

The North Fork Board of Education met in **Regular** session on Monday, January 11, 2021, at Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The meeting was called to order by President Cooperider at 7:02 p.m.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. Andy Hollenback, Mrs. Deb Paxton, Mr. Bernard Snow.

### **RECOGNITIONS**

- School Board Recognition Month

### **REPORTS:**

1. **Superintendent's** – Mr. Hartley  
Planning meeting and board recognition
2. **Treasurer's** – Mrs. Breehl  
Reviewed board report, introduced Yasmina Taylor who is an intern in the Treasurer's office.
3. **Legislative Update** – None

### **WORK SESSION**

- None

### **HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- None

### **AGENDA ADJUSTMENTS**

- Board planning meeting will begin at 4:30 p.m.

### **OLD BUSINESS**

- None

## **NEW BUSINESS**

### **2021-01-0007**

Mr. Snow moved, seconded by Mrs. Paxton, to waive the reading of and approve the minutes of the December 14, 2020, Regular Meeting.

Yea: Mr. Snow, Mrs. Paxton, Mrs. Bruce, Mrs. Cooperider, Mr. Hollenback, - 5

Nay: - 0

The president ruled the motion carried.

### **2021-01-0008**

Mr. Hollenback moved, seconded by Mrs. Bruce, that the Board approve the following personnel actions:

#### **Certified**

2.1 Approve Spencer Kendall as a long-term substitute as an Intervention Specialist for the remainder of the 2020-2021 school year.

2.2 Approve an FMLA leave request for Jodie Smith from January 11, 2021, to February 19, 2021.

#### **Classified**

2.3 Approve the employment of Richard Briones in the position of bus driver on a one-year limited contract effective January 11, 2021; compensation to be at step 7 of the CDL Driver T-2 scale of the OAPSE Negotiated Agreement.

2.4 Approve the following employees to be included on the Classified Substitute List for the 2020-2021 school year pending proper background checks:

Alison L. Cliver

Yea: Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton, Mr. Snow - 5

Nay: - 0

The president ruled the motion carried.

WHEREAS, a resolution declaring the necessity to raise additional School District revenue must be passed and certified to the Tax Commissioner for the State of Ohio (the "Tax Commissioner") in order to permit the Board to consider the renewal of an income tax and to preserve the right to submit the question of levying such a renewal income tax to the electors of the School District at the election to be held on May 4, 2021;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District, Licking and Knox Counties, Ohio, a majority of the members of the Board concurring, that:

Section 1. The Board determines that it is necessary to renew the Existing Income Tax to raise annually the additional sum of \$2,157,497 for the purpose of providing for the current operating expenses of the School District (the "Income Tax").

Section 2. The income that shall be subject to the Income Tax is the taxable income of individuals as defined in Ohio Revised Code Section 5748.01(E)(1)(b).

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Tax Commissioner, not later than January 22, 2021, together with a request that the Tax Commissioner determine and certify to the Board the property tax rate that would have had to be imposed by the School District in the current year to produce the amount of money set forth above and the income tax rate that would have had to have been in effect for the current year to produce the amount of money set forth above.

Section 4. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Hollenback, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

#### **SUPERINTENDENT'S REPORT/INSTRUCTION:**

- None

#### **HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- None

**2021-01-0009**

Mr. Snow moved, seconded by Mr. Hollenback, that the Board approve the following financial actions:

- 4.1 Approve the financial and reconciliation reports for the Month of December, 2020.
- 4.2 Approve bills as presented for December, 2020, and payment of bills with "Then and Now" certificates.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 4.4 Approve the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditors." A copy of this document will be included as a part of the official minutes.
- 4.5 Approve Granite Telecommunications as the district's local and long-distance service provider.

Yea: Mr. Snow, Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

**2021-01-0010**

- 6.1 Mr. Snow moved, seconded by Mrs. Cooperider, that the board approve the following resolution:

**RESOLUTION REQUESTING CERTIFICATION  
OF ALTERNATIVE TAX RATES FOR A RENEWAL INCOME TAX**

(Ohio Revised Code Section 5748.02)

WHEREAS, Ohio Revised Code Section 5748.02 authorizes school districts to impose voter-approved income taxes upon their residents; and

WHEREAS, the voters of the School District approved a 1.00% per annum, three-year income tax on May 7, 2019 (the "Existing Income Tax") for the purpose of providing for the current operating expenses of the School District, with the last year of collection of the Existing Income Tax being in 2025; and

Mr. Hollenback moved, seconded by Mr. Snow, that the meeting be adjourned.

Yea: Mr. Hollenback, Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton - 5  
Nay: - 0

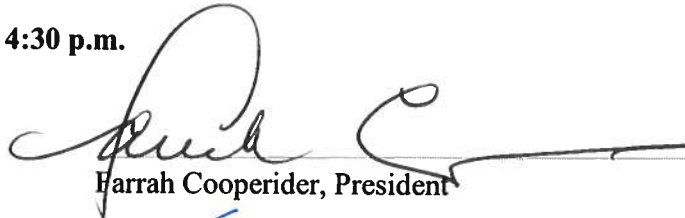
The president ruled the motion carried.

Time: 7:17 p.m.

Next Meeting: January 25, 2021 (*Planning Meeting*)

Location: Utica Senior High School  
Room 106  
260 Jefferson Street  
Utica, Ohio 43080

Time: 4:30 p.m.



Harrah Cooperider, President



Kellie Breehl, Treasurer



The North Fork Board of Education met for the purpose of organization on Monday, January 11, 2021, at Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The 2020 Board President presided as President Pro-Tempore at the Organizational Meeting until the 2021 Board President was elected.

The meeting was called to order by Mrs. Cooperider at 6:00 p.m.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. Andy Hollenback, Mrs. Deb Paxton, Mr. Bernard Snow.

#### **2021-01-0001**

##### Nomination of Board President

Mrs. Bruce nominated Mrs. Farrah Cooperider for President.

Mr. Snow moved, seconded by Mrs. Bruce, to elect Mrs. Farrah Cooperider as Board President.

Yea: Mr. Snow, Mrs. Bruce, Mr. Hollenback, Mrs. Paxton – 4

Abstain: Mrs. Cooperider - 1

Nay: - 0

The president ruled the motion carried.

President Cooperider assumed the Chair.

#### **2021-01-0002**

##### Nomination of Board Vice President

Mrs. Paxton nominated Mr. Andrew Hollenback for Vice President.

Mrs. Cooperider nominated Mr. Bernard Snow for Vice President.

Mrs. Bruce moved, seconded by Mrs. Paxton, to nominate Mr. Andrew Hollenback and Mr. Bernard Snow for Vice President.

A vote was taken to elect Mr. Andrew Hollenback as Board Vice President.

Yea: Mrs. Paxton – 1

Abstain: Mr. Hollenback – 1

Nay: Mrs. Bruce, Mrs. Cooperider, Mr. Snow – 3

The president ruled the motion failed.

A vote was taken to elect Mr. Bernard Snow as Board Vice President

Yea: Mrs. Bruce, Mrs. Cooperider, Mr. Snow - 3

Nay: Mr. Hollenback, Mrs. Paxton – 2

The president ruled the motion carried.

## **HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- Becky Green - Thanked everyone for keeping students in school.
- Mamie Hollenback - regarding programs
- Ron Thompson - regarding Ag. Facilities and home economics program
- Bethany Simon - regarding youth sports
- Kyle Kerstetter – regarding sports
- Kody McInturff – regarding sports
- Jessica MacDonald – regarding sports
- Brittany Yeager – regarding sports
- Robert Krueger – regarding sports
- Eric Roberts – regarding sports
- Teresa Marx – regarding programs
- Mark McDaniel – regarding programs
- J. R. Rine – regarding programs

## **2021-01-0003**

Mr. Snow moved, seconded by Mrs. Bruce, to approve the following standing authorizations:

### **2.1 Advances on Tax Settlements**

Authorize the Treasurer to secure advances from the County Auditors when funds are available and payable to the school district.

### **2.2 Investment of Interim Monies**

Authorize the Treasurer to invest interim monies as per Board Policy 6144 at the most productive interest rate whenever funds are available.

### **2.3 Payment of Bills**

Authorize the Treasurer to pay all bills within the limits of the appropriations resolution as they are received and when the merchandise has been received in good condition.



2.4 Employment of Treasurer's Office Personnel

Authorize the Treasurer to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.

2.5 Public Records Training

Authorize the Treasurer to attend public records training in lieu of the board members and serve as the public records designee.

2.6 Modifications to Appropriations and Transfers

Authorize the Treasurer to make modifications to appropriations and to make fund transfers or advances when necessary. A list of these changes is to be given to the board at the regular monthly meeting following the transfer or advance.

2.7 Blanket Purchase Order Maximum

Authorize the Treasurer to set the blanket purchase order maximum at \$25,000.00.

2.8 Service Fund

Authorize the establishment of a Service Fund in the amount of \$2.00 per student for a total of \$3,052.00 from the FY2022 appropriation #001-2310-410-001 to reimburse the Board members for necessary expenses incurred in carrying out their duties. For the purpose of establishing this Service Fund, the Board certifies the number of students to be 1,526.

2.9 Appointment of Purchasing Agent

Authorize the Superintendent to serve as the Purchasing Agent for the school district.

2.10 Employment of Personnel

Authorize the Superintendent to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.

2.11 Resignation of Personnel

Authorize the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

2.12 Appointment of Federal Project Agent

Authorize the Superintendent to serve as Agent of Federal Projects.

2.13 Application for Funds and Grants

Authorize the Superintendent, or designee, to apply for appropriate local, state, and or federal funds and grants.

2.14 Tax Incentive Revenue Council

Appoint Scott Hartley, Superintendent, or his designee, to represent the North Fork Local School District as a member of the Tax Incentive Revenue Council (TIRC) for the 2021 calendar year.

2.15 Payments Over Contract Amounts

Authorize the Superintendent, or his designee, to approve payments over contract specified amounts when overtime is necessary. The Board authorizes the Treasurer to make said payment above contract amount for overtime that has been approved.

2.16 Accept Donations

Authorize the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.

2.17 Official Newspaper

The Board designates *The Mount Vernon News* as the Official Newspaper, pursuant to North Fork Local Board of Education Bylaw 0154.

2.18 Agenda, Meeting Notification Requests

Authorize that persons who are residents of the North Fork Local School District requesting copies of the schedule of meetings, agenda, or notice of individual meetings receive such free of charge for calendar year 2021. Individuals wishing to receive these communications must submit a written request annually. (Form provided.)

2.19 Regular Meeting Dates, Times, and Locations

The Board establishes that it will meet each month at 6:00 p.m., unless otherwise noted, on the dates and at the locations listed on the following 2021 Board Meeting Calendar.

**January 11** (Second Monday)  
Organizational Meeting 6:00 p.m.  
followed by Regular Meeting  
Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

**January 25** (Fourth Monday **Planning Mtg.**)  
4:30 P.M.  
Utica Sr. High - Life Skills Lab Rm. 106  
260 Jefferson Street  
Utica, Ohio 43080

**February 8** (Second Monday)  
Utica Middle School\*  
260 Jefferson Street  
Utica, Ohio 43080

**March 15**  
Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

**April 19**  
Newton Elementary School\*  
6645 Mount Vernon Road  
Newark, Ohio 43055

**May 17**  
Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

**June 28** (Fourth Monday)  
Utica Sr. High School  
260 Jefferson Street  
Utica, Ohio 43080

**July 19**  
Utica Elementary School  
367 Church Street  
Utica, Ohio 43080

**August 16**  
Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

**September 20**  
Newton Elementary School\*  
6645 Mount Vernon Road  
Newark, Ohio 43055

**October 18**  
Utica Middle School\*  
260 Jefferson Street  
Utica, Ohio 43080

**November 15**  
Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

**December 13** (Second Monday)  
Newton Elementary School\*  
6645 Mount Vernon Road  
Newark, Ohio 43055

2.20 Finance Committee; Buildings and Grounds Committee; and Communications Committee Meeting Dates, Times, and Locations

Approve the following meeting dates for the Finance Committee; Buildings and Grounds Committee; and the Communications Committee.

**FINANCE COMMITTEE**

District Administrative Office, 312 Maple Avenue, Utica, Ohio 43080

**5:00 p.m.**

Monday	March 8	Monday	August 23
Monday	May 10	Monday	November 8

**BUILDINGS AND GROUNDS COMMITTEE**

**4:00 p.m.**

Monday	February 22 Utica Middle School	Monday	August 30 Newton Elementary School
Monday	April 26 Utica Senior High School	Monday	September 27 Utica Middle School
Monday	May 24 Utica Elementary School	Monday	October 25 Utica Senior High School
		Monday	November 29 Utica Elementary School

**COMMUNICATIONS COMMITTEE**

Utica High School Conference Room, 260 Jefferson Street, Utica, Ohio 43080

**2:45 p.m.**

Monday	March 8	Monday	August 23
Monday	May 10	Monday	November 8

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Hollenback, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

**2021-01-0004**

Mr. Snow moved, seconded by Mrs. Bruce, to designate Mr. Andrew Hollenback to serve as Legislative Liaison to the Ohio School Boards Association and appoint Mrs. Debra Paxton as alternate.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Hollenback, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

**2021-01-0005**

Mr. Hollenback moved, seconded by Mr. Snow to designate Mrs. Barbara Bruce to serve as Student Achievement Liaison to the Ohio School Boards Association for calendar year 2021.

Yea: Mr. Hollenback, Mrs. Snow, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

**2021-01-0006**

**Board Committee Appointments**

Per Board Policy By-Law 0155, the board appointed the following representatives to the following committees:

Buildings and Grounds Committee:	Mr. Snow, Mr. Hollenback
Communications Committee:	Mrs. Bruce, Mrs. Paxton
Finance Committee:	Mr. Snow, Mrs. Cooperider

**HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- None

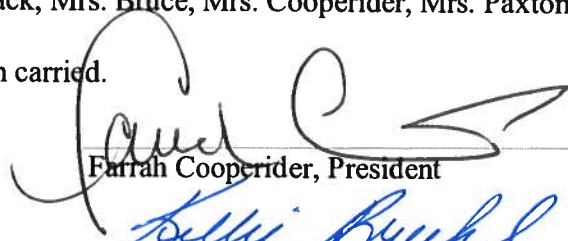
Mr. Snow moved, seconded by Mr. Hollenback, that the meeting be adjourned.


Yea: Mr. Snow, Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

Time: 6:55 p.m.

  
Farrah Cooperider, President

  
Kellie Breehl, Treasurer



The North Fork Board of Education met in **Regular** session on Monday, January 25, 2021, at Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The Pledge of Allegiance was led by Mr. Hartley.

The meeting was called to order by President Cooperider at 4:30 p.m.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. Andy Hollenback, Mrs. Deb Paxton, Mr. Bernard Snow.

### **HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- None

### **AGENDA ADJUSTMENTS**

- None

### **OLD BUSINESS**

- None

### **NEW BUSINESS**

#### **2021-01-0011**

Mr. Snow moved, seconded by Mrs. Bruce, to approve the following resolution:

**RESOLUTION DETERMINING TO PROCEED WITH  
THE PROPOSITION OF A RENEWAL INCOME TAX  
(Ohio Revised Code Sections 5748.02 and 5748.03)**

WHEREAS, the Board at its meeting on January 11, 2021 determined that it is necessary to raise annually additional revenues of \$2,157,497 for the purpose of providing for the current operating expenses of the School District; and

WHEREAS, the Tax Commissioner of the State of Ohio has estimated and certified the property tax rate and the income tax rate required in order to produce such additional revenues; and

WHEREAS, the income tax rate, rounded to the nearest one-fourth of one percent as required by law, is 1.00% per annum; and

WHEREAS, such rate is not higher than the income tax approved by the voters of the School District on May 4, 2021 for three years (the "Existing Income Tax");

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District, Licking and Knox Counties, Ohio, a majority of the members of the Board concurring, that:

Section 1. It is hereby determined to be necessary to proceed with the proposition of levying a renewal of the Existing Income Tax on the school district income of individuals residing in the School District. Such renewal income tax shall be at the rate of 1.00% per annum, shall be for the purpose of providing for the current operating expenses of the School District, shall take effect and begin to be levied on January 1, 2026, and shall be levied for three years (the "Income Tax").

Section 2. The income that shall be subject to the Income Tax is the taxable income of individuals as defined in Ohio Revised Code Section 5748.01(E)(1)(b).

Section 3. The question of levying the Income Tax shall be submitted to the electors of the School District at the election to be held at the usual voting places within the School District on May 4, 2021.

Section 4. The form of the ballot to be used at said election shall be as follows:

Shall an annual income tax of one percent (1.00%) on the earned income of individuals residing in the school district be imposed by the North Fork Local School District to renew an income tax expiring at the end of 2025, for three (3) years, beginning January 1, 2026, for the purpose of providing for current operating expenses?

	FOR THE TAX
	AGAINST THE TAX

Section 5. The Treasurer of the School District is hereby directed to certify a copy of this Resolution to the Board of Elections of Licking County, Ohio, not later than February 3, 2021.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Hollenback, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.



**WORK SESSION**

- Board Planning

**SUPERINTENDENT'S REPORT/INSTRUCTION:**

- None

**HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- None

Mr. Snow moved, seconded by Mr. Hollenback, that the meeting be adjourned.

Yea: Mr. Snow, Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton - 5

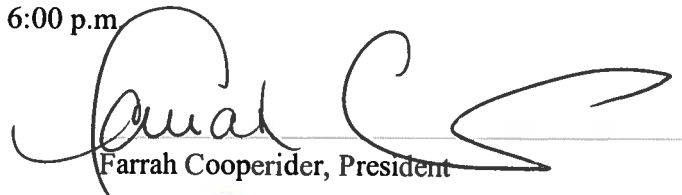
Nay: - 0

The president ruled the motion carried.

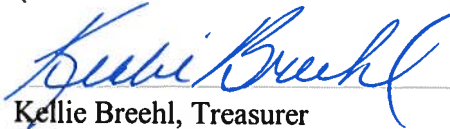
Time: 6:44 p.m.

Next Meeting: February 8, 2021  
Location: Utica Middle School  
260 Jefferson Street  
Utica, Ohio 43080

Time: 6:00 p.m.



Farrah Cooperider, President



Kellie Breehl, Treasurer

