEARING OF THE PUBLIC

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**BOARD OF EDUCATION  
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VIII. It is recommended that the meeting be adjourned.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

Time: \_\_\_\_\_

Next Meeting: **June 17, 2019**

Location: **Utica Elementary School\*\*** (*Please note change in location.*)  
 367 Church Street  
 Utica, Ohio 43080

Time: 5:30 p.m. Building Tour  
 6:00 p.m. Meeting