NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President Mr. Bernard L. Snow, Vice President Mrs. Barbara Bruce, Member Mr. Andy Hollenback, Member

Mr. Scott Hartley, Superintendent Mrs. Kellie Breehl, Treasurer

Meeting Date: April 20, 2020

Meeting Time: 6:00 P.M.

Meeting Location:

Newton Elementary School 6645 Mt. Vernon Road Newark, Ohio 43055

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle: In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
 - prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
 - request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Revised 6/8/98 Revised 11/18/02 Revised 5/17/10 Revised 11/21/16 © Neola 2018

R.C. 3313.20

District Administrative Office 312 Maple Avenue, P.O. Box 497 Utica, Ohio 43080-0497

Attn: Board of Education

CALL TO ORDER		TIME:			
PLEDGE OF ALLE	GIANCE				
ROLL CALL	Bruce	Cooperider	Hollenback	Snow	
RECOGNITIONS					

REGULAR MEETING 6:00 P.M. NEWTON ELEMENTARY SCHOOL

REPORTS:

- 1. Superintendent's
- 2. Treasurer's
- 3. Legislative Update

WORK SESSION

NEOLA Additions/Revisions

Second Reading

1520	Employment of Administrators (Administration)
2464	Gifted Education and Identification (Program)
3120	Employment of Professional Staff (Professional Staff)
3120.04	Employment of Substitutes (Professional Staff)
3120.05	Employment of Personnel in Summer School and Adult Education Programs (Professional Staff)
3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Professional Staff)
4120	Employment of Classified Staff (Classified Staff)
4120.08	Employment of Personnel for Co-Curricular/Extra Curricular Activities (Classified Staff)
4124	Employment Contract (Classified Staff)
4162	Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions (Classified Staff)
5460	Graduation Requirements (Students)
5460.02	Students At-Risk of Not Qualifying for a High School Diploma (Students)
6107	Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (Finances)

HEARING OF THE PUBLIC

AGENDA ADJUSTMENTS

REGULAR MEETING 6:00 P.M. NEWTON ELEMENTARY SCHOOL

	OLD	BUSINESS						
	NEV	V BUSINESS						
I.		It is recommended that the Board waive the reading of and approve the minutes of the March 16, 2020, Regular Meeting.						
		Motion Second_ Carried/Failed to		Bruce Cooperider Hollenback Snow	Y N A Y N A Y N A Y N A			
П.	It is ı	recommended that the B	oard approve the follo	owing persor	nnel actions:			
 2.1 Approve the following certificated staff members to be award the 2020-2021 school year; compensation to be as per the NF 					•			
		Megan Alexander Clarissa Bush Minna Crowthers	Amanda Fitz Abigail Franks Chandra Gardner	Sheldor Cassidy Shawn	Rexrode	Katherine Soko Jamie Taylor Jennifer Trost Bethany Watson		
	2.2	Approve the following the 2020-2021 school			•	vear limited contracts for otiated Agreement.		
		Alexandra Keith	Charles Rowley	Jodie Sm	nith			
	2.3	Approve the following the 2020-2021 school				year limited contracts for otiated Agreement.		
		Brittany Carruthers	Jeffery Hindel	Brittan	y McVey	Leah Swan		

Jeremy Krausz

Ashley Lange

Jennifer McKnight

Jamie Liston

Tami Mowery

Allisha Rauch

Emily Rowley

Kimberly Stalling

Christopher Trost

Allison Walton

Jennifer Wygle

Abigail Yinger

Cameron Drake

Susan Fairbanks

Laura Ewing

Julie Grant

REGULAR MEETING 6:00 P.M. NEWTON ELEMENTARY SCHOOL

2.4 Approve the following certificated staff members to be awarded continuing contracts for the 2020-2021 school year; compensation to be as per the NFEA Negotiated Agreement.

Jennifer Fondriest

Extra Service/Supplemental

- 2.5 Employ Simon Elliott on an Extra Service Contract for summer computer cleaning under the supervision of the Technology Supervisor, effective May 18, 2020, not to exceed 40 hours per week; total hours not to exceed 400 hours at the rate of \$10.00 per hour.
- 2.6 Employ Jordan Williams on an Extra Service Contract for summer computer cleaning under the supervision of the Technology Supervisor, effective May 18, 2020, not to exceed 40 hours per week; total hours not to exceed 400 hours at the rate of \$10.00 per hour.
- 2.7 Approve extended service time for the 2020-2021 school year:

High School Guidance Counselor – 20 days
Middle School Guidance Counselor – 15 days
Middle School-Sr. High Guidance Counselor – 15 days
Vo Ag Teacher – 30 days
CBI Teacher – 10 days
Technology Staff and Student Training Coordinator – 40 days
Technology Coordinator – 40 days
High School Computer Science Teacher – 20 days

Classified

Approve the following classified staff members to be awarded one-year limited contracts for the 2020-2021 school year; compensation to be as per the OAPSE Negotiated Agreement.

Susan Hatch

2.9 Approve the following classified staff members to be awarded two-year limited contracts for the 2020-2021 school year; compensation to be as per the OAPSE Negotiated Agreement.

Edward Bolen	Becky Green	Barton Hufford	James Wilfong
Leigh Ann Dickson	Beth Haines	Bradford Hufford	Melissa Woodard
Sylina Elliotte	Daisy Hazlett	Courtney Nichols	Melissa Wray
		Debra West	Brandon Wygle

April 20, 2020 REGULAR MEETING 6:00 P.M. NEWTON ELEMENTARY SCHOOL

	2.10	Accept a letter of resignation from Karl Fred Ford, mechanic, effective the end of the day, M 28, 2020, for the purpose of retirement.						
		(Item	2A)					
		Administrative 2.11 Accept a letter of resignation from Kim Grindle, Accountant, effective September 1, 2020, for the purpose of retirement. (Item 2B)						
	2.11							
	2.12	Approve Stephanie Kimpel as Director of Curriculum and Assessment effective July 1, 2020, through June 30, 2023; compensation to be at step 10 of the MS Principal/Dir. of Student Services salary schedule.						
		Motion Second Carried/Failed to	Bruce Cooperider Hollenback Snow	Y N A Y N A Y N A Y N A				
III.	Items	pulled out for separate consideration.						
	3.1			Web Residents The				
		Motion Second	Bruce	Y N A				
		Carried/Failed to	Cooperider Hollenback Snow	Y N A Y N A Y N A				
			Silow	INA				
	3.2							
			77					
		Motion Second Carried/Failed to	Bruce Cooperider Hollenback Snow	Y N A Y N A Y N A Y N A				

IV.	It is recommended that the Board approve the following financial actions:					
	4.1	Approve the financial and reconciliation repo	orts for the N	Month of March, 2020.		
	4.2	Approve bills as presented for March, 20 certificates.	20, and pa	syment of bills with "Then and Nov	<i>N</i> '	
	4.3	Authorize the Treasurer and Superintendent Policy 6400. This list will be made a part of			ırd	
	4.4	Approve an 8% liability insurance rate Argonaut/Trident Insurance Company	increase f	for the 2020-2021 policy term wi	ith	
	4.5	Renew the OASIS Trust Dental Program with	no increaso	e for 2020-2021.		
	4.6	Approve the Jamf Pro renewal quote for software for the iPads and Apple TVs. (Item 4A)				
		Carried/Failed to	Bruce Cooperider Hollenback Snow	Y N A Y N A Y N A Y N A		
V.	Items pulled out for separate consideration.					
	5.1					
		Carried/Failed to	Bruce Cooperider Hollenback	Y N A Y N A Y N A		

April 20, 2020 REGULAR MEETING 6:00 P.M. NEWTON ELEMENTARY SCHOOL

5.2					
	Motion Carried/Failed	Second to	Bruce Cooperider Hollenback Snow	Y N A Y N A Y N A Y N A	
Othe	er Board Actio	n - It is recommended that (the Board:		
6.1	Approve the	adoption of the following po	licy revisions/a	dditions/deletions:	
	1520 2464 3120 3120.04 3120.05		ification (Progral Staff (Professional S	ram) sional Staff)	
	3120.08	(Professional Staff) Employment of Personnel (Professional Staff)	for Co-Curricul	ar/Extra-Curricular Activities	
	4120 4120.08	Employment of Classified	•	d Staff) ar/Extra Curricular Activities	
	4124 Employment Contract (Classified Staff) 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees William Perform Safety-Sensitive Functions (Classified Staff)				
	5460 5460.02 6107	Graduation Requirements (Students) Students At-Risk of Not Qualifying for a High School Diploma (Students)			
	Motion	Second	Bruce Cooperider	Y N A Y N A	
	Carried/Failed	to	Hollenback	YNA	

YNA

Snow

VI.

April 20, 2020 REGULAR MEETING 6:00 P.M. NEWTON ELEMENTARY SCHOOL

6.2	Approve the Early Childhood Di Educational Service Center for F	act Amendment with the Licking County	
		(Item 6A)	
	Motion Second Carried/Failed to	Bruce Cooperider Hollenback Snow	Y N A Y N A Y N A Y N A
6.3	Approve the Early Education Ser County Educational Service Cent		Disabilities Contract with the Licking
		(Item 6B)	
	Motion Second Carried/Failed to	Bruce Cooperider Hollenback Snow	Y N A Y N A Y N A Y N A
6.4	Approve the General Services Co FY21.	ontract with the Licking (Item 6C)	County Educational Service Center for
	Motion Second Carried/Failed to	Bruce Cooperider Hollenback Snow	Y N A Y N A Y N A Y N A
6.5	Approve Addendum I to the Spec Service Center for FY21. All other	cial Education contracts er provisions of said cor	with the Licking County Educational atracts shall remain in full force.
		(Item 6D)	
	Motion Second Carried/Failed to	Bruce Cooperider Hollenback Snow	Y N A Y N A Y N A Y N A

BOARD OF EDUCATION NORTH FORK LOCAL SCHOOL DISTRICT April 20, 2020 REGULAR MEETING 6:00 P.M. NEWTON ELEMENTARY SCHOOL

Approve the following Memorandum of Understanding:

6.6

Memorandum of Understanding Certified Employee Evaluation

This Memorandum of Understanding is entered into by and between the North Fork Local School District Board of Education (Board) and the North Fork Education Association (Association) this 20th day of April, 2020.

WHEREAS, the Board and Association have entered into Collective Bargaining Agreements (CBA) which are effective from July 1, 2017 through June 30, 2020 and July 1, 2020 through June 30, 2023; and

WHEREAS, the Governor of Ohio signed HB 197 into law on March 27, 2020 which permits modifications to the requirements under Ohio Rev. Code 3319.111 for the evaluation of teachers; and

WHEREAS, the Board has determined that it is impossible or impracticable to complete all evaluations for the 2019-2020 school year; and

WHEREAS, the parties have entered into certain agreements with respect to the evaluation procedures for bargaining unit members that affects the parties CBA, and in that regard, desire to memorialize their agreements pertaining to same; and

WHEREAS, the parties intend to amend their current CBA as set forth hereinafter, and further intend that all remaining sections of the CBA, that are not inconsistent herewith, shall remain in full force and effect.

NOW THEREFORE, IT IS HEREBY AGREED by and between the Board and the Association that the following language shall constitute their Agreement as it relates to this matter:

- 1. Any bargaining unit member who was missing an evaluation component required by the CBA or Ohio Rev. Code (e.g., observation/walkthrough/student growth measure) on March 16, 2020 shall be considered to have an incomplete evaluation for the 2019-2020 school year.
- 2. Any bargaining unit member with an incomplete evaluation during the 2019-2020 school year shall be subject to a complete evaluation cycle during the 2020-2021 school year or as set forth in the CBA, in compliance with the requirements of the CBA and Ohio Rev. Code. The Student Growth Measure (SGM) for all OTES 1.0 teachers being evaluated in the 2020-2021 school year shall be student learning objectives (SLO) or other locally determined and mutually agreed upon student assessment(s).
- 3. Any bargaining unit member who has an incomplete evaluation for the 2019-2020 school year shall retain their previous evaluation rating until they have completed a full evaluation cycle, as defined by the CBA and Ohio Rev. Code.
- 4. No bargaining unit member may be nonrenewed in the 2019-2020 school year unless the member has a complete evaluation for the 2019-2020 school year.

REGULAR MEETING 6:00 P.M. NEWTON ELEMENTARY SCHOOL

- 5. Any bargaining unit member whose evaluation cycle contained all the components required by the CBA and Ohio Rev. Code, as it existed on March 16, 2020 shall be considered a complete evaluation. The employee shall not be subject to an evaluation in the 2020-2021 school year, except as required by the CBA or Ohio Rev. Code. The Board retains its right to make employment decisions using the summative evaluation rating, pursuant to the terms of the CBA and Ohio Rev. Code and shall do so no later than June 1, 2020.
- 6. The Board and Association agree to extend the implementation of OTES 2.0 until the 2021-2022 school year. The terms and conditions of employment and/or the modification or deletion of current CBA provisions impacted by the implementation of OTES 2.0 shall remain a subject of negotiation between the Board and Association.

The parties agree the terms of this MOU are not intended to create a case precedent or form the basis of a past practice between or among the parties.

This MOU shall automatically expire at such time as all bargaining unit members who had an incomplete evaluation under the terms of this agreement have received a summative evaluation rating pursuant to the provisions of the CBA and Ohio Rev. Code.

Motion	Second	Bruce	Y 1	N A
		Cooperider	Y 1	N A
Carried/Failed _	to	Hollenback	Υl	N A
		Snow	ΥI	N A

6.7 Approve the following Resolution:

CONTINGENCY PLAN FOR THE 2019-2020 SCHOOL YEAR IN THE EVENT SCHOOL IS CLOSED FOR MORE THAN THE HOURS PERMITTED UNDER BOARD POLICY AND STATE LAW

WHEREAS, Ohio Revised Code §3313.48 mandates that a school district must be open for instruction with pupils in attendance for a minimum number of hours each school year; and

WHEREAS, Board Policy further requires that the District be open for instruction each school year for a minimum of 910 hours for students in grades kindergarten through six, and 1001 hours for students in grades seven through twelve; and

WHEREAS, R.C. §3313.482 authorizes a board of education to adopt a plan that permits students to make up and complete hours of instruction via online/remote learning in the event that schools are closed to students for a disease epidemic or other reasons, and the Board has adopted a plan for the 2019-2020 school year; and

REGULAR MEETING 6:00 P.M. NEWTON ELEMENTARY SCHOOL

WHEREAS, House Bill 197 (2020), which was enacted on March 27, 2020 in response to the COVID-19 pandemic health emergency, authorizes the North Fork Local School District Board of Education ("Board of Education") to adopt a plan to provide for online learning opportunities for students to make up/complete an unlimited number of hours in lieu of attendance on days when buildings are not open to students during the 2019-2020 school year in compliance with any order issued by the Ohio Director of Health and/or a local board of health; and

WHEREAS, the North Fork Local School District Board of Education (hereafter the "Board") has developed a contingency plan in accordance with R.C. §3313.482 under which district students will make up any time missed through online instruction/remote learning that caused the district to fall below the minimum number of hours of instruction required by section 3313.48 of the Ohio Revised Code and Board Policy; and

WHEREAS, the Board further authorizes licensed staff including intervention specialist to provide instructional support and related services within the scope of their practice by electronic delivery method or telehealth communication to district students, including students who receive special education and related services under an Individualized Education Plan or Section 504 Services Plan, while the Director of Health's order to close schools to students remains in effect.

WHEREAS, the Board desires to adopt the following modifications to the plan that is currently in place for this school year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District that:

SECTION I

Pursuant to R.C. §3313.482 and House Bill 197 (2020), the Board of Education hereby authorizes the following plan to allow students of the North Fork Local School District to access and complete online/remote lessons in order to fulfill the required number of hours during the 2019-2020 school year:

- A. Each teacher shall develop a sufficient number of lessons as directed by the building administrator that should be equal to the amount of instructional time the student would receive for the days and hours of closure. A lesson shall be posted for each course that was scheduled to meet on a day that the school was closed.
- B. Teachers will submit the lessons to the building principal for approval on a biweekly basis. The building principal will certify that the lessons are equal to or greater than the amount of instructional time the student missed.
- C. As soon as practicable, the appropriate administrator will direct staff about how to make lessons available through a District approved website Office 365 or Progress Book or other technology portal approved through the technology department.

- D. The teacher will be responsible for posting the lessons online. The teacher shall designate the order in which the lessons are to be posted on the web portal or website if another employee is responsible for posting them on the teacher's behalf.
- E. Teachers will regularly assess the progress of students and will update or replace such lessons as necessary throughout the remainder of the school year based on the results of the assessments.
- F. Each student enrolled in a course for which a lesson or assignment is posted shall be granted a two-week period from the date of posting to complete the lesson/assignment. If the student does not complete the lesson/assignment within this time period, the student may receive an incomplete or failing grade unless the student provides a sufficient reason to the teacher justifying why they failed to complete the lesson/assignment.
- G. For students who experience difficulty accessing the online material or who do not have access to a computer. The Board of Education hereby authorizes "blizzard bags virtual learning packets" as needed, which are paper copies of the lessons/assignments posted. Teachers shall prepare electronic copies approximating the content of the online lessons and shall update such electronic copies when updating any of the online lessons. Staff will forward packet material to the administrator so that packets can be printed. Packets will be distributed per each building scheduled handout time. Printed copies of any graded lessons or assignments will be included in the virtual packets. Students utilizing this option will be granted two weeks from the date after picking them up to return completed lessons/assignments to their assigned building unless due date times are given by the teacher. If the student does not complete the lesson/assignment within this time period, the student will receive an incomplete or failing grade unless the student provides a sufficient reason to the teacher justifying why they failed to complete the lesson/assignment.
- H. Licensed staff including intervention specialists may provide instructional support and related services within the scope of their practice by electronic delivery method or telehealth communication to any district students, including students who receive services under Individualized Education Plans or Section 504 Services Plans, while the Director of Health's order to close schools to students remains in effect.
- I. The District intends to meet its obligation to provide all students, including children with disabilities, equal access to curriculum and services during an extended school closure in accordance with state and federal law. Each building will notify parents about who they may contact if students are unable to access or participate in the program remotely because of a disability-related or other reason so that the District can explore alternative methods of instruction and possible accommodations.
- J. This plan includes the written consent of the teacher's employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the Board of Education and is hereby incorporated into this plan as if specifically rewritten.

REGULAR MEETING 6:00 P.M. NEWTON ELEMENTARY SCHOOL

SECTION II

•	Should circumstances warrant a change in the plan during the 2019-2020 school year, this contingency
	plan may be amended by the Superintendent at any time in his or her discretion.

SECTION III

IT IS FOUND that all formal action of this Board of Education concerning or related to the adoption of
this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that
resulted in such formal action were adopted in meetings open to the public, in compliance with all
applicable requirements of the Ohio Revised Code.

	Motion Second Carried/Failed to	Cooperider Hollenback		
II.	It is recommended that the Board go into F 121.22(G)(1), for the purpose of discussing		oursuant to Ohio Revised Code Secti	on
	The appointment of an employee or o	official; specifically	appointing a board member.	
	Time	e:		
	Motion Second Carried/Failed to	Bruce Cooperider Hollenback Snow		
	The Board will now return to open session	l•		

Time: _____

VIII.	The Board recommends appointing to the North Fork Board of Education to fill the unexpired term of Jason Snyder who resigned effective April 3, 2020; this term will be effective April 21, 2020 through December 31, 2021.					
	Motion	Second to		Bruce Cooperider Hollenback Snow	Y N A Y N A Y N A Y N A	
	Superintendent's Re	port / Instructio	ons			
	HEARING OF THE	PUBLIC			= × II	2
IX.	. It is recommended that the meeting be adjourned.					
	Motion Carried/Failed _	Secondto		Bruce Cooperider Hollenback Snow	Y N A Y N A Y N A Y N A	
Time:						
	Next Meeting: May 18, 2020 Location: Utica Senior High School 260 Jefferson Street Utica, Ohio 43080					
	Time:	5:30 p.m. 6:00 p.m.	Building Tour Meeting			