

NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA



Mrs. Barbara Bruce
Mrs. Farrah Cooperider
Mr. James Quinif
Mr. Bernard L. Snow
Mrs. Lori Stradley

Mr. Scott Hartley, Superintendent
Mrs. Kellie Breehl, Treasurer

Meeting Date: January 7, 2019
Meeting Time: 6:00 P.M.

Meeting Location:
Utica Senior High School
260 Jefferson Street
Utica, Ohio 43080

Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than ten (10) days prior to the meeting and include: name and address of participant; group affiliation, if and when appropriate; and, topic to be addressed. Such requests shall be subject to the approval of the Superintendent and the Board President.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- D. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- E. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
- F. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

To enhance communications, the Board of Education invites you to place your comments below and send them to the North Fork Local School District at:

District Administrative Office
312 Maple Avenue, P. O. Box 497
Utica, Ohio 43080-0497
Attn: Board of Education

Please allow two to three weeks to answer your question or email the Redskin Messenger.

R.C. 3313.20

Revised 05/17/10
Revised 01/08/07
Revised 6/8/98
Revised 11/18/02

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
January 07, 2019
ORGANIZATIONAL MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

CALL TO ORDER

* The 2018 Board President shall preside as President Pro-Tempore at the Organizational Meeting until the 2019 Board President is elected.

TIME _____

PLEDGE OF ALLEGIANCE

ROLL CALL Bruce _____ Cooperider _____ Quinif _____ Snow _____ Stradley _____

I. ELECTION OF OFFICERS

1.1 Nomination of Board President**

- 1.
- 2.
- 3.

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____ to _____		Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

**President assumes the Chair

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
January 07, 2019
ORGANIZATIONAL MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

1.2 Nomination of Board Vice-President

- 1.
- 2.
- 3.

Motion _____ Second _____

Carried/Failed ____ to ____

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A

HEARING OF THE PUBLIC

II. It is recommended that the Board approve the following standing authorizations:

2.1 Advances on Tax Settlements

Authorize the Treasurer to secure advances from the County Auditors when funds are available and payable to the school district.

2.2 Investment of Interim Monies

Authorize the Treasurer to invest interim monies as per Board Policy 6144 at the most productive interest rate whenever funds are available.

2.3 Payment of Bills

Authorize the Treasurer to pay all bills within the limits of the appropriations resolution as they are received and when the merchandise has been received in good condition.

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
January 07, 2019
ORGANIZATIONAL MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

- 2.4 Employment of Treasurer's Office Personnel
Authorize the Treasurer to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.
- 2.5 Public Records Training
Authorize the Treasurer to attend public records training in lieu of the Board Members.
- 2.6 Modifications to Appropriations and Transfers
Authorize the Treasurer to make modifications to appropriations and to make fund transfers or advances when necessary. A list of these changes is to be given to the board at the regular monthly meeting following the transfer or advance.
- 2.7 Blanket Purchase Order Maximum
Authorize the Treasurer to set the blanket purchase order maximum at \$25,000.00.
- 2.8 Service Fund
Authorize the establishment of a Service Fund in the amount of \$2.00 per student for a total of \$3,230.00 from the FY2020 appropriation #001-2310-410-001 to reimburse the Board members for necessary expenses incurred in carrying out their duties. For the purpose of establishing this Service Fund, the Board certifies the number of students to be 1,615.
- 2.9 Appointment of Purchasing Agent
Authorize the Superintendent to serve as the Purchasing Agent for the school district.
- 2.10 Employment of Personnel
Authorize the Superintendent to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.
- 2.11 Resignation of Personnel
Authorize the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- 2.12 Appointment of Federal Project Agent
Authorize the Superintendent to serve as Agent of Federal Projects.

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
January 07, 2019
ORGANIZATIONAL MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

- 2.13 Application for Funds and Grants
Authorize the Superintendent, or designee, to apply for appropriate local, state, and or federal funds and grants.
- 2.14 Tax Incentive Revenue Council
Appoint Scott Hartley, Superintendent, to represent the North Fork Local School District as a member of the Tax Incentive Revenue Council (TIRC) for the 2019 calendar year.
- 2.15 Payments Over Contract Amounts
Authorize the Superintendent or his designee to approve payments over contract specified amounts when overtime is necessary. The Board authorizes the Treasurer to make said payment above contract amount for overtime that has been approved.
- 2.16 Accept Donations
Authorize the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- 2.17 Official Newspaper
The Board designates *The Mount Vernon News* as the Official Newspaper, pursuant to North Fork Local Board of Education Bylaw 0154.
- 2.18 Agenda, Meeting Notification Requests
Authorize that persons who are residents of the North Fork Local School District requesting copies of the schedule of meetings, agenda, or notice of individual meetings receive such free of charge for calendar year 2019. Individuals wishing to receive these communications must submit a written request annually.
- (Form Attached)
- 2.19 JOINT AGREEMENT APPOINTING THE BUSINESS ADVISORY COUNCIL OF THE EDUCATIONAL SERVICE CENTER TO SERVE AS THE AS THE BUSINESS ADVISORY COUNCIL FOR THE SCHOOL DISTRICT

As the North Fork Local School District Board of Education (“Board”) has entered into an agreement under R.C. 3313.843 and/or R.C. 3313.845 to receive any services from the Licking County Educational Service Center Governing Board (“ESC”), the Board is not required to appoint a business advisory council pursuant to R.C. 3313.82, R.C. 3313.821, and applicable laws as the Board and ESC hereby agree that the ESC’s business advisory council shall represent the business of the North Fork Local School District consistent with the authority granted by the Ohio General Assembly. This agreement shall remain in full force and effect until either the Board or ESC terminates the same by formal resolution.

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
January 07, 2019
ORGANIZATIONAL MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

2.20 Regular Meeting Dates, Times, and Locations

The Board establishes that it will meet each month at 6:00 p.m., unless otherwise noted, on the dates and at the locations listed on the following 2019 Board Meeting Calendar.

January 07 (First Monday)
Organizational Meeting **6:00 p.m.**
followed by Regular Meeting
Utica Sr. High School*
260 Jefferson Street
Utica, Ohio 43080

January 28 (Planning Mtg.)
Utica Sr. High Staff Dining Room
(Located off of cafeteria)
260 Jefferson Street
Utica, Ohio 43080

February 11 (Second Monday)
Utica Middle School*
260 Jefferson Street
Utica, Ohio 43080

March 18
Utica Sr. High School*
260 Jefferson Street
Utica, Ohio 43080

April 15
Newton Elementary School*
6645 Mount Vernon Road
Newark, Ohio 43055

May 20
Utica Elementary School*
367 Church Street
Utica, Ohio 43080

June 17
Utica Middle School*
260 Jefferson Street
Utica, Ohio 43080

June 24 (Fourth Monday)
Utica Sr. High School
260 Jefferson Street
Utica, Ohio 43080

July 15
Utica Sr. High School
260 Jefferson Street
Utica, Ohio 43080

August 19
Utica Elementary School*
367 Church Street
Utica, Ohio 43080

September 16
Newton Elementary School*
6645 Mount Vernon Road
Newark, Ohio 43055

October 14
Utica Sr. High School*
260 Jefferson Street
Utica, Ohio 43080

November 18
Utica Elementary School*
367 Church Street
Utica, Ohio 43080

December 16
Utica Middle School*
260 Jefferson Street
Utica, Ohio 43080

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
January 07, 2019
ORGANIZATIONAL MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

2.21 Finance Committee; Buildings and Grounds Committee; and Communications Committee Meeting Dates, Times, and Locations

Approve the following meeting dates for the Finance Committee; Buildings and Grounds Committee; and the Communications Committee.

FINANCE COMMITTEE

District Administrative Office, 312 Maple Avenue, Utica, Ohio 43080
5:00 p.m.

Monday	March 4	Monday	August 26
Monday	May 6	Monday	December 2

BUILDINGS AND GROUNDS COMMITTEE

4:00 p.m.

Monday	January 28 Utica Middle School	Monday	August 26 Administrative Office
Monday	February 25 Utica Sr. High School	Monday	September 23 Utica Middle School
Monday	April 22 Utica Elementary School	Monday	October 28 Newton Elementary School
Monday	May 20 Newton Elementary School	Monday	December 2 Utica Elementary School

COMMUNICATIONS COMMITTEE

Utica High School Conference Room, 260 Jefferson Street, Utica, Ohio 43080
2:45 p.m.

Monday	March 4	Monday	August 26
Monday	May 6	Monday	December 2

Motion _____ Second _____

Carried/Failed _____ to _____

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
January 07, 2019
ORGANIZATIONAL MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

III. *Items pulled out for separate consideration.*

3.1

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____	to _____	Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

3.2

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____	to _____	Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

IV. **Other Board Action**

4.1 Board Member Legislative Liaison
Nomination of Legislative Liaison Member

1.

2.

The Board designates _____ to serve as Legislative Liaison to the Ohio School

Boards Association and appoints _____ as alternate.

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____	to _____	Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
January 07, 2019
ORGANIZATIONAL MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

4.2 The Board designates _____ to serve as Student Achievement Liaison to the Ohio School Boards Association for calendar year 2019.

Motion _____	Second _____	Bruce	Y	N	A
		Cooperider	Y	N	A
Carried/Failed _____	to _____	Quinif	Y	N	A
		Snow	Y	N	A
		Stradley	Y	N	A

V. Board Appointments

It is recommended by the Board President per Board Policy By-Law 0155 to appoint Committee Chairs for the following committees:

Buildings and Grounds Committee: _____

Communications Committee: _____

Finance Committee: _____

HEARING OF THE PUBLIC

**BOARD OF EDUCATION
 NORTH FORK LOCAL SCHOOL DISTRICT
 January 07, 2019
 ORGANIZATIONAL MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL**

VI. **It is recommended that the meeting be adjourned.**

Motion_____ Second_____

Carried/Failed _____ to _____

Bruce	Y	N	A
Cooperider	Y	N	A
Quinif	Y	N	A
Snow	Y	N	A
Stradley	Y	N	A

Time: _____

Official Notice

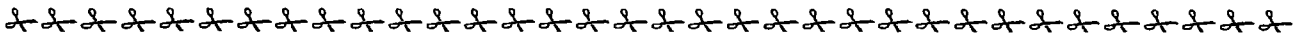
If you would like to receive a copy of the North Fork Local School District Board of Education monthly meeting agenda, please return the bottom portion of this page to:

North Fork Local School District
312 Maple Avenue, P. O.Box 497
Utica, OH 43080-0497

Agendas will be mailed on the Friday preceding the regularly scheduled monthly Board Meetings. If you would prefer to receive the agenda electronically, please provide your e-mail address.

The agenda is also posted each month on the North Fork web site's district calendar as an attachment to the board meeting date on the calendar.

To receive a monthly copy of the agenda, we must receive a written request annually. If you currently receive a monthly copy of the agenda, and would like to continue receiving them, **you must submit the following request.**



Please forward a copy of the North Fork Board of Education monthly meeting agenda to me at the following address: *(Please include post office box if applicable.)*

Name: _____

Address: _____

OR

Please **email** a copy of the North Fork Board of Education monthly meeting agenda to me at the following **email** address:

Name: _____

Email: _____