

The North Fork Board of Education met in **Regular** session on Monday, March 21, 2022, at Utica Elementary School, 367 Church Street, Utica, Ohio 43080.

The meeting was called to order by President Cooperider at 6:00 p.m.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present: Mrs. Barbara Bruce, Mrs. Mrs. Farrah Cooperider, Mr. Andy Hollenback, Dr. Rob Krueger, Mrs. Lori Stradley.

### **RECOGNITIONS**

- None

### **REPORTS:**

1. **Superintendent's** – Mr. Hartley  
End of third grading period; spring break
2. **Treasurer's** – Mrs. Breehl  
ESSER update
3. **Committees**
  - Buildings & Grounds – Mr. Hollenback  
Utica High School roof replacement, Utica High School chiller, IA ventilation, Newton parking lot cracks
  - Communications – Mrs. Bruce  
Getting groups organized to participate in July 4<sup>th</sup> Celebration, Village Homecoming will be in August this year, Community Night was a success
  - Finance – Mrs. Stradley, Dr. Krueger  
Utica High School roof replacement
4. **Student Liaison** – Mrs. Bruce
  - UHS athletes participating in reading to elementary students

## **WORK SESSION**

### **1. NEOLA Additions/Revisions**

#### **Second Reading**

1439	Holidays (Administration) ( <i>REJECT</i> )
1616	Staff Dress and Grooming (Administration) ( <i>REJECT</i> )
2271	College Credit Plus Program (Program)
2370.01	Blended Learning (Program)
3216	Staff Dress and Grooming (Professional Staff) ( <i>REJECT</i> )
4216	Staff Dress and Grooming (Classified Staff) ( <i>REJECT</i> )
4439	Holidays (Classified Staff) ( <i>REJECT</i> )
5511	Dress and Grooming (Students)
5772	Weapons (Students)
6110	Grant Funds (Finances)
6114	Cost Principles – Spending Federal Funds (Finances)
6325	Procurement – Federal Grants/Funds (Finances)
6423	Use of Credit Cards (Finances)
7217	Weapons (Property)
8500	Food Service (Operations)

## **HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- Deb Paxton – Sports
- Becky Green – Dress Code

## **AGENDA ADJUSTMENTS**

- None

## **OLD BUSINESS**

- None

## **NEW BUSINESS**

### **2022-03-0029**

Mr. Hollenback moved, seconded by Mrs. Bruce, to go into Executive Session, pursuant to Ohio Revised Code Section 121.22(G)(1), for the purpose of:

- Conference with the Board’s attorney to discuss matters which are the subject of pending or imminent court action.
- Discussing the employment of an employee or official.

Time: 6:37 p.m.

Yea: Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Dr. Krueger, Mrs. Stradley – 5  
Nay: - 0  
The president ruled the motion carried.

The Board returned to open session at 8:05 p.m.

**2022-03-0030**

Mr. Hollenback moved, seconded by Mrs. Bruce, that the Board waive the reading of and approve the minutes of the February 14, 2022, Regular Meeting.

Yea: Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Dr. Krueger, Mrs. Stradley – 5  
Nay: - 0  
The president ruled the motion carried.

**2022-03-0031**

Dr. Krueger moved, seconded by Mrs. Stradley, that the Board approve the following personnel actions:

**Certified**

- 3.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 9 for the 2021-2022 school year.
- 3.2 Approve an FMLA request for Jodie Smith from March 7, 2022, to May 26, 2022.
- 3.3 Accept a letter of resignation from Martha Minnis, intervention specialist, effective the end of the 2021-2022 school year for the purpose of retirement.
- 3.4 Pursuant to the Superintendent's recommendation, assign Mark Bowman to teach Industrial Technology at Utica High School beginning with the 2022-2023 school year on a continuing contract; compensation to be at step 26 of the Master's scale of the NFEA Negotiated Agreement.

**Administrative**

- 3.5 Accept a letter of resignation from Mark Bowman as high school principal effective June 30, 2022.

**Non-Degree Substitutes**

- 3.6 Approve the non-degree substitute teacher rate, effective February 1, 2022, through June 30, 2022, at \$90.00 per day.
- 3.7 Approve the following as non-degree substitutes for the 2021-2022 school year pending proper certification and background checks:
- Madeline Elfrink    Holly Fahner    Taylor Hopper    Collin McCullough    Amanda White

**Classified**

- 3.8 Approve the employment of Kim Bonham in the position of transportation permanent substitute effective April 4, 2022, on a one-year limited contract for the 2021-2022 school year pending proper certification and background checks; compensation to be at Step 5 of the Transportation T2 scale of the OAPSE Negotiated Agreement.
- 3.9 Approve the following employees to be included on the Classified Substitute List for the 2021-2022 school year pending proper background checks:
- Kayley White

Yea: Dr. Krueger, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Hollenback - 5  
Nay: - 0  
The president ruled the motion carried.

**2022-03-0032**

Mrs. Stradley moved, seconded by Mrs. Bruce, that the Board add a resolution to approve the following supplemental positions for the 2022-2023 school year pending proper certification and background checks:

Preston Johnston	Cross Country Head Coach	Level 2	Step 1
Charles Rowley	Football Head Coach	Level 1	Step 4
Lisa Ritzer	Volleyball Head Coach	Level 1	Step 4

Yea: Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Hollenback, Dr. Krueger - 5  
Nay: - 0  
The president ruled the motion carried.

**2022-03-0033**

Mrs. Stradley moved, seconded by Mrs. Bruce, that the Board approve the following supplemental positions for the 2022-2023 school year pending proper certification and background checks:

Preston Johnston	Cross Country Head Coach	Level 2	Step 1
Charles Rowley	Football Head Coach	Level 1	Step 4
Lisa Ritzer	Volleyball Head Coach	Level 1	Step 4

Yea: Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Hollenback, Dr. Krueger - 5

Nay: - 0

The president ruled the motion carried.

**2022-03-0034**

Mr. Hollenback moved, seconded by Mrs. Bruce, that the Board approve the following financial actions:

- 5.1 Approve the financial and reconciliation reports for the Month of February, 2022.
- 5.2 Approve bills as presented for February 2022, and payment of bills with “Then and Now” certificates.
- 5.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 5.4 Approve the following appropriation modifications:

**Appropriation Modifications**

	<i>Original Appropriation</i>	<i>Increase/ Decrease</i>	<i>Total Appropriation</i>
<i>OSGC Maintenance (034)</i>	<i>160,100.00</i>	<i>30,000.00</i>	<i>190,100.00</i>
<i>IDEA B Federal Grant (516)</i>	<i>329,325.00</i>	<i>85,000.00</i>	<i>414,325.00</i>
<i>Elem/Secondary School Relief (507)</i>	<i>1,250,000.00</i>	<i>250,000.00</i>	<i>1,500,000.00</i>

Yea: Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Dr. Krueger, Mrs. Stradley - 5

Nay: - 0

The president ruled the motion carried.

**2022-03-0035**

7.1 Mrs. Stradley moved, seconded by Mr. Hollenback, that the board approve the adoption of the following policy revisions/additions/deletions:

1439	Holidays (Administration) ( <i>REJECT</i> )
1616	Staff Dress and Grooming (Administration) ( <i>REJECT</i> )
2271	College Credit Plus Program (Program)
2370.01	Blended Learning (Program)
3216	Staff Dress and Grooming (Professional Staff) ( <i>REJECT</i> )
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7217	Weapons (Property)
8500	Food Service (Operations)

Yea: Mrs. Stradley, Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Dr. Krueger - 5

Nay: - 0

The president ruled the motion carried.

**2022-03-0036**

7.2 Mrs. Bruce moved, seconded by Mr. Hollenback, that the board authorize the offering of a summer school program for Utica Middle School for students who do not meet the standards for promotion, as set forth in Board Policy 5410. Summer school will be offered only to North Fork Local School District students in grades 6, 7, and 8.

Yea: Mrs. Bruce, Mr. Hollenback, Mrs. Cooperider, Dr. Krueger, Mrs. Stradley - 5

Nay: - 0

The president ruled the motion carried.

**2022-03-0037**

7.3 Mrs. Stradley moved, seconded by Mr. Hollenback, that the board approve a renewal agreement with Frontline Solutions for Absence and Substitute Management for the 2022-2023 school year in the amount of \$6,628.75.

Yea: Mrs. Stradley, Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Dr. Krueger - 5

Nay: - 0

The president ruled the motion carried.

**2022-03-0038**

7.4 Mrs. Bruce moved, seconded by Mr. Hollenback, that the board approve the following volunteers for the 2021-2022 school year:

Samantha Gibbs      Heather Hampshire      Amber Willis

Yea: Mrs. Bruce, Mr. Hollenback, Mrs. Cooperider, Dr. Krueger, Mrs. Stradley - 5

Nay: - 0

The president ruled the motion carried.

**2022-03-0039**

7.5 Mr. Hollenback moved, seconded by Mrs. Stradley that the board approve the North Fork Local School District to renew its membership, including paying the required dues, with the Ohio High School Athletic Association for the 2022-2023 school year and agree to abide by the rules and regulations set forth by the Ohio High School Athletic Association.

Yea: Mr. Hollenback, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Dr. Krueger - 5

Nay: - 0

The president ruled the motion carried.

**2022-03-0040**

7.6 Dr. Krueger moved, seconded by Mr. Hollenback, that the board approve the Technology Support Coordinator position and job description.

Yea: Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Dr. Krueger, Mrs. Stradley - 5

Nay: - 0

The president ruled the motion carried.

**2022-03-0041**

7.7 Mrs. Bruce moved, seconded by Mrs. Stradley, that the board approve the student calendar for the 2022-2023, 2023-2024, 2024-2025 school years.

Yea: Mrs. Bruce, Mrs. Stradley, Mr. Hollenback, Dr. Krueger - 4

Nay: Mrs. Cooperider - 1

The president ruled the motion carried.

**2022-03-0042**

- 7.8 Mrs. Bruce moved, seconded by Mr. Hollenback, that the Board authorize the Board to enter into a base lease of school district land and facilities, and a lease of the same back to the Board of Education of the school district, for the purpose of constructing, improving, furnishing, and equipping school facilities, including without limitation repairing and replacing a portion of the roof of Utica High School; and approving the execution of a base lease and lease-purchase agreement and other documents relating thereto, and approving related matters.

Yea: Mrs. Bruce, Mr. Hollenback, Mrs. Cooperider, Dr. Krueger, Mrs. Stradley - 5

Nay: - 0

The president ruled the motion carried.

**2022-03-0043**

- 7.9 Mrs. Stradley moved, seconded by Mrs. Bruce that the board approve the following resolution:

**WAIVING COMPETITIVE PROCUREMENT BASED ON URGENT  
NECESSITY AND APPROVING AGREEMENT FOR THE UTICA HIGH  
SCHOOL ROOF REPLACEMENT PROJECT**

The Superintendent recommends that the Board waive competitive bidding based upon an urgent necessity and requests authorization to negotiate an agreement with Duro-Last, Inc. ("Duro-Last") in an amount not to exceed \$1,126,731.03 for the Utica High School Roof Replacement Project (the "Project") and to execute the agreement, on the Board's behalf, upon satisfactory conclusion of negotiations.

Rationale:

1. The District has identified a need to replace a portion of the roof at the Utica High School and to perform other associated work.
2. The work for the Project needs to be completed prior to the 2022/2023 school year and within the District's budget so as to not negatively impact the District's educational programs, and to prevent damage to the roof and interior spaces. An agreement for the Project needs to be entered into as soon as possible to allow long lead time materials to be procured, so that the Project can be completed prior to the 2022/2023 school year. Bidding the work will delay Project completion and will likely result in higher costs due to escalation in material prices. This situation presents an urgent necessity to complete the Project and for waiving competitive bidding to contract for the work.
3. Duro-Last is an experienced contractor in the field of the proposed work and provided a proposal in the amount of \$1,126,731.03 to complete the work.
4. The pricing provided in Duro-Last's proposal is competitive pricing as the pricing was developed under Duro-Last's contract with The Interlocal Purchasing System (TIPS).
5. Based upon the information provided above, the Superintendent recommends waiving competitive bidding based upon the urgent necessity exception in R.C. 3313.46.



6. The Superintendent also requests authority to negotiate an agreement with Duro-Last for the Project in an amount not to exceed \$1,126,731.03 and to execute the agreement, on the Board's behalf, upon satisfactory conclusion of negotiations.

The North Fork Local School District Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in ORC 3313.46, the Board declares an urgent necessity and waives competitive bidding in order to move forward with the Project.
2. The Board authorizes the Superintendent, working with other administrators and legal counsel, to negotiate an agreement with Duro-Last for the Project in an amount not to exceed \$1,126,731.03 and to execute the agreement, on the Board's behalf, upon satisfactory conclusion of negotiations.

Yea: Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Hollenback, Dr. Krueger - 5

Nay: - 0

The president ruled the motion carried.

#### **SUPERINTENDENT'S REPORT/INSTRUCTION:**

- Coach's evaluation and plans for improvement

#### **HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- Deb Paxton – Sports
- Derek Posey – Academics
- Becky Green – Summer School
- Andy Hollenback – Read letter from a student regarding bullying

Mrs. Bruce moved, seconded by Mrs. Stradley, that the meeting be adjourned.

Yea: Mrs. Bruce, Mrs. Stradley, Mrs. Cooperider, Mr. Hollenback, Dr. Krueger - 5

Nay: - 0

The president ruled the motion carried.

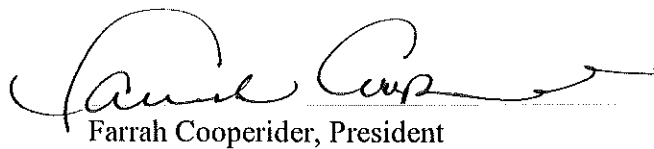
Time: 8:38 p.m.

**Special Meeting**      **March 24, 2022**  
**Utica High School/Middle School Cafeteria**  
**3:30 p.m.**

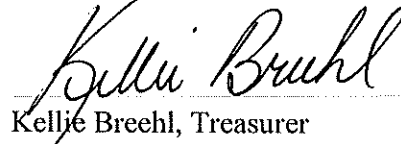
Next Meeting:      April 18, 2022

Location              Newton Elementary School  
6645 Mount Vernon Road  
Newark, Ohio 43055

Time:                  6:00 p.m.



Farrah Cooperider, President



Kellie Breehl, Treasurer