

The North Fork Board of Education met in Regular session on Monday, June 24, 2024, at Utica Senior High School, 260 Jefferson Street, Utica, OH 43080.

The meeting was called to order by President Cooperider at 6:00 p.m.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present at roll call: Mrs. Jordan Atherton, Mrs. Farrah Cooperider, Dr. Rob Krueger, and Mrs. Debra Paxton.

RECOGNITIONS

- None

REPORTS:

1. **Superintendent** – Mr. Hartley – Continuing to hire for open positions; buildings are closed for July so that our maintenance staff can complete preparing the buildings for the new year
2. **Treasurer** – Mrs. Breehl – Ohio Career Tech Education Grant

WORK SESSION

1. NEOLA Additions/Revisions
 - First Reading
5421 Grading (Students)
 - Second Reading
0169.1 Public Participation at Board Meetings (Bylaws)
2. Dawn Nelson – Food Services Compliance Report

HEARING OF THE PUBLIC

Public comment was requested and the following responded:

- None

AGENDA ADJUSTMENTS

- None

OLD BUSINESS

- None

NEW BUSINESS

2024-06-0071

Mrs. Paxton moved, seconded by Mrs. Atherton, that the Board waive the reading of and approve the minutes of the May 20, 2024, Regular Meeting.

Yea: Mrs. Paxton, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger – 4

Nay: - 0

The president ruled the motion carried.

2024-06-0072

Dr. Krueger moved, seconded by Mrs. Atherton that the Board approve the following personnel actions:

Certified

- 2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 1 for the 2024-2025 school year.
- 2.2 Approve the employment of Adam Schreiner in the position of high school English teacher on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be Step 2 of the Bachelor's scale of the NFEA Negotiated Agreement.
- 2.3 Approve the employment of Holly Fahner in the position of elementary art teacher on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be Step 0 of the Bachelor's scale of the NFEA Negotiated Agreement.
- 2.4 Approve the employment of Jessica Mather in the position of intervention specialist on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be Step 10 of the Masters +15 scale of the NFEA Negotiated Agreement.
- 2.5 Approve the employment of Caitlyn West in the position of Title I teacher on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be Step 1 of the Bachelor's scale of the NFEA Negotiated Agreement.
- 2.6 Approve Karen Schmitt in the position of intervention specialist on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be Step 0 of the Bachelor +150 scale of the NFEA Negotiated Agreement.

- 2.7 Accept a letter of resignation from Cara Brill, elementary teacher, effective the end of the 2023-2024 school year.
- 2.8 Accept a letter of resignation from Taylor Piatak, high school counselor, effective the end of the 2023-2024 school year.

Extra Service/Supplemental

- 2.9 Approve the following supplemental positions for the 2024-2025 school year, pending proper certification and background check:

Name	Position	Level	Step
Elizabeth Crego	After-School Intervention NE	4	2
Debra Brown	After-School Intervention NE	4	2
Jaime Hale	Math Club Advisor NE	5	1
Nancy Parriott	Science Club Advisor NE 50%	5	4
Mary Schraer	Science Club Advisor NE 50%	5	4
Debra Brown	Student Gov't Advisor NE 50%	5	4
Natalie Miller	Student Gov't Advisor NE 50%	5	2
Michelle Burd	After-School Intervention MS	4	0
Michelle Williams	After-School Intervention MS	4	4
Jeff Hindel	Class Trip Coordinator 6 th Grade 50%	4	4
Teresa McCoy	Class Trip Coordinator 6 th Grade 50%	4	4
Abbie Taylor	Class Trip Coordinator 8 th Grade 50%	4	0
Jennifer Wygle	Class Trip Coordinator 8 th Grade 50%	4	1
Allisha Rauch	Honor Society Advisor MS 50%	6	0
Nichole Williams	Honor Society Advisor MS 50%	6	0
Jacqueline Smith	Outdoor Ed Coordinator 50%	4	4
Bethany Watson	Outdoor Ed Coordinator 50%	4	1
Michelle Williams	Spelling Bee MS	7	4
Cassidy Rexrode	STEM Club Advisor MS 50%	5	2
Bethany Watson	STEM Club Advisor MS 50%	5	3
Danielle Carter	Student Gov't Advisor MS 50%	5	4
Teresa McCoy	Student Gov't Advisor MS 50%	5	4
Michelle Hanger	Yearbook Advisor MS 50%	5	4
Teresa McCoy	Yearbook Advisor MS 50%	5	3
Kirsten Herth	Marching Band Director	2	4
Kirsten Herth	Instrumental Music Director	3	4
Michael Twymon	Marching Band Assistant Director	6	2
Margaret McCullough	Majorette/Flag Corps Advisor	5	3
Carolyn Clippinger	Vocal Music Director	3	4
Carolyn Clippinger	Musical/Music Director	5	4
Carolyn Clippinger	Honor Society Advisor – HS	6	3
Carolyn Clippinger	Service-Learning Advisor	3	2
Carolyn Clippinger	Play Director (50%)	4	4

Kris Grigsby	Play Director (50%)	4	4
Kris Grigsby	Musical Director	5	4
Susan Fairbanks	Service-Learning Advisor	3	1
Susan Fairbanks	After School Intervention HS	4	4
Susan Fairbanks	Senior Class Advisor 50%	4	4
Drew Billman	Junior Class Advisor	4	3
Jamie Taylor	Sophomore Class Advisor	6	3
Ashley Lange	Freshman Class Advisor	6	4
Jamie Taylor	Yearbook Advisor – HS 50%	4	1
Julie Zimmerman	Yearbook Advisor - HS 50%	4	2
Joshua Sichina	After School Intervention HS	4	4
Devyn Pettersen	Foreign Language Advisor	6	0
Stephanie Downes	After School Intervention UE	4	4
Katheryn Robinson	After School Intervention UE	4	4
Stephanie Downes	Math Club Advisor UE	5	4
Chris Trost	Science Club Advisor UE	5	4
Bobbi Maleszewski	Student Government Advisor UE	5	4
Kandice Wise	Cheerleading Advisor MS	3	0
Clay Rowley	Basketball (Boys) Assistant Coach	3	4
Tyler Keith	Baseball Head Coach	1	3
Collin McCullough	Baseball Assistant Coach	4	2
Micah Keith	Baseball Assistant Coach	4	1

- 2.10 Approve Michele Sarnes as an on-bus trainer effective July 1, 2024, through June 30, 2025; compensation to be per the OAPSE Negotiated Agreement.

Classified

- 2.11 Accept a letter of resignation from Stephanie Garcia, instructional aide, effective the end of the 2023-2024 school year.
- 2.12 Approve the employment of Taylor Roberts in the position of instructional aide, on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be at Step 0 of the A-1 scale of the OAPSE Negotiated Agreement.
- 2.13 Approve the employment of Kendall Spray in the position of head cook, on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be at Step 5 of the F-3 scale of the OAPSE Negotiated Agreement.
- 2.14 Approve Korena Broseus as a classified transportation substitute effective June 1, 2024 – June 30, 2024.

2.15 Approve the following employees to be included on the classified substitute list for the 2024-2025 school year:

Lexie Baker	Korena Broseus	Patty L. Krueger	Margaret E. Slabaugh
Lisa Balka	Hettie Burress	Deborah Parker	Debra Smitley
Sondra Beckett	Elizabeth Chapin	Holly Purtee	Judith L. Spence
Erick Blacksten	Patricia Claggett	Jenna Richards	Katey Taylor
Edward Bolen	Krista Hottinger	Kandy Rodgers	Emily (Hutton) Trick
Charles Brand	Donna Kern	Jean Samberson	Dewey R. Wilfong

2.16 Approve the substitute rates, effective July 1, 2024, through June 30, 2025, as follows:

Building Services	\$15.01	Instructional Aide	\$11.01
Cashier/Cook	\$11.01	Paraprofessional	\$12.14
Driver W/O CDL	\$14.43	Records Clerk	\$12.14
Driver W/ CDL	\$15.21	Secretary	\$13.29
Groundskeeper	\$17.34	Transportation Aide	\$11.01
Head Cook	\$12.28	Vehicle Mechanic	\$15.17
Head Maintenance	\$17.34		

2.17 Accept a letter of resignation from Karen Schmitt as a paraprofessional instructional aide, effective the end of the 2023-2024 school year.

2.18 Approve the employment of Payton Nelson in the position of instructional aide, on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be at Step 0 of the A-1 scale of the OAPSE Negotiated Agreement.

2.19 Approve the employment of Brandi Baker in the position of instructional aide, on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be at Step 0 of the A-1 scale of the OAPSE Negotiated Agreement.

Non-Degree Substitutes

2.20 Approve the following as non-degree substitutes for the 2024-2025 school year pending proper certification and background checks:

Shawna Blake	Taylor Hopper	Brittany Straley
Charles Brand	Avree Hurtt	Stephanie Thomas
Amy Brown	Kristen Lewis	Emily (Hutton) Trick
Anne Coad	Zackery McElroy	Holly Unger
Amanda Diehl	Katie Pennell	Andrea Vicha
Caleb Hartz	Michael Rauzi	Amanda White

Administrative

- 2.21 Approve the revised Administrative Salary Schedule effective July 1, 2024.
- 2.22 Approve Dawn Nelson's compensation to be at Step 1 of the Food Service scale of the Administrative Salary Schedule effective July 1, 2024.
- 2.23 Approve Peg Carpenter's compensation to be at Step 5 of the EMIS Coordinator's scale of the Administrative Salary Schedule effective July 1, 2024.

Yea: Dr. Krueger*, Mrs. Atherton, Mrs. Cooperider, Mrs. Paxton – 4*

Nay: - 0

Abstain: Dr. Krueger 2.15*

The president ruled the motion carried.

2024-06-0073

Mrs. Paxton moved, seconded by Mrs. Cooperider that the Board approve the following financial actions:

- 4.1 Approve the financial and reconciliation reports for the Month of May 2024.
- 4.2 Approve bills as presented for May 2024 and payment of bills with "Then and Now" certificates.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.
- 4.4 Approve the FY24 Final Appropriations as presented.
- 4.5 Approve the FY25 Temporary Appropriations as presented.
- 4.6 Approve the IT consulting services quote from Information Solutions Group, LLC, for the 2024-2025 school year.
- 4.7 Approve the renewal with Frontline Education for Absence & Substitute Management in the amount of \$7,589.09, and Applicant Tracking in the amount of \$3,568.20 for a total of \$11,157.29.

4.8 Approve the liability insurance with Wright Specialty Insurance for the 2024-2025 school year.

Yea: Mrs. Paxton, Mrs. Cooperider, Mrs. Atherton, Dr. Krueger – 4

Nay: - 0

The president ruled the motion carried.

2024-06-0074

6.1 Mrs. Cooperider moved, seconded by Mrs. Atherton, that the Board approve the following resolution:

**RESOLUTION AUTHORIZING THE TREASURER
TO SECURE TAX ADVANCES FROM THE COUNTY AUDITOR**

WHEREAS, the North Fork Local School District (the “District”) desires to reduce cash balance variability; and

WHEREAS, the District desires to increase its interest earnings on higher cash balances;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District, Licking County, Ohio, authorizes the Treasurer to secure property tax advances from the Licking County Auditor on its behalf.

This Resolution shall be in full force and effect from and immediately upon its adoption.

Yea: Mrs. Cooperider, Mrs. Atherton, Dr. Krueger, Mrs. Paxton – 4

Nay: - 0

The president ruled the motion carried.

2024-06-0075

6.2 Mrs. Paxton moved, seconded by Dr. Krueger, that the Board approve the adoption of the following policy revisions/additions/deletions:

0169.1 Public Participation at Board Meetings (Bylaws)

Yea: Mrs. Paxton, Dr. Krueger, Mrs. Atherton – 3

Nay: Mrs. Cooperider - 1

The president ruled the motion carried.

2024-06-0076

6.3 Mrs. Cooperider moved, seconded by Mrs. Atherton, to approve the following coaching volunteers for the 2024-2025 school year pending proper certification and background checks.

Carly Sumption – Cheerleading
Joe Beaubien – Football
Brian Beaver – Baseball

Kurt Parr – Baseball
Randy Whisner – Baseball
Rob Krueger – Basketball (Boys)

Yea: Mrs. Cooperider, Mrs. Atherton, Mrs. Paxton – 3

Nay: - 0

Abstain: Dr. Krueger

The president ruled the motion carried.

2024-06-0077

6.4 Mrs. Paxton moved, seconded by Mrs. Cooperider, to approve the Service Level Agreement with the Licking Area Computer Association (LACA) for the period of July 1, 2024, through June 30, 2025.

Yea: Mrs. Paxton, Mrs. Cooperider, Mrs. Atherton, Dr. Krueger – 4

Nay: - 0

The president ruled the motion carried.

2024-06-0078

6.5 Dr. Krueger moved, seconded by Mrs. Paxton, to approve the renewal with Anthem as the district’s health insurance carrier for the period July 1, 2024 – June 30, 2025, at the following rates:

<u>Single Rate</u>	<u>Family Rate</u>
\$875.97	\$2,364.85

Yea: Dr. Krueger, Mrs. Paxton, Mrs. Atherton, Mrs. Cooperider – 4

Nay: - 0

The president ruled the motion carried.

2024-06-0079

6.6 Mrs. Atherton moved, seconded by Dr. Krueger, to approve the renewal with OASIS Trust as the district’s dental insurance carrier for the period July 1, 2024 – June 30, 2025, with no premium increase.

Yea: Mrs. Atherton, Dr. Krueger, Mrs. Cooperider, Mrs. Paxton – 4

Nay: - 0

The president ruled the motion carried.

2024-06-0080

- 6.7 Mrs. Paxton moved, seconded by Dr. Krueger, to approve the drug testing agreement with Great Lakes Biomedical, beginning July 1, 2024, through June 30, 2025, not to exceed \$5,000.00 per school year.

Yea: Mrs. Paxton, Dr. Krueger, Mrs. Atherton, Mrs. Cooperider – 4

Nay: - 0

The president ruled the motion carried.

2024-06-0081

- 6.8 Dr. Krueger moved, seconded by Mrs. Cooperider, to approve the SafeRoutz Software annual subscription in the amount of \$5,118.60.

Yea: Dr. Krueger, Mrs. Cooperider, Mrs. Atherton, Mrs. Paxton – 4

Nay: - 0

The president ruled the motion carried.

2024-06-0082

- 6.9 Mrs. Atherton moved, seconded by Mrs. Cooperider, to approve the School Psychologist Support Staff position and job description.

Yea: Mrs. Atherton, Mrs. Cooperider, Dr. Krueger, Mrs. Paxton – 4

Nay: - 0

The president ruled the motion carried.

2024-06-0083

- 6.10 Mrs. Atherton moved, seconded by Mrs. Paxton, to approve an overnight trip to Ohio Northern University, Ada, OH, for the middle school cheerleaders to attend cheer camp from July 15, 2024 - July 18, 2024.

Yea: Mrs. Atherton, Mrs. Paxton, Mrs. Cooperider, Dr. Krueger – 4

Nay: - 0

The president ruled the motion carried.

2024-06-0084

6.11 Dr. Krueger moved, seconded by Mrs. Atherton to approve an overnight trip to Marietta College, Marietta, OH, for the high school cheerleaders to attend cheer camp from July 26, 2024 - July 28, 2024.

Yea: Dr. Krueger, Mrs. Atherton, Mrs. Cooperider, Mrs. Paxton – 4

Nay: - 0

The president ruled the motion carried.

2024-06-0085

6.12 Dr. Krueger moved, seconded by Mrs. Atherton, to approve Amendment #3 to the agreement between North Fork Local Schools and Environmental Design Group, LLC, dated May 11, 2023, in the amount of \$26,144.00 for Construction Administration and Inspection Services for Phase 2 of the Utica High School Athletic Field Improvements.

Yea: Dr. Krueger, Mrs. Atherton, Mrs. Cooperider, Mrs. Paxton – 4

Nay: - 0

The president ruled the motion carried.

HEARING OF THE PUBLIC

Public comment was requested and the following responded:

- None

Dr. Krueger moved, seconded by Mrs. Atherton, that the meeting be adjourned.

Yea: Dr. Krueger, Mrs. Atherton, Mrs. Cooperider, Mrs. Paxton - 4

Nay: - 0

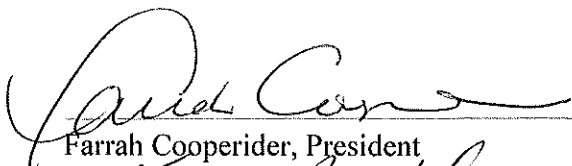
The president ruled the motion carried.

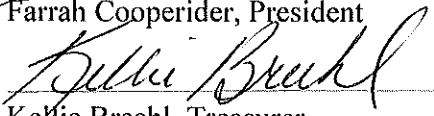
Time: 6:59 p.m.

Next Meeting: July 15, 2024

Location: Utica Elementary School
367 Church Street
Utica, Ohio 43080

Time: 6:00 p.m.



Farrah Cooperider, President


Kellie Breehl, Treasurer