

NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



Mrs. Lori Stradley, President
Mrs. Barbara Bruce, Vice President
Mrs. Farrah Cooperider, Member
Mr. James Quinif, Member
Mr. Bernard L. Snow, Member

Mr. Scott Hartley, Superintendent
Mrs. Tonya Mickley, Treasurer

Meeting Date: June 27, 2016
Building Tour: 6:00 P.M.
Meeting Time: 6:30 P.M.

Meeting Location:
Utica Senior High School
260 Jefferson Street
Utica, Ohio 43080

0169.1 Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than ten (10) days prior to the meeting and include: name and address of participant; group affiliation, if and when appropriate; and, topic to be addressed. Such requests shall be subject to the approval of the Superintendent and the Board President.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- D. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- E. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
- F. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

To enhance communications, the Board of Education invites you to place your comments below and send them to the North Fork Local School District at:

District Administrative Office
312 Maple Avenue, P. O. Box 497
Utica, Ohio 43080-0497
Attn: Board of Education

Please allow two to three weeks to answer your question or email the Redskin Messenger.

R.C. 3313.20
Revised 05/17/10
Revised 01/08/07
Revised 6/8/98
Revised 11/18/02

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 27, 2016
REGULAR MEETING 6:30 P.M. UTICA SENIOR HIGH SCHOOL**

CALL TO ORDER

TIME: _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Bruce _____ Cooperider _____ Quinif _____ Snow _____ Stradley _____

**BOARD OF EDUCATION
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RECOGNITIONS

REPORTS:

1. Superintendent's
 2. Treasurer's
-

WORK SESSION

HEARING OF THE PUBLIC

AGENDA ADJUSTMENTS

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 27, 2016
REGULAR MEETING 6:30 P.M. UTICA SENIOR HIGH SCHOOL**

OLD BUSINESS

NEW BUSINESS

I. It is recommended that the Board approve the following personnel actions:

Certified

- 1.1 Approve the employment of Kaitlyn Collingwood in the position of high school English teacher on a one-year limited contract for the 2016-2017 school year pending proper certification and background checks; compensation to be at Step 0 of the Master's scale of the NFEA Negotiated Agreement. (\$34,590.00)

(Item 1A)

- 1.2 Approve the employment of Cameron Drake in the position of junior high school physical education teacher on a one-year limited contract for the 2016-2017 school year pending proper certification and background checks; compensation to be at Step 5 of the Masters scale of the NFEA Negotiated Agreement. (\$43,469.00)

(Item 1B)

Extra Service/Supplemental

- 1.3 Approve the teacher substitute rates, effective July 1, 2016, through June 30, 2017, as follows:

Day-to-Day \$90.00 per day

Long term substitute assignments will be paid in accordance with Board Policy 3120.04.

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- 1.4 Approve the following supplemental positions for one fiscal year, effective upon board approval, pending proper certification and background checks:

ACADEMIC

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>	<u>Amount</u>
Lillian Buchman	Foreign Language Advisor	6 (50%)	2	\$ 374.50
Carolyn Clippinger	Drama Director, Fall	4 (50%)	4	\$1,224.50
Carolyn Clippinger	Musical Director, Spring	5	4	\$1,633.00
Carolyn Clippinger	Class Advisor (Senior Class)	4 (50%)	4	\$1,224.50
Carolyn Clippinger	Vocal Music Director	3	4	\$3,265.00
Julie Davis	Class Trip Coord. (6 th Grade) (NE)	4 (50%)	4	\$1,224.50
Julie Davis	Science Fair Advisor (NE)	7	2	\$ 375.00
Julie Davis	Math Club Advisor (NE)	5 (50%)	1	\$ 714.50
Michael Dean	Instrumental Music Director	3	4	\$3,265.00
Michael Dean	Marching Band Director	2	4	\$4,082.00
Stephanie Downes	Math Club Advisor (UE)	5	1	\$1,429.00
Susan Fairbanks	After School Intervention (HS)	4	2	\$2,245.00
Susan Fairbanks	Junior Class Advisor	4	1	\$2,143.00
Kris Grigsby	Drama Director, Fall	4 (50%)	4	\$1,224.50
Kris Grigsby	Drama Director, Spring	5	4	\$1,633.00
Kris Grigsby	Class Advisor (Senior Class)	4 (50%)	4	\$1,224.50
Crystal Harding	Class Trip Coord. (6 th Grade) (UE)	4 (50%)	0	\$1,020.50
Susan Hatch	After School Intervention (UE)	4	4	\$2,449.00
Jeff Hindel	Class Trip Coord. (6 th Grade) (NE)	4 (50%)	4	\$1,224.50
Jeff Hindel	Math Club Advisor (NE)	5 (50%)	4	\$ 816.50
Tim Jordan	Class Trip Coordinator (8 th Grade)	4 (50%)	4	\$1,224.50
Stephanie Kimpel	Class Trip Coordinator (8 th Grade)	4 (50%)	4	\$1,224.50
Laurie Londot	After School Intervention (JH)	4	4	\$2,449.00
Nyssa Luckey	Majorette/Flag Corps Advisor	5	0	\$1,361.00
Teresa McCoy	Student Government Advisor Elem. (UE)	5	4	\$1,633.00
Teresa McCoy	Class Trip Coord. (6 th Grade) (UE)	4 (50%)	1	\$1,071.50
Teresa McCoy	Science Fair Advisor (UE)	7	0	\$ 341.00
April Mealick	Student Gov't Advisor Elementary (NE)	5	2	\$1,497.00
Martha Minnis	After School Intervention (NE)	4	4	\$2,449.00
Lauren Motter	Foreign Language Advisor	6 (50%)	2	\$ 374.50
Nancy Pariott	Science Club Advisor (NE)	5 (50%)	4	\$ 816.50
Lisa Ritzer	Yearbook Advisor Senior High	4 (50%)	4	\$1,224.50
Katheryn Robinson	After School Intervention (UE)	4	4	\$2,449.00
Erica Rodehaver	Student Gov't Advisor Junior High	5 (50%)	4	\$ 816.50
Kambra Runyon	Science Club Advisor (UE)	5	0	\$1,361.00
Mary Schraer	Science Club Advisor (NE)	5 (50%)	1	\$ 714.50
Bill Schultz	Student Gov't Advisor Senior High	5	1	\$1,429.00
Theresa Skinner	Honor Society Advisor Junior High	6 (50%)	4	\$ 408.50
Jacqueline Smith	Freshmen Class Advisor	6	2	\$ 749.00
Jacqueline Smith	Honor Society Advisor Junior High	6 (50%)	4	\$ 408.50
Jacqueline Smith	Outdoor Education Coord. Junior High	4 (50%)	4	\$1,224.50
Chris Trost	Outdoor Education Coord. Junior High	4 (50%)	1	\$1,071.50
Aubry Vonck	After School Intervention (HS)	4	2	\$2,245.00
Aubry Vonck	Yearbook Advisor Senior High	4 (50%)	1	\$1,071.50
Brian White	Honor Society Advisor Senior High	6	4	\$ 817.00

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Michelle Williams	After School Intervention (JH)	4	4	\$2,449.00
Michelle Williams	Spelling Bee Junior High	7	4	\$ 409.00
Nichole Williams	Student Gov't Advisor Junior High	5 (50%)	3	\$ 782.50

(Item 1C)

- 1.5 Approve the following supplemental positions for one fiscal year, effective upon board approval, pending proper certification and background checks:

ATHLETIC

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>	<u>Amount</u>
Terry Logue	Basketball (Girls) Head Coach	1	4	\$4,898.00
Lisa Ritzer	Basketball (Girls) Varsity Asst. Coach	2	2	\$3,742.00
Mark Overton	Basketball (Girls) Assistant Coach	3	3	\$3,129.00
Danielle Doup	Basketball (Girls) Assistant Coach	3	1	\$2,857.00
Brian Radabaugh	Basketball (Boys) Head Coach	1	4	\$4,898.00
Tracy Robinson	Basketball (Boys) Varsity Asst. Coach	2	4	\$4,082.00
Chad Kegler	Basketball (Boys) Assistant Coach	3	2	\$2,993.00
Rob Potes	Basketball (Boys) Assistant Coach	3	3	\$3,129.00
Stephanie Green	Cheerleader Advisor Sr. High	1	4	\$4,898.00
Lauren Motter	Cheerleader Assistant Advisor HS	4	1	\$2,143.00
Jayme Blackstone	Cheerleader Advisor JH	3	3	\$3,129.00
Tory Conley	Volunteer Cheerleader Advisor	8	1	\$ 1.00
John Maher	Cross Country Head Coach	3	4	\$3,265.00
Geannie Hagen	Cross Country Assistant Coach	4	4	\$2,449.00
Brian Radabaugh	Football Varsity Assistant Coach	3	4	\$3,265.00
Michael Sandman	Football Varsity Assistant Coach	3	3	\$3,129.00
Mike Heckman	Football Assistant Coach	3	4	\$3,265.00
Howard Hill	Football Assistant Coach	3	2	\$2,993.00
Jason Hoar	Football Assistant Coach	3	4	\$3,265.00
David Snow	Football Assistant Coach	3	4	\$3,265.00
Rocky Tate	Football Assistant Coach	3	4	\$3,265.00
Wes Miller	Football Volunteer Coach	8	4	\$ 1.00
Jeremy Krausz	Golf Head Coach	3	2	\$2,993.00
Joe Bousquet	Golf Assistant Coach	5	2	\$1,497.00
Laurie Londot	Volleyball Head Coach	1	4	\$4,898.00
Tamra Londot	Volleyball Varsity Assistant Coach	2	1	\$3,572.00
Lisa Ritzer	Volleyball Assistant Coach	4	4	\$2,449.00
Lillian Buchman	Volleyball Assistant Coach	4	2	\$2,245.00
Randi Casto	Volleyball Assistant Coach	4	1	\$2,143.00
Thalynn Jackson	Volleyball Assistant Coach	4	3	\$2,347.00
Tim Jordan	Wrestling Head Coach	1	4	\$4,898.00
Kenny Poland	Wrestling Assistant Coach	4	1	\$2,143.00
Mark Rakoczy	Wrestling Assistant Coach	4	4	\$2,449.00

(Item 1D)

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Classified

- 1.6 Approve Michele Sarnes as an on-bus trainer effective July 1, 2016, through June 30, 2017; compensation to be one dollar (\$1.00) per hour in addition to her regular rate while providing on-bus training.
- 1.7 Approve Tracy Poole in the position of Secretary (Utica Elementary School) on a continuing contract effective July 1, 2016; compensation to be at Step 12 of the S-1 scale of the OAPSE Negotiated Agreement. (\$16.00/hr.)
- 1.8 Approve the substitute rates, effective July 1, 2016, through June 30, 2017, as follows:

Accountant	-	\$15.00 per hour
Aides	-	\$9.00 per hour
Building Services	-	\$10.00 per hour
Maintenance Services	-	\$12.00 per hour
Food Service	-	\$9.00 per hour
Records Clerk	-	\$9.00 per hour
Secretarial	-	\$10.00 per hour
Bus/Van Drivers	-	\$12.00 per hour
Mechanics	-	\$12.00 per hour

Long term substitute assignments will be paid in accordance with Board Policy 4120.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

II. Items pulled out for separate consideration.

2.1 _____

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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2.2

Motion _____ Second _____

Carried/Failed ____ to ____

Bruce Y N A
Cooperider Y N A
Quinif Y N A
Snow Y N A
Stradley Y N A

III. It is recommended that the Board approve the following financial actions:

3.1 Approve the financial reports for the Month of May, 2016--SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report and appropriation adjustments.

3.2 Approve the "Certificate of the Total Amount from All Sources Available for Expenditures and Balances," and the FY2016 Final Appropriation, as presented. These documents will be included as a part of the minutes.

3.3 Approve the "Certificate of the Total Amount from All Sources Available for Expenditures and Balances," and the FY2017 Temporary Appropriation, as presented. These documents will be included as a part of the minutes.

3.4 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.

3.5 Authorize the Treasurer to make the following inter-fund transfers and advances:

(Available Monday Night)

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3.6 Authorize a supplemental vision program with VSP for the period 10/1/16 – 9/30/20 as follows:

	<u>Employee Share</u>	<u>Board Share</u>	<u>Total</u>
Employee Only	\$ 9.90	\$ 2.21	\$12.11
Employee + One	\$18.19	\$ 2.21	\$20.40
Employee + Children	\$18.61	\$ 2.21	\$20.82
Employee + Family	\$31.36	\$ 2.21	\$33.57

3.7 Approve a two-year agreement with Julian & Grube, Inc. to perform agreed upon procedures as required by the Ohio Administrative Code for all Ohio Department of Education (ODE) Medicaid School Program provider agencies for the FY 16 and FY 17 cost report period. Each year's cost should not exceed \$1,250.00.

3.8 Approve a three-year agreement beginning fiscal year 2017, with Julian and Grube, Inc. for preparing the District's basic financial statements in compliance with generally accepted account principles (GAAP), including the related notes at a cost of \$5,500.00 per year.

3.9 Approve an amended Section 125 Flexible Fringe Benefits Plan for the employees of the North Fork Local School District with an effective date of amendment being July 1, 2016.

(Item 3A)

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

IV. *Items pulled out for separate consideration.*

4.1 _____

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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4.2

Motion _____ Second _____

Carried/Failed ____ to ____

Bruce	Y N A
Cooperider	Y N A
Quinif	Y N A
Snow	Y N A
Stradley	Y N A

V. Other Board Action - It is recommended that the Board:

5.1 Approve the drug testing agreement with Great Lakes Biomedical, beginning July 1, 2016 and ending on June 30, 2016 not to exceed \$5,000.00 per school year.

(Item 5A)

Motion _____ Second _____

Carried/Failed ____ to ____

Bruce	Y N A
Cooperider	Y N A
Quinif	Y N A
Snow	Y N A
Stradley	Y N A

5.2 Approve the agreement with the Licking County Educational Service Center for participation in the 2016 BCAC STEP (Business Community Advisory Council's Sumer Teacher Externship Program) Program for the following teachers:

Ashtin Carpenter

Jennifer Fluty

(Item 5B)

Motion _____ Second _____

Carried/Failed ____ to ____

Bruce	Y N A
Cooperider	Y N A
Quinif	Y N A
Snow	Y N A
Stradley	Y N A

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5.3 Approve an overnight trip to Chicago for Newton Elementary and Utica Elementary sixth grade students from May 23 through May 26, 2017.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

5.4 Authorize the Treasurer to enter into a two-year lease-purchase agreement for communication equipment with Lease Corporation of America. The annual payment will be \$33,464.52 with an advance payment of \$6,741.09

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

5.5 Approve the list of items for disposal/auction.

(Item 5C)

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

Superintendent's Report / Instructions

**BOARD OF EDUCATION
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HEARING OF THE PUBLIC

VI. It is recommended that the meeting be adjourned.

Motion _____ Second _____

Carried/Failed _____ to _____

Bruce	Y N A
Cooperider	Y N A
Quinif	Y N A
Snow	Y N A
Stradley	Y N A

Time: _____

Next Meeting: July 18, 2016

Location: Utica Senior High School
 260 Jefferson Street
 Utica, Ohio 43080

Time: 6:00 p.m. Public Discussion
 6:30 p.m. Regular Meeting