

# NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President  
Dr. Robert Krueger, Vice President  
Mrs. Jordan Atherton, Member  
Mrs. Barbara Bruce, Member  
Mrs. Debra Paxton, Member

Mr. Scott Hartley, Superintendent  
Mrs. Kellie Breehl, Treasurer

Meeting Date: February 12, 2024  
Meeting Time: 6:00 p.m.

**Meeting Location:**

Utica Middle School  
260 Jefferson Street  
Utica, Ohio 43080

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration unless extended by the presiding officer.
- E. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
  - 2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

Revised 6/8/98  
Revised 11/18/02  
Revised 5/17/10  
Revised 11/21/16  
Revised 10/15/18  
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R.C. 3313.20

District Administrative Office  
312 Maple Avenue, P.O. Box 497  
Utica, Ohio 43080-0497

Attn: Board of Education

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Please allow two to three weeks to answer your question.

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
FEBRUARY 12, 2024  
REGULAR MEETING – UTICA MIDDLE SCHOOL**

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CALL TO ORDER

TIME: \_\_\_\_\_

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PLEDGE OF ALLEGIANCE

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ROLL CALL

Atherton \_\_\_\_\_ Bruce \_\_\_\_\_ Cooperider \_\_\_\_\_ Krueger \_\_\_\_\_ Paxton \_\_\_\_\_

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RECOGNITIONS

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**REPORTS:**

1. Superintendent
  2. Treasurer
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**WORK SESSION**

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**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
FEBRUARY 12, 2024  
REGULAR MEETING – UTICA MIDDLE SCHOOL**

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**HEARING OF THE PUBLIC**

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**OLD BUSINESS**

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**NEW BUSINESS**

- I. It is recommended that the Board waive the reading of and approve the minutes of the January 8, 2024, Organizational Meeting, the January 8, 2024, Regular Meeting, and the January 22, 2024, Planning Meeting.**

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed ____ to ____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

- II. It is recommended that the Board approve the following personnel actions:**

**Certified**

- 2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 9 for the 2023-2024 school year.

(Item 2A)

- 2.2 Accept a letter of resignation from Ronda Stevens, elementary teacher, effective June 1, 2024, for the purpose of retirement.

(Item 2B)

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
FEBRUARY 12, 2024  
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- 2.3 Approve an FMLA leave of absence for Stacie Melick effective March 8, 2024, through the end of May 22, 2024.

**Extra Service/Supplemental**

- 2.4 Approve the following teachers as Home Instruction Tutors for the 2023-2024 school year. The Superintendent will approve the number of hours and effective dates as needed. Compensation will be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement.

Susan Fairbanks

- 2.5 Approve the following supplemental positions for the 2023-2024 school year, pending proper certification and background check:

<b>Name</b>	<b>Position</b>	<b>Level</b>	<b>Step</b>
Joshua Sichina	Head Track Coach (Boys)	2	0
Grace Brubaker	Track Assistant Coach	4	1
Paul Gregory	Track Assistant Coach	4	0
Jacob Smith	Track Assistant Coach	4	1
Mark Smith	Track Assistant Coach	4	1

**Classified**

- 2.6 Approve the following employees to be included on the Classified Substitute List for the 2023-2024 school year:

Debra Smitley

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

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**III. *Items pulled out for separate consideration.***

3.1

\_\_\_\_\_

\_\_\_\_\_

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

3.2

\_\_\_\_\_

\_\_\_\_\_

Motion_____	Second_____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

**IV. It is recommended that the Board approve the following financial actions:**

- 4.1 Approve the financial and reconciliation reports for the Month of January 2024.
  
- 4.2 Approve bills as presented for January 2024 and payment of bills with “Then and Now” certificates.
  
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.
  
- 4.4 Approve the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditors.”

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4.5 Approve the following appropriation modifications:

Temporary Appropriation  
Modifications

	<u>Fund</u>	<u>Original Appropriation</u>	<u>Increase/ Decrease</u>	<u>Total Appropriation</u>
<i>Title III Lang. Instruction for English Learn.</i>	551	-	133.52	133.52
<i>Vocational Educational Enhancement</i>	461	12,000.00	(6,979.08)	5,020.92

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

**V. *Items pulled out for separate consideration.***

5.1 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

5.2 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____ to _____		Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

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**VI. Other Board Action – It is recommended that the Board:**

6.1 Approve the *revised* Student Calendar for the 2024-2025 school year.

(Item 6A)

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____	to _____	Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

6.2 Approve Change Order No. 1 for the athletic field improvements from Law General Contracting, Inc.

(Item 6B)

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____	to _____	Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

6.3 Approve the Treasurer to advertise for bids for Phase 2 of the athletic field improvements.

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____	to _____	Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

6.4 Approve the agreement with Environmental Design Group for Phase 2 of the athletic field improvements.

(Item 6C)

Motion _____	Second _____	Atherton	Y N A
		Bruce	Y N A
Carried/Failed _____	to _____	Cooperider	Y N A
		Krueger	Y N A
		Paxton	Y N A

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Superintendent’s Report / Instructions

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HEARING OF THE PUBLIC

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**VII. It is recommended that the meeting be adjourned.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

Time: \_\_\_\_\_

Next Meeting: March 18, 2024

Location: Utica Elementary School  
367 Church Street  
Utica, Ohio 43080

Time: 6:00 p.m.