

# NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA



Mrs. Barbara Bruce, Member  
Mrs. Farrah Cooperider, Member  
Mr. Andy Hollenback, Member  
Dr. Robert Krueger, Member  
Mrs. Lori Stradley, Member

Mr. Scott Hartley, Superintendent  
Mrs. Kellie Breehl, Treasurer

Meeting Date: January 9, 2023  
Meeting Time: 6:00 p.m.

**Meeting Location:**

Utica High School  
260 Jefferson Street  
Utica, Ohio 43080

**0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle: In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
  - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
  - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
  - 3. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
  - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Revised 6/8/98  
Revised 11/18/02  
Revised 5/17/10  
Revised 11/21/16  
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R.C. 3313.20

District Administrative Office  
312 Maple Avenue, P.O. Box 497  
Utica, Ohio 43080-0497  
Attn: Board of Education

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Please allow two to three weeks to answer your question or email the Redskin Messenger.

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CALL TO ORDER

\* The 2022 Board President shall preside as President Pro-Tempore at the Organizational Meeting until the 2023 Board President is elected.

TIME \_\_\_\_\_

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PLEDGE OF ALLEGIANCE

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ROLL CALL    Bruce \_\_\_\_\_ Cooperider \_\_\_\_\_ Hollenback \_\_\_\_\_ Krueger \_\_\_\_\_ Stradley \_\_\_\_\_

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**I. ELECTION OF OFFICERS**

**1.1 Nomination of Board President\*\***

- 1.
- 2.
- 3.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Krueger	Y	N	A
Stradley	Y	N	A

\*\*President assumes the Chair

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**1.2 Nomination of Board Vice-President**

- 1.
- 2.
- 3.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Krueger	Y	N	A
Stradley	Y	N	A

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HEARING OF THE PUBLIC

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**II. It is recommended that the Board approve the following standing authorizations:**

**2.1 Advances on Tax Settlements**

Authorize the Treasurer to secure advances from the County Auditors when funds are available and payable to the school district.

**2.2 Investment of Interim Monies**

Authorize the Treasurer to invest interim monies as per Board Policy 6144 at the most productive interest rate whenever funds are available.

**2.3 Payment of Bills**

Authorize the Treasurer to pay all bills within the limits of the appropriations resolution as they are received and when the merchandise has been received in good condition.

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- 2.4 Employment of Treasurer's Office Personnel  
Authorize the Treasurer to employ Personnel as needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.
- 2.5 Public Records Training  
Authorize the Treasurer to attend public records training in lieu of the board members and serve as the public records designee.
- 2.6 Modifications to Appropriations and Transfers  
Authorize the Treasurer to make modifications to appropriations and to make fund transfers or advances when necessary. A list of these changes is to be given to the board at the regular monthly meeting following the transfer or advance.
- 2.7 Blanket Purchase Order Maximum  
Authorize the Treasurer to set the blanket purchase order maximum at \$25,000.00.
- 2.8 Service Fund  
Authorize the establishment of a Service Fund in the amount of \$2.00 per student for a total of \$3,024.00 from the FY2024 appropriation #001-2310-410-001 to reimburse the Board members for necessary expenses incurred in carrying out their duties. For the purpose of establishing this Service Fund, the Board certifies the number of students to be 1,512.00.
- 2.9 Appointment of Purchasing Agent  
Authorize the Superintendent to serve as the Purchasing Agent for the school district.
- 2.10 Employment of Personnel  
Authorize the Superintendent to employ Personnel as needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.
- 2.11 Resignation of Personnel  
Authorize the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

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- 2.12 Appointment of Federal Project Agent  
Authorize the Superintendent to serve as Agent of Federal Projects.
- 2.13 Application for Funds and Grants  
Authorize the Superintendent, or designee, to apply for appropriate local, state, and or federal funds and grants.
- 2.14 Tax Incentive Revenue Council  
Appoint Scott Hartley, Superintendent, or his designee, to represent the North Fork Local School District as a member of the Tax Incentive Revenue Council (TIRC) for the 2023 calendar year.
- 2.15 Payments Over Contract Amounts  
Authorize the Superintendent, or his designee, to approve payments over contract-specified amounts when overtime is necessary. The Board authorizes the Treasurer to make said payment above the contract amount for overtime that has been approved.
- 2.16 Accept Donations  
Authorize the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- 2.17 Official Newspaper  
The Board designates *The Mount Vernon News* as the Official Newspaper, pursuant to North Fork Local Board of Education Bylaw 0154.
- 2.18 Agenda, Meeting Notification Requests  
Authorize those persons who are residents of the North Fork Local School District requesting copies of the schedule of meetings, agenda, or notice of individual meetings to receive such free of charge for the calendar year 2023. Individuals wishing to receive these communications must submit a written request annually.

(Form Attached)

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2.19 Regular Meeting Dates, Times, and Locations

The Board establishes that it will meet each month at 6:00 p.m., unless otherwise noted, on the dates and at the locations listed on the following 2023 Board Meeting Calendar.

**January 09** (Second Monday)  
Organizational Meeting 6:00 p.m.  
followed by Regular Meeting  
Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

**January 23** (Fourth Monday **Planning Mtg.**)  
**5:00 P.M.**  
Utica Sr. High - Rm. 106  
260 Jefferson Street  
Utica, Ohio 43080

**February 13** (Second Monday)  
Utica Middle School\*  
260 Jefferson Street  
Utica, Ohio 43080

**March 20**  
Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

**April 17**  
Newton Elementary School\*  
6645 Mount Vernon Road  
Newark, Ohio 43055

**May 15**  
Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

**June 26** (Fourth Monday)  
Utica Sr. High School  
260 Jefferson Street  
Utica, Ohio 43080

**July 17**  
Utica Elementary School  
367 Church Street  
Utica, Ohio 43080

**August 21**  
Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

**September 18**  
Newton Elementary School\*  
6645 Mount Vernon Road  
Newark, Ohio 43055

**October 16**  
Utica Middle School\*  
260 Jefferson Street  
Utica, Ohio 43080

**November 20**  
Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

**December 11** (Second Monday)  
Newton Elementary School\*  
6645 Mount Vernon Road  
Newark, Ohio 43055

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2.20 Finance Committee; Buildings and Grounds Committee; and Communications Committee Meeting Dates, Times, and Locations

Approve the following meeting dates for the Finance Committee; Buildings and Grounds Committee; and the Communications Committee.

**FINANCE COMMITTEE**

District Administrative Office, 312 Maple Avenue, Utica, Ohio 43080  
5:00 p.m.

Monday	March 13	Monday	August 21
Monday	May 8	Monday	November 13

**BUILDINGS AND GROUNDS COMMITTEE**

4:00 p.m.

Monday	February 27 Utica Middle School	Monday	August 28 Newton Elementary School
Monday	April 24 Utica Senior High School	Monday	September 25 Utica Middle School
Monday	May 22 Utica Elementary School	Monday	October 23 Utica Senior High School
		Monday	November 27 Utica Elementary School

**COMMUNICATIONS COMMITTEE**

Utica High School Conference Room, 260 Jefferson Street, Utica, Ohio 43080  
2:45 p.m.

Monday	March 13	Monday	August 21
Monday	May 8	Monday	November 13

Motion \_\_\_\_\_ Second \_\_\_\_\_

Carried/Failed \_\_\_\_ to \_\_\_\_

Bruce	Y	N	A
Cooperider	Y	N	A
Hollenback	Y	N	A
Krueger	Y	N	A
Stradley	Y	N	A

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III. *Items pulled out for separate consideration.*

3.1

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Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed ____ to ____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

3.2

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Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed ____ to ____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

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IV. **Other Board Action**

4.1 Board Member Legislative Liaison  
 Nomination of Legislative Liaison Member

1.

2.

The Board designates \_\_\_\_\_ to serve as Legislative Liaison to the Ohio School Boards Association and appoints \_\_\_\_\_ as alternate.

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed ____ to ____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

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4.2 The Board designates \_\_\_\_\_ to serve as Student Achievement Liaison to the Ohio School Boards Association for the calendar year 2023.

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed ____ to ____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

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**V. Board Appointments**

It is recommended by the Board President, per Board Policy By-Law 0155, to appoint Board representatives for the following committees:

Buildings and Grounds Committee: \_\_\_\_\_  
\_\_\_\_\_

Communications Committee: \_\_\_\_\_  
\_\_\_\_\_

Finance Committee: \_\_\_\_\_  
\_\_\_\_\_

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HEARING OF THE PUBLIC

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**VI. It is recommended that the meeting be adjourned.**

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed ____ to ____		Hollenback	Y	N	A
		Krueger	Y	N	A
		Stradley	Y	N	A

Time: \_\_\_\_\_

# Official Notice

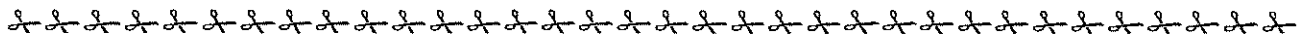
If you would like to receive a copy of the North Fork Local School District Board of Education monthly meeting agenda, please return the bottom portion of this page to:

North Fork Local School District  
312 Maple Avenue  
P. O. Box 497  
Utica, OH 43080-0497

Agendas will be mailed on the Friday preceding the regularly scheduled monthly Board meeting. **If you would prefer to receive the agenda electronically, please provide your e-mail address.**

*The agenda is also posted each month on the North Fork web site's district calendar as an attachment to the board meeting date on the calendar, which is available to everyone.*

**To receive a monthly copy of the agenda, we must receive a written request annually.** If you currently receive a monthly copy of the agenda and would like to continue receiving them, **you must submit the following request.**



- Please forward a copy of the North Fork Board of Education monthly meeting agenda to me at the following address: *(Please include post office box if applicable.)*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

OR

- Please **email** a copy of the North Fork Board of Education monthly meeting agenda to me at the following **email** address:

Name: \_\_\_\_\_

Email: \_\_\_\_\_