

# BOARD NOTES

To help aid in communication, we were asked to post some notes of what took place at each board meeting. These are *not* the official meeting minutes as they will be approved at the next board meeting. This, however, is the running notes from each meeting.

**Meeting Date:** January 22, 2024

**Time:** 3:00 p.m.

**Location:** Utica High School Room 106

The planning meeting is a second meeting in January to work on the preparation for the upcoming school year. The board started on time at 3:00 p.m. There were no action items for this meeting, and the board went directly into the work session.

Work session began with the planning meeting agenda, these are some of the critical items that we would like to work on in the upcoming school year. The board worked on the following:

- The board reviewed the annual items of the district philosophy, vision, mission, goals, organizational chart, policies, communication, and assessment schedule.
- A discussion concerning academic progress and the use of data. Our Renaissance program to provide benchmarking, and data support was explained.
- Academic discussion concerning the goals of the district to improve math and reading scores. Items presented included the reading program and work on the math curriculum. The outcome included looking at the establishment of an ED unit for Utica Elementary. Continue to work on the reading program and look for ways to see what we can do to keep both reading tutors. This will be dependent on the end-of-year staffing analysis. Work on the math review of curriculum, and implement the new requirements from the state.
- A discussion concerning pre-school was also had. It is our goal to expand services when the cost and space become available. The goal will be to continue to look for new ways to fund the program.
- A board retreat was discussed and a date of March 4 was looked at. Admin will look at getting OSBA to see if they can be a part of the retreat.
- A discussion about extended time for the second Agricultural Science teacher was had and information was requested concerning the rationale for more time.
- Athletic information was reviewed concerning facility use and a program the district is looking at to make the process more user-friendly for both the requesting party and the district.
- A discussion concerning the move to place our food supervisor into a supervisory role was taken. The goal will be to present this to the board at a future meeting.
- District facility project and what was needed for getting our levy passed was conducted. The Master Plan for the district was presented.
- Calendars were discussed and reviewed the adjustments for the upcoming school year. The board also talked about a couple of dates this year that may need to be adjusted, April 8, solar eclipse, and March 19 voting day.

The meeting concluded at 5:45 p.m. The next meeting is on February 12, 2024, at Utica Middle School starting at 6:00 p.m.