



## NORTH FORK LOCAL SCHOOL DISTRICT

### IPAD LOAN AGREEMENT

One Apple iPad, charger and case in good working order are being loaned to the student. It is the student's responsibility to care for the equipment and ensure that it is retained in a safe environment.

This equipment is the property of North Fork Local Schools and is here on loan to the student for educational purposes only for the academic school year. The student may not deface or destroy this property in any way. Inappropriate use of the equipment may result in the student losing his/her right to use the iPad. If necessary, iPads will be searched to establish proper use of the iPad is being followed.

The equipment must be returned prior to a student withdrawing from North Fork Local Schools and/or upon request by North Fork Local Schools. If not returned, the child/parent could be held to further action.

The District Property may only be used by the students for non-commercial purposes, in accordance with district policies and rules, the District Acceptable Use Policy, as well as local, state, and federal statutes.

Students may not install or use any software other than software owned or approved by the district and made available to the student in accordance with this Agreement.

Once the user with specific privileges and capabilities has been set up on the iPad, the student agrees to make no attempts to change, or allow others to change, the privileges and capabilities of this user account.

The student may not make any attempt to add, delete, access, or modify other user accounts on the iPad or on any other school owned device.

The North Fork Local Schools network is provided for the academic use of all students and staff. The student agrees to take no action that would interfere with the efficient, academic use of the network.

Identification labels have been placed on the iPad, case and/or keyboard. These labels are not to be removed or modified. If they become damaged or missing, contact the district tech support for replacements. Additional stickers, labels, tags, or markings of any kind are not to be added to the device. This includes coloring, painting or shading of the keyboard. The child/parent could be held to further action if intentionally defaced.

A school email account will be available for each student to use for appropriate academic communication with staff members within the North Fork Local School District only. Their email account should not be used to sign up for any other account without approval from a North Fork Local employee.

The student agrees to use his/her best efforts to assure the district property is not damaged or rendered inoperable by any such electronic virus while in student's possession.

The student acknowledges and agrees that his/her use of the iPad is a privilege and that by the student's agreement to the terms hereof, acknowledges his/her responsibility to protect and safeguard the district property. This includes the safe return of the device in good condition upon request by North Fork Local Schools.

## RESPONSIBILITIES

### Parent/Guardian Responsibilities

Your son/daughter has been issued an iPad to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this device:

- I will supervise my child's use of the iPad at home.
- I will discuss our family values and expectations regarding the use of the internet and email at home.
- I will supervise my child's use of the Internet and email.
- I will not attempt to repair the iPad, nor will I attempt to clean it with anything other than a soft dry cloth.
- I will report to the school any problems with the iPad.
- I will not load or delete any software from the iPad.
- I will not login to my personal Apple ID on my child's school issued device.
- I will make sure my child recharges the iPad battery nightly.
- I will make sure my child brings the iPad to school every day.
- I understand that if my child comes to school without the iPad, I may be called to bring it to school.
- I agree to make sure that the iPad is returned to school when requested and upon my child's withdrawal from North Fork Local Schools.

### Student Responsibilities

Your iPad is an important learning tool and is to be used for educational purposes only. When you receive your iPad, you agree to accept the following responsibilities:

- When using the iPad at home, at school, and anywhere else I may take it, I will follow the policies of the North Fork Local Schools, especially the Student Code of Conduct and Acceptable Use Policy, and abide by all local, state, and federal laws.
- I will treat the iPad with care by not dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby and in general reckless behavior.
- I will keep my iPad in my school issued protective case.
- I will not lend the iPad to anyone; it will always stay in my possession.
- I will not load any software or programs or remove files from the iPad.
- I will not login to my personal Apple ID, or anyone else's ID on any school issued device.
- I will not give personal information to others when using the iPad.
- I will bring the iPad charged and ready to use to school every day.
- I agree that email (or any other electronic communication) should be used only for appropriate, legitimate, and responsible communication.
- I will keep all accounts and passwords assigned to me secure and will not share them with others.
- I will not attempt to repair the iPad.
- I will return the iPad when requested and upon my withdrawal from North Fork Local Schools
- I will willingly submit to any iPad search by an Administrator or the Technology Department.

## Apple Care Insurance

Please read this entire section about your child's protection against damage and loss of the loaned iPad equipment in your care. This form must be completed before the iPad will be provided to the student.

### **Coverage and Benefit**

This agreement covers the iPad 24 hours per day against accidental damage. Accessories (charger and case) are **NOT** covered and are the sole responsibility of the student. Stolen or lost devices are NOT covered by Apple Care Insurance.

### **Effective and Expiration Date**

This coverage is effective from the date this required form and payment are received by the school through the date at which the iPad is required to be returned in good, working order to the school.

### **Cost of Apple Care \*See Footnote About Fees**

Cost of Apple Care Insurance coverage for the iPad is \$50.00 per school year. The Apple Care Insurance fee is **NON-REFUNDABLE**. The fee will be assessed for students in 7<sup>th</sup> through 10<sup>th</sup> Grade.

It is agreed and understood that:

- The Apple Care Insurance offers iPad coverage to all students in grades 7 through 10.
- A separate agreement will need to be signed for each iPad covered.
- Apple Care Insurance covers incidental damage only.
- The North Fork Local Schools Technology Department will determine if damages were due to negligence or incidental.
- Replacement of a damaged iPad requires immediate payment of the \$50 Insurance Fee, as well as any additional costs due to negligence.
- Replacement of a lost iPad requires immediate payment of the \$50 Insurance Fee, as well as any additional costs due to negligence.
- Replacement of a stolen iPad requires immediate payment of the \$50 Insurance Fee, as well as a copy of the police report, be provided to the North Fork Local Schools Technology Department.

### **Cost for 6<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> Grades**

As Apple Care Insurance is not applicable after four years, these grades will no longer have a yearly fee. However, a \$50 replacement fee or the cost of the iPad may be assessed for any of the following situations:

- The iPad is lost.
- The iPad is damaged in any manner (examples: cracked screen, charger broke off in port, liquid damage, etc.)
- The iPad is stolen, and a copy of the police report is provided to the North Fork Local Schools Technology Department.

General Note: *North Fork Local Schools Staff are responsible for determining unauthorized or inappropriate use. In determining proper use of iPads, an Administrator or the Technology Department may search the device at any time. An Administrator or the Technology Department may deny, revoke, or suspend access to the Network/Internet to individuals who violate the Board's Computer Acceptable Use Agreement and related guidelines, and take such other disciplinary action as is appropriate pursuant to the Student Code of Conduct, as well as local, state and federal statutes.*

Fees Note: For the 2021-2022 school year the class of 2023 will still have one more year of Apple Care Insurance, owing a \$50 fee.