

# NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President  
Mr. James Quinif, Vice President  
Mrs. Barbara Bruce, Member  
Mr. Bernard L. Snow, Member  
Mrs. Lori Stradley, Member

Mr. Scott Hartley, Superintendent  
Mrs. Tonya Mickley, Treasurer

Meeting Date: August 20, 2018  
Meeting Time: 6:00 P.M.

**Meeting Location:**  
North Fork Bus Garage  
318 Spring Street  
Utica, Ohio 43080

Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than ten (10) days prior to the meeting and include: name and address of participant; group affiliation, if and when appropriate; and, topic to be addressed. Such requests shall be subject to the approval of the Superintendent and the Board President.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- D. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- E. The presiding officer may:
  - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
  - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
  - 3. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
- F. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

To enhance communications, the Board of Education invites you to place your comments below and send them to the North Fork Local School District at:

District Administrative Office  
312 Maple Avenue, P. O. Box 497  
Utica, Ohio 43080-0497  
Attn: Board of Education

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Please allow two to three weeks to answer your question or email the Redskin Messenger.

**BOARD OF EDUCATION  
NORTH FORK LOCAL SCHOOL DISTRICT  
August 20, 2018  
REGULAR MEETING 6:00 P.M. North Fork Bus Garage**

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CALL TO ORDER

TIME: \_\_\_\_\_

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PLEDGE OF ALLEGIANCE

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ROLL CALL

Bruce \_\_\_\_\_ Cooperider \_\_\_\_\_ Quinif \_\_\_\_\_ Snow \_\_\_\_\_ Stradley \_\_\_\_\_

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**BOARD OF EDUCATION  
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**RECOGNITIONS**

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**REPORTS:**

1. Superintendent
  2. Treasurer
  3. Legislative Update
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**WORK SESSION**

- Substitutes - Transportation
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**HEARING OF THE PUBLIC**

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**AGENDA ADJUSTMENTS**

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**OLD BUSINESS**

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**BOARD OF EDUCATION  
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**NEW BUSINESS**

- I. **It is recommended that the Board waive the reading of and approve the minutes of the July 16, 2018, Regular Meeting.**

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____	to _____	Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

- II. **It is recommended that the Board approve the following personnel actions:**

**Certified**

- 2.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 1 and Substitute List No. 2 for the 2018-2019 school year.

(Item 2A, 2B)

**Extra Service/Supplemental**

- 2.2 Approve the attached volunteer list for the 2018-2019 school year; this list will be included as a part of the minutes.

(Item 2C)

- 2.3 Approve Gina Neff, Vocational Education teacher, to be paid in accordance with the Ag Ed 5<sup>th</sup> Quarter grant through the Ohio Department of Education. This grant is for extra service days in July and August of 2018 and June 2019.

**Classified**

- 2.4 Accept a letter of resignation from Amberlyn Walker, instructional aide, effective the end of the 2017-2018 school year.

(Item 2D)

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- 2.5 Approve the employment of Chassidy Faucett in the position of paraprofessional aide on a one-year limited contract for the 2018-2019 school year pending proper certification and background checks; compensation to be at step 5 of the Paraprofessional Aide A-3 scale of the OAPSE Negotiated Agreement.
- 2.6 Approve the employment of Melinda D. Balka in the position of custodian on a one-year limited contract for the 2018-2019 school year pending proper background checks; compensation to be at step 4 of the Building Services B-1 scale of the OAPSE Negotiated Agreement.
- 2.7 Approve the employment of Tim T. Kaiser in the position of bus driver on a one-year limited contract for the 2018-2019 school year pending proper certification and background checks; compensation to be at step 1 of the Pupil Transportation T-2 scale of the OAPSE Negotiated Agreement.
- 2.8 Approve the employment of Brenda Grady in the position of cashier on a one-year limited contract for the 2018-2019 school year pending proper certification and background checks; compensation to be at step 6 of the Food Service F-1 scale of the OAPSE Negotiated Agreement.

(Item 2E)

- 2.9 Approve a FMLA leave of absence for Deborah Stevens, beginning August 20, 2018, for up to 60 work days (November 13, 2018).

**Administration**

- 2.10 Amend the Coordinator of District Services calendar from 260 days per year to 223 days per year.
- 2.11 Approve the employment of Michael T. Maxwell in the position of Coordinator of District Services on a one-year limited contract for the 2018-2019 school year pending proper background checks; compensation to be at step 8 of the MS Principal/Director of Student Services salary scale of the Administrative Benefit Package.

(Item 2F)

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2.12 Accept a letter of resignation from Tonya Mickley, Treasurer, effective the end of the day September 28, 2018.

(Item 2G)

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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**III. *Items pulled out for separate consideration.***

3.1 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

3.2 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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**IV. It is recommended that the Board approve the following financial actions:**

4.1 Approve the financial reports for the Month of July, 2018--SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report and appropriation adjustments.

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4.2 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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V. *Items pulled out for separate consideration.*

5.1 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

5.2 \_\_\_\_\_  
\_\_\_\_\_

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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VI. **Other Board Action – It is recommended that the Board:**

6.1 Approve \_\_\_\_\_ as the Delegate and \_\_\_\_\_ as the Alternate to the 2018 OSBA Capital Conference.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A



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6.2 Approve the following resolution:

**META Solutions Cooperative Advertising and Receiving Bids for  
School Bus Chassis and Bodies**

WHEREAS, the North Fork Local School District's Board of Education wishes to advertise and receive bids for the purchase of one (1) - 71 passenger conventional school bus.

THEREFORE, BE IT RESOLVED the North Fork Local School District's Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of one (1) - 71 passenger conventional school bus.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

6.3 Approve the following lunch prices for the 2018-2019 school year:

Elementary Students	\$2.50	Middle School and Senior High Students	\$3.00
Adults	\$3.25		

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

6.4 Approve the amended Utica Middle School student fees.

(Item 6A)

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____	to _____	Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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- 6.5 Approve the FY19 Service Agreement with Knox County Educational Service Center.

(Item 6B)

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

- 6.6 Approve the following resolution for termination of an employee:

WHEREAS, Tammi Smith is currently employed by the Board as a bus driver and is in the bargaining unit represented by the Ohio Association of Public School employees Local #709; and,

WHEREAS, the Ohio Department of Education suspended Ms. Smith's certificate effective November, 15, 2017, and the Licking County Municipal Court found her guilty in the case on July 26, 2018 thus making her ineligible to drive any school transportation vehicle in accordance with O.R.C 4511.76 (C) and, in addition making her non-insurable by the Board's Fleet Insurance Carrier; and

WHEREAS, pursuant to OAPSE Local #709 Negotiated Agreement Article 33 – 3301, any employee who is determined to be non-insurable by the insurance carrier is subject to immediate termination.

NOW, THEREFORE BE IT RESOLVED, that Ms. Smith's employment with the Board be terminated at midnight effective August 20, 2018, in accordance with OAPSE Local #709 Negotiated Agreement Article 33 – 3301.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

- 6.7 Approve the change order and the pay request relating to the bus garage project. These items will be made a part of the minutes.

Motion _____	Second _____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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Superintendent's Report / Instructions

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HEARING OF THE PUBLIC

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**VII. It is recommended that the meeting be adjourned.**

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

Time: \_\_\_\_\_

Next Meeting: September 17, 2018

Location: Newton Elementary School  
6645 Mount Vernon Road  
Newark, Ohio 43055

Time: 5:30 p.m. Building Tour/Public Discussion  
6:00 p.m. Meeting