

The North Fork Board of Education met for the purpose of organization on Monday, January 08, 2018 at 6:00 p.m. at the Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

* The 2017 Board President presided as President Pro-Tempore at the Organizational Meeting until the 2018 Board President was elected.

The Pledge of Allegiance was led by Mr. Snow.

The Treasurer administered the "Oath of Office" to the following Board Members:

Barbara Bruce Farrah Cooperider Bernard Snow

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. James Quinif, Mr. Bernard Snow, and Mrs. Lori Stradley.

The meeting was called to order by Mr. Snow at 6:01 p.m.

2018-01-0001

Nomination of Board President

Mrs. Bruce nominated Mrs. Farrah Cooperider for President.

Mrs. Stradley moved, seconded by Mr. Quinif, that the nominations be closed.

Roll call vote for president was taken as follows:

Mrs. Stradley	-	Mrs. Cooperider
Mr. Quinif	-	Mrs. Cooperider
Mrs. Bruce	-	Mrs. Cooperider
Mrs. Cooperider	-	Mrs. Cooperider
Mr. Snow	-	Mrs. Cooperider

Mrs. Cooperider was elected President by a vote of 5-0.

Mrs. Cooperider assumed the Chair.

2018-01-0002

Nomination of Board Vice President

Mrs. Stradley nominated Mr. Quinif for Vice President.

Mrs. Bruce moved, seconded by Mrs. Stradley, that the nominations be closed.

Roll call vote for vice president was taken as follows:

Mrs. Bruce	-	Mr. Quinif
Mrs. Stradley	-	Mr. Quinif
Mrs. Cooperider	-	Mr. Quinif
Mr. Quinif	-	Mr. Quinif
Mr. Snow	-	Mr. Quinif

Mr. Quinif was elected Vice President by a vote of 5-0.

Public comment was requested and no one responded.

2018-01-0003

Mr. Snow moved, seconded by Mrs. Bruce, that the Board approve the following standing authorizations:

- 2.1 Advances on Tax Settlements
Authorize the Treasurer to secure advances from the County Auditors when funds are available and payable to the school district.
- 2.2 Investment of Interim Monies
Authorize the Treasurer to invest interim monies as per Board Policy 6144 at the most productive interest rate whenever funds are available.
- 2.3 Payment of Bills
Authorize the Treasurer to pay all bills within the limits of the appropriations resolution as they are received and when the merchandise has been received in good condition.
- 2.4 Employment of Treasurer's Office Personnel
Authorize the Treasurer to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.
- 2.5 Public Records Training
Authorize the Treasurer to attend public records training in lieu of the Board Members
- 2.6 Service Fund
Authorize the establishment of a Service Fund in the amount of \$2.00 per student for a total of \$3,210.00 from the FY2018 appropriation #001-2310-410-001 to reimburse the Board members for necessary expenses incurred in carrying out their duties. For the purpose of establishing this Service Fund, the Board certifies the number of students to be 1,605.
- 2.7 Appointment of Purchasing Agent
Authorize the Superintendent to serve as the Purchasing Agent for the school district.
- 2.8 Employment of Personnel
Authorize the Superintendent to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.

- 2.9 Resignation of Personnel
 Authorize the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- 2.10 Appointment of Federal Project Agent
 Authorize the Superintendent to serve as Agent of Federal Projects.
- 2.11 Application for Funds and Grants
 Authorize the Superintendent, or designee, to apply for appropriate local, state, and or federal funds and grants.
- 2.12 Tax Incentive Revenue Council
 Appoint Scott Hartley, Superintendent, to represent the North Fork Local School District as a member of the Tax Incentive Revenue Council (TIRC) for the 2018 calendar year.
- 2.13 Payments Over Contract Amounts
 Authorize the Superintendent or his designee to approve payments over contract specified amounts when overtime is necessary. The Board authorizes the Treasurer to make said payment above contract amount for overtime that has been approved.
- 2.14 Accept Donations
 Authorize the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- 2.15 Official Newspaper
 The Board designates *The Mount Vernon News* as the Official Newspaper, pursuant to North Fork Local Board of Education Bylaw 0154.
- 2.16 Agenda, Meeting Notification Requests
 Authorize that persons who are residents of the North Fork Local School District requesting copies of the schedule of meetings, agenda, or notice of individual meetings receive such free of charge for calendar year 2018. Individuals wishing to receive these communications must submit a written request annually.
- 2.17 JOINT AGREEMENT APPOINTING THE BUSINESS ADVISORY COUNCIL OF THE EDUCATIONAL SERVICE CENTER TO SERVE AS THE AS THE BUSINESS ADVISORY COUNCIL FOR THE SCHOOL DISTRICT

As the North Fork Local School District Board of Education ("Board") has entered into an agreement under R.C. 3313.843 and/or R.C. 3313.845 to receive any services from the Licking County Educational Service Center Governing Board ("ESC"), the Board is not required to appoint a business advisory council pursuant to R.C. 3313.82, R.C. 3313.821, and applicable laws as the Board and ESC hereby agree that the ESC's business advisory council shall represent the business of the North Fork Local School District consistent with the authority granted by the Ohio General Assembly. This agreement shall remain in full force and effect until either the Board or ESC terminates the same by formal resolution.

2.18 Regular Meeting Dates, Times, and Locations

The Board establishes that it will meet the each month at 6:00 p.m. on the dates and at the locations listed on the following 2018 Board Meeting Calendar.

January 08 (Second Monday)
Organizational Meeting **6:00 p.m.**
followed by Regular Meeting
Utica Sr. High School*
260 Jefferson Street
Utica, Ohio 43080

June 25 (Fourth Monday)
Utica Sr. High School
260 Jefferson Street
Utica, Ohio 43080

January 29 (Planning Mtg.)
Utica Sr. High Staff Dining Room
(Located off of cafeteria)
260 Jefferson Street
Utica, Ohio 43080
260 Jefferson Street
Utica, Ohio 43080

July 16
Utica Sr. High School
260 Jefferson Street
Utica, Ohio 43080

February 12 (Second Monday)
Utica Middle School*
260 Jefferson Street
Utica, Ohio 43080

August 20
Utica Elementary School*
367 Church Street
Utica, Ohio 43080

March 19
Utica Sr. High School*
260 Jefferson Street
Utica, Ohio 43080

September 17
Newton Elementary School*
6645 Mount Vernon Road
Newark, Ohio 43055

April 16
Newton Elementary School*
6645 Mount Vernon Road
Newark, Ohio 43055

October 15
Utica Sr. High School
260 Jefferson Street
Utica, Ohio 43080

May 21
Utica Elementary School*
367 Church Street
Utica, Ohio 43080

November 19
Utica Elementary School*
367 Church Street
Utica, Ohio 43080

June 18
Utica Middle School*
260 Jefferson Street
Utica, Ohio 43080

December 17
Utica Middle School*
260 Jefferson Street
Utica, Ohio 43080

* Board Question and Answer time 5:30 p.m.
Board Meeting at 6:00 p.m.

2.19 Finance Committee; Buildings and Grounds Committee; and Communications Committee Meeting Dates, Times, and Locations

Approve the following meeting dates for the Finance Committee; Buildings and Grounds Committee; and the Communications Committee.

FINANCE COMMITTEE

District Administrative Office, 312 Maple Avenue, Utica, Ohio 43080

5:00 p.m.

Monday	March 5	Monday	August 27
Monday	May 7	Monday	December 3

BUILDINGS AND GROUNDS COMMITTEE

4:00 p.m.

Monday	January 29 Utica Jr. High School	Monday	August 27 Newton Elementary School
Monday	February 26 Utica Sr. High School	Monday	September 24 Utica Jr. High School
Monday	April 23 Utica Elementary School	Monday	October 29 Utica Sr. High School
Monday	May 21 District Administrative Office	Monday	December 3 Utica Elementary School

COMMUNICATIONS COMMITTEE

Utica High School Conference Room, 260 Jefferson Street, Utica, Ohio 43080

2:45 p.m.

Monday	March 6	Monday	August 28
Monday	May 1	Monday	December 4

Discussion: Agenda had January 22, 2018 as planning meeting; Due to one of the Board members being unable to be present, it was decided to change the date to January, 29, 2018.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2018-01-0004

Mr. Snow moved, seconded by Mrs. Stradley, that the Board designate **Mrs. Barbara Bruce** to serve as Legislative Liaison to the Ohio School Boards Association and appoints **Mr. James Quinif** as alternate.

Yea: Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2018-01-0005

Mrs. Bruce moved, seconded by Mr. Snow, that the Board designate **Mr. James Quinif** to serve as Student Achievement Liaison to the Ohio School Boards Association for calendar year 2018.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2018-01-0006

Board Committee Appointments

It is recommended by the Board President per Board Poicy By-Law 0155 to appoint Committee Chairs for the following Committees:

Buildings and Grounds Committee: Bernard Snow, Chair; Barbara Bruce, alternate.

Communications Committee: James Quinif, Chair; Farrah Cooperider, alternate.

Finance Committee: Bernard Snow, Chair; Lori Stradley, alternate.

Public comment was requested and no one responded.

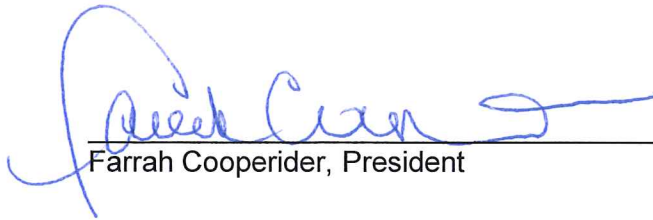
Mr. Snow moved, seconded by Mr. Quinif, that the meeting be adjourned.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

Time: 6:13 p.m.



Farrah Cooperider, President



Tonya Mickley, Treasurer

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The North Fork Board of Education met in **Regular** session on Monday, January 08, 2018 at Utica High School, 260 Jefferson Street, Utica, Ohio 43080.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. James Quinif, Mr. Bernard Snow, and Mrs. Lori Stradley.

The meeting was called to order by President Cooperider at 6:15 p.m.

RECOGNITIONS:

None

REPORTS:

1. Superintendent's :
 - a. Discuss on Bus Garage Bids received
2. Treasurer's:
 - a. Financials stable
3. Legislative Update – Mrs. Stradley - none

WORK SESSION

NEOLA Additions/Revisions

Second Reading

2464 Gifted Education and Identification

HEARING OF THE PUBLIC:

- Mr. Fred Ford – invite Board members to ride a bus when roads are bad.

AGENDA ADJUSTMENTS:

- #4.3 – Removed
- #6.3 – Approve the recommendation from the JBA Architects to hire Classical Construction for the bus garage project with _____ alternates. It is also approved to look into the cost of upgrading the roofing system if amounts do not exceed the next lowest bid.

OLD BUSINESS:

- None

Mrs. Stradley moved, seconded by Mr. Snow to waive the reading of and approve the minutes of the December 18, 2017 Regular Meeting.

Yea: Mrs. Stradley, Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5.

Nay: -0.

The president ruled the motion carried.

2018-01-0007

Mr. Quinif moved, seconded by Mrs. Bruce, that the Board approve the following personnel actions:

Certified

- 2.1 Approve the employment of Andrea Minnich in the position of middle school special education teacher on a one-year limited contract effective January 3, 2018, for the remainder of the 2017-2018 school year, pending proper certification and background check; compensation to be at Step 0 of the 150 Hrs. salary scale of the NFEA Negotiated Agreement.

Yea: Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2018-01-0009

Mrs. Bruce moved, seconded by Mr. Snow, that the Board approve the following financial actions:

- 4.1 Approve the financial reports for the Month of December, 2017--SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report and appropriation adjustments.
- 4.2 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 4.4 Approve a rate freeze for Argonaut/Trident Insurance Company for the 2018-2019 policy term.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2018-01-0010

Mrs. Stradley moved, seconded by Mr. Quinif to approve the following policy revisions and/or deletions:

- 6.1 Approve the adoption of the following policy revisions and/or deletions:

2464 Gifted Education and Identification

Yea: Mrs. Stradley, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

2018-01-0011

Mr. Snow moved, seconded by Mrs. Stradley to approve the new course proposals for high school instrumental music as presented.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5.

Nay: -0.

The president ruled the motion carried.

2018-01-0012

Mr. Snow moved, seconded by Mrs. Stradley to approve the recommendation from the JBA Architects to hire Classical Construction for the bus garage project with all 3 alternates. It is also approved to look into the cost of upgrading the roofing system if amounts do not exceed the next lowest bid.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5.

Nay: -0.

The president ruled the motion carried.

SUPERINTENDENT'S REPORT/INSTRUCTION:

- None

HEARING OF THE PUBLIC:

- None

Mr. Snow moved, seconded by Mrs. Stradley, that the meeting be adjourned.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5.

Nay: -0.

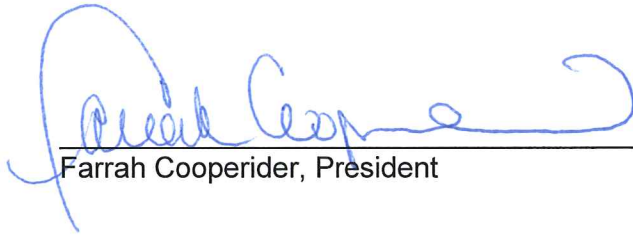
The president ruled the motion carried.

Time: 6:46 p.m.

Next Meeting: January 29, 2018 (Planning Meeting)

Location: Utica Senior High
Staff Dining Room (located off of cafeteria)
260 Jefferson Street
Utica, Ohio 43080

Time: 6:00 p.m.


Farrah Cooperider, President


Tonya Mickley, Treasurer

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The North Fork Board of Education met in **Regular** session on January 29, 2018 at the Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. James Quinif, Mr. Bernard Snow and Mrs. Lori Stradley.

The meeting was called to order by President Cooperider at 6:00 p.m.

Public comment was requested and the following responded:

- John Stone – concerned with the traffic flow on his street due to the proposed changes in the bus garage facility

AGENDA ADJUSTMENT

None

2018-01-0013

Mrs. Bruce moved, seconded by Mrs. Stradley that the Board approve the following resolution:

- 1.1 Amend the meeting dates for the Communications Committee, approved January 8, 2018, to the following:

Monday	March 5	Monday	August 27
Monday	May 7	Monday	December 3

Yea: Mrs. Bruce, Mrs. Stradley, Mrs. Cooperider, Mr. Quinif, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

2018-01-0014

Mr. Snow moved, seconded by Mrs. Stradley to approve the following resolution:

AWARDING CONTRACT FOR THE NEW BUS GARAGE PROJECT

The Superintendent recommends award of a general contract for the New Bus Garage Project to Classical Construction, LLC in the total amount of \$753,950.

Background Information:

1. Bids were received for the New Bus Garage Project, and the apparent low bid for the work was submitted by Classical Construction, LLC in the base bid amount of \$649,500.
2. The bid package included three (3) alternates; the total for the three alternates submitted by Classical Construction was \$93,600.

3. The Board's Architect has reviewed the bid submitted by Classical Construction and determined that Classical Construction is the lowest responsible bidder for the work, including all three of the alternate items.
4. After the post-bid meeting with Classical Construction, the contractor submitted a proposal to upgrade the roof in the amount of \$10,850; when added to the based bid and alternate amounts, the bid submitted by Classical Construction is still the lowest bid received.
5. The Architect recommends accepting the roof upgrade and including it with the contract award.

The North Fork Local School District Board of Education resolves as follows:

1. The Board awards the contract for the New Bus Garage Project to Classical Construction, LLC, as the lowest responsible bidder for the work, in the total amount of \$753,950, including the three alternate items and the roof upgrade. No property interest in the contract will be created until the contract has been signed by the Board.
2. The Superintendent, Treasurer, and Board President are authorized to execute the contract and any required related documentation in the amount of \$753,950. The award of the contract is further contingent upon the contractor providing all required contract documents.
3. The Architect, working with the Treasurer, is directed to return the bid guaranty of each bidder not awarded a contract after the contract has been signed and returned to the District.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5.

Nay: -0.

The president ruled the motion carried.

WORK SESSION

Board Planning

Superintendent's Report / Instructions:

- Put together list of needs and prioritize
- Discuss bus garage with Village
- Social Media Day
- Poll of Seniors for commencement speaker

Public comment was requested and the following responded:

- None

Mr. Snow, seconded by Mr. Quinif, that the meeting be adjourned.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

Nay: -0.


The president ruled the motion carried.

Time: 8:14 p.m.

Next Meeting: February 12, 2018

Location: Utica Middle School
260 Jefferson Street
Utica, Ohio 43080

Time: 5:30 p.m. Building Tour
6:00 p.m. Regular Meeting



Farrah Cooperider, President



Tonya Mickle, Treasurer