

# NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



Mr. Bernard L. Snow, President  
Mrs. Farrah Cooperider, Vice President  
Mrs. Barbara Bruce, Member  
Mr. James Quinif, Member  
Mrs. Lori Stradley, Member

Mr. Scott Hartley, Superintendent  
Mrs. Tonya Mickley, Treasurer

Meeting Date: May 15, 2017  
Building Tour: 5:30 P.M.  
Meeting Time: 6:00 P.M.

## **Meeting Location:**

Utica Elementary School  
367 Church Street  
Utica, Ohio 43080

**0169.I Public Participation at Board Meetings**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than ten (10) days prior to the meeting and include: name and address of participant; group affiliation, if and when appropriate; and, topic to be addressed. Such requests shall be subject to the approval of the Superintendent and the Board President.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- D. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- E. The presiding officer may:
  - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
  - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
  - 3. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
- F. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

To enhance communications, the Board of Education invites you to place your comments below and send them to the North Fork Local School District at:

**District Administrative Office**  
**312 Maple Avenue, P. O. Box 497**  
**Utica, Ohio 43080-0497**  
**Attn: Board of Education**

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Please allow two to three weeks to answer your question or email the Redskin Messenger.

R.C. 3313.20  
 Revised 05/17/10  
 Revised 01/08/07  
 Revised 6/8/98  
 Revised 11/18/02

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
May 15, 2017  
REGULAR MEETING 6:00 P.M. UTICA ELEMENTARY SCHOOL**

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CALL TO ORDER

TIME: \_\_\_\_\_

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PLEDGE OF ALLEGIANCE

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ROLL CALL

Bruce \_\_\_\_\_ Cooperider \_\_\_\_\_ Quinif \_\_\_\_\_ Snow \_\_\_\_\_ Stradley \_\_\_\_\_

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**BOARD OF EDUCATION  
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**RECOGNITIONS****2016-2017 Retirees**

Patricia Blake – 25 years at North Fork

Joyce Cherubini – 20 years at North Fork

Libbie Schroer – 32 years at North Fork

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**REPORTS:**

1. Superintendent
2. Treasurer
3. Committees
  - Buildings and Grounds
  - Communications
  - Finance
4. Legislative Update

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**WORK SESSION****1. NEOLA Additions/Revisions****First Reading**

- 5111.01 Homeless Students (Students)
- 5111.03 Children and Youth in Foster Care (Students)
- 8300 Continuity of Organizational Operations Plan (Operations)
- 8305 Information Security (Operations)
- 8340 Letters of Reference (Operations)

**Second Reading**

- 5460.01 Diploma Deferral (Students)

**2. School Fees**

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**BOARD OF EDUCATION  
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**HEARING OF THE PUBLIC**

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**AGENDA ADJUSTMENTS**

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**OLD BUSINESS**

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**NEW BUSINESS**

- I. **It is recommended that the Board waive the reading of and approve the minutes of the April 17, 2017 Regular Meeting.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A

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II. **It is recommended that the Board approve and certify the attached list of seniors for graduation on June 4, 2017, providing that all requirements set forth by the North Fork Board of Education and the State Department of Education have been met.**

(Item 2A)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____	to ____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

III. **It is recommended that the Board approve the Negotiated Agreement with the negotiated changes between the North Fork Education Association (NFEA) and the North Fork Local School District Board of Education, effective July 1, 2017, through June 30, 2020. A copy of this agreement will be made a part of the minutes.**

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____	to ____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

IV. **It is recommended that the Board approve the following personnel actions:**

**Certified**

4.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 10 for the 2016-2017 school year.

(Item 4A)

4.2 Accept a letter of resignation from Aubry Vonck, high school English teacher, effective at the end of the 2016-2017 school year.

(Item 4B)

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**Extra Service/Supplemental**

- 4.3 Approve the following volunteers for the 2016-2017 school year:

Barry Cost	Cher Jackson	Heath Loudermilk
Dixie Homstad	Alice Kanelos	Amy Wright

- 4.4 Employ Susan Fairbanks on an Extra-Service Contract for a summer paint crew, effective June 5, 2017, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$10.00 per hour.
- 4.5 Employ Chris Loney on an Extra-Service Contract for a summer paint crew, effective June 5, 2017, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$10.00 per hour.
- 4.6 Employ Debbie Parker on an Extra-Service Contract for a summer paint crew, effective June 5, 2017, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$10.00 per hour.
- 4.7 Approve the following individual to provide a Summer School Program at Utica Junior High School from June 5 through June 23, 2017; compensation to be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement, payable by timesheet. (\$25.00/hr.)
- Jennifer McKnight
- 4.8 Approve Lisa Ritzer to receive a stipend in the amount of \$3,000.00 for the 2017-2018 school year for serving as the Virtual Learning Academy coordinator, per the NFEA Negotiated Agreement.
- 4.9 Approve Stephanie Kimpel to receive a stipend in the amount of \$3,000.00 for the 2017-2018 school year for serving as District Test Coordinator.

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- 4.10 Approve the following teachers as Virtual Learning Academy Instructors for the 2017-2018 school year; compensation to be paid per the NFEA Negotiated Agreement.

Jayme Blackstone	Ashley Lange	John Maher	Lisa Ritzer
Kayla Campos	Ted Londot	Teresa McCoy	Josh Spung
Kaitlyn Collingwood			

- 4.11 Approve the following academic supplemental positions for the 2017-2018 school year, pending proper certification and background check:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>
Michael Dean	Marching Band Director	2	4
Michael Dean	Instrumental Music Director	3	4
Carolyn Clippinger	Vocal Music Director	3	4
Kristina Grigsby	Service Learning Advisor	3	1
Susan Fairbanks	Junior Class Advisor	4	2
Carolyn Clippinger	Senior Class Advisor (50%)	4	4
Kristina Grigsby	Senior Class Advisor (50%)	4	4
Carolyn Clippinger	Play Director (50%)	4	4
Kristina Grigsby	Play Director (50%)	4	4
Susan Fairbanks	After School Intervention (HS)	4	3
Laurie Londot	After School Intervention (MS)	4	4
Michelle Williams	After School Intervention (MS)	4	4
Katheryn Robinson	After School Intervention (UE)	4	4
Kimberly Coad	After School Intervention (NE)	4	4
Martha Minnis	After School Intervention (NE)	4	4
Jacqueline Smith	Outdoor Ed Coordinator (50%)	4	4
Christopher Trost	Outdoor Ed Coordinator (50%)	4	2
Stephanie Kimpel	8 <sup>th</sup> Gr Class Trip Coordinator (50%)	4	4
Joshua Spung	8 <sup>th</sup> Gr Class Trip Coordinator (50%)	4	1
Lisa Ritzer	Yearbook Advisor HS (50%)	4	4
Carolyn Clippinger	Musical/Music Director	5	4
Kristina Grigsby	Musical Director	5	4
Stephanie Downes	Math Club Advisor UE	5	2
Kambra Runyon	Science Club Advisor UE	5	1
Mary Schraer	Science Club Advisor NE (50%)	5	2
Nancy Parriott	Science Club Advisor NE (50%)	5	4
William Schultz	Student Gov't Advisor HS	5	2
Erica Rodehaver	Student Gov't Advisor MS (50%)	5	4
Nichole Williams	Student Gov't Advisor MS (50%)	5	4
April Mealick	Student Gov't Advisor NE	5	3
Ashley Lange	Sophomore Class Advisor	6	1
Lillian Buchman	Foreign Language Advisor (50%)	6	3
Kate Lennell	Foreign Language Advisor (50%)	6	1
Brian White	Honor Society Advisor HS	6	4
Theresa Skinner	Honor Society Advisor MS (50%)	6	4
Jacqueline Smith	Honor Society Advisor MS (50%)	6	4
Kaitlyn Collingwood	Marching Band Asst. Director	6	1
Kristina Grigsby	Quiz Bowl Advisor HS	6	4



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- 4.12 Approve the following athletic supplemental positions for the 2017-2018 school year, pending proper certification and background checks:

<b>Name</b>	<b>Position</b>	<b>Level</b>	<b>Step</b>
D. Ted Londot	Football Head Coach	1	4
Cameron Drake	Football Assistant Coach	3	4
Michael Heckman	Football Assistant Coach	3	4
Heath Mullenix	Football Assistant Coach	3	4
Brian Radabaugh	Football Assistant Coach	3	4
Michael Sandman	Football Assistant Coach	3	4
William Tate	Football Assistant Coach	3	4
Howard Hill	Football Volunteer Coach	8	3
Jason Hoar	Football Volunteer Coach	8	4
Wesley Miller	Football Volunteer Coach	8	4
Laurie Londot	Volleyball Head Coach	1	4
Danielle Doup	Volleyball Assistant Coach	3	1
Thalynn Jackson	Volleyball Assistant Coach	3	4
Tamra Londot	Volleyball Assistant Coach	3	2
John Maher	Cross Country Head Coach	2	4
Geannie Hagen Hetteema	Cross Country Assistant Coach	4	4
Brad Kittle	Cross Country Assistant Coach	4	1
Jeremy Krausz	Golf Head Coach	2	3
Joseph Bousquet	Golf Assistant Coach	5	3
Stephanie Green	Cheerleader Advisor HS	1	4
Allison Walton	Cheerleader Advisor MS	3	0
M. Michael Garven	Wrestling Head Coach	1	4
Kenneth Poland	Wrestling Assistant Coach	3	2
Mark Rakoczy	Wrestling Assistant Coach	3	4
Brandon Wygle	Wrestling Assistant Coach	3	1
Brian Radabaugh	Boys Basketball Head Coach	1	4
W. Chad Kegler	Boys Basketball Assistant Coach	3	3
Lucas Radabaugh	Boys Basketball Assistant Coach	3	3
Tracy Robinson	Boys Basketball Assistant Coach	3	4
Joshua Sichina	Boys Basketball Assistant Coach	3	4
Jason Hoar	Boys Basketball Volunteer Coach	8	2
Terrence Logue	Girls Basketball Head Coach	1	4
Danielle Doup	Girls Basketball Assistant Coach	3	2
Taylor Dush	Girls Basketball Assistant Coach	3	1
Mark Overton	Girls Basketball Assistant Coach	3	4
Lisa Ritzer	Girls Basketball Assistant Coach	3	3

- 4.13 Approve Gina Neff, Vocational Education teacher, to be paid in accordance with the Ag Ed 5<sup>th</sup> Quarter grant through the Ohio Department of Education. This grant is for extra service days in July and August of 2016 and June 2017.

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**Classified**

- 4.14 Approve the following employees to be included on the Classified Substitute List for the 2016-2017 school year:

Judith Horn

(Item 4C)

- 4.15 Approve the following employees to be included on the Classified Substitute List for the 2017-2018 school year:

Carol Bigler	Nancy Hall	Janel Lewis	Margaret Slabaugh
Patricia Blake	Daisy Hazlett	Christopher Loney	Diana Smith
Bridgette Booth	Judith Horn	Teri Long	Judith Spence
Faith Bruckelmyer	Krista Hottinger	Jessica Matthews	Vickie Staffan
Joyce Cherubini	Tonya Hufford	Cathy Pattison	Lori Terry
Elizabeth Davis	Jennifer Imbody	Suzanne Radabaugh	Amberlyn Walker
Mary Fogle	Tim Kaiser	Karen Richards	
Rebecca Green	M. Laurene Klick	Virginia Ritchey	

**Administrative**

- 4.16 Approve a three-year contract for Brian Radabaugh as Assistant High School Principal/Activities Director, effective July 1, 2017, through June 30, 2020; compensation to be at the Assistant High School Principal/Activities Director's rate of the Administrative Salary Schedule.

- 4.17 Approve the non-renewal of the contract of Mark Bowman at the end of the 2016-2017 school year.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce	Y N A
Cooperider	Y N A
Quinif	Y N A
Snow	Y N A
Stradley	Y N A

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V. *Items pulled out for separate consideration.*

5.1 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

5.2 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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VI. **It is recommended that the Board approve the following financial actions:**

6.1 Approve the financial reports for the Month of April, 2017--SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report and appropriation adjustments.

6.2 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.

6.3 Approve the five-year forecast, as submitted by the Treasurer.

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6.4 Approve the "Certificate of the Total Amount from All Sources Available for Expenditures and Balances," and the FY2016 Appropriation, as presented. These documents will be included as a part of the minutes.

6.5 Approve the following insurance rates for Oasis Trust Dental:

CoreSource Insurance for dental monthly composite rate for the period 7/1/17 – 6/30/18:

Single Rate - \$45.53                  Family Rate - \$99.60

6.6 Approve the following monthly insurance rates for United HealthCare of Ohio, Inc., for the period July 1, 2017 – June 30, 2018.

Single Rate                                  Family Rate  
\$582.98    \$1,573.86

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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VII. *Items pulled out for separate consideration.*

7.1 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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7.2

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce            Y N A  
Cooperider    Y N A  
Quinif         Y N A  
Snow           Y N A  
Stradley       Y N A

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**VIII. Other Board Action - It is recommended that the Board:**

8.1 Approve the adoption of the following policy revisions/additions/deletions:

5460.01        Diploma Deferral (Students)

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce            Y N A  
Cooperider    Y N A  
Quinif         Y N A  
Snow           Y N A  
Stradley       Y N A

8.2 Approve the Service Level Agreement with the Licking Area Computer Association for the period July 1, 2017 through June 30, 2018.

(Item 8A)

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce            Y N A  
Cooperider    Y N A  
Quinif         Y N A  
Snow           Y N A  
Stradley       Y N A

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- 8.3 Approve the Service Provider Contract dated May 10, 2017, for Internet Service with Licking Area Computer Association for the period of July 1, 2017 through June 30, 2022.

(Item 8B)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

- 8.4 Approve the Service Provider Contract dated May 10, 2017, for Managed Internal Broadband Services with the Licking Area Computer Association for the period July 1, 2017 through June 30, 2022.

(Item 8C)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

- 8.5 Approve the student fees, as presented, for the 2017-2018 school year:

Newton and Utica Elementary Schools	Utica Middle School	Utica High School
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Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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8.6 Approve the student handbooks, as presented, for the 2017-2018 school year:

Newton and Utica Elementary Schools      Utica Middle School      Utica High School

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A

8.7 Approve the disposal of two (2) school buses. (Bus 17 - 2007; Bus 19 - 2007)

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A

8.8 Authorize a trip to Orlando, Florida for the Utica Marching Band, including band students in grades 8 – 12. The trip will be over spring break, 2018. Estimated dates are March 24 – 29, 2018. The trip will be at no cost to the Board.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A

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- 8.9 Authorize the offering of a summer school/intervention program for third grade students to meet SB55 Third Grade Reading Intervention requirements.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____	to ____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

- 8.10 Approve an overnight Outdoor Education Program for the seventh grade students at Utica Middle School to be operated at the Heartland Outdoor Environmental Education School in Marengo, Ohio on November 15, 2017 – November 17, 2017.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____	to ____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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Superintendent's Report / Instructions

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HEARING OF THE PUBLIC

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**IX. It is recommended that the meeting be adjourned.**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce	Y N A
Cooperider	Y N A
Quinif	Y N A
Snow	Y N A
Stradley	Y N A

Time: \_\_\_\_\_

Next Meeting: June 19, 2017

Location: Utica Junior High School  
260 Jefferson Street  
Utica, Ohio 43080

Time: 5:30 p.m. Public Discussion  
6:00 p.m. Regular Meeting