

NORTH FORK LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President
Mr. James Quinif, Vice President
Mrs. Barbara Bruce, Member
Mr. Bernard L. Snow, Member
Mrs. Lori Stradley, Member

Mr. Scott Hartley, Superintendent
Mrs. Kellie Breehl, Treasurer

Meeting Date: July 15, 2019

Public Discussion: 5:30 P.M.

Meeting Time: 6:00 P.M.

Meeting Location:

Utica Senior High School
260 Jefferson Street
Utica, Ohio 43080

0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle: In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Revised 6/8/98
Revised 11/18/02
Revised 5/17/10
Revised 11/21/16
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R.C. 3313.20

District Administrative Office
312 Maple Avenue, P.O. Box 497
Utica, Ohio 43080-0497
Attn: Board of Education

Please allow two to three weeks to answer your question or email the Redskin Messenger.

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
July 15, 2019
REGULAR MEETING 6:00 P.M. Utica Senior High School**

CALL TO ORDER

TIME: _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Bruce _____ Cooperider _____ Quinif _____ Snow _____ Stradley _____

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RECOGNITIONS

REPORTS:

1. Superintendent
 2. Treasurer
 3. Legislative Update
-

WORK SESSION

HEARING OF THE PUBLIC

AGENDA ADJUSTMENTS

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OLD BUSINESS

**BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
July 15, 2019
REGULAR MEETING 6:00 P.M. Utica Senior High School**

NEW BUSINESS

- I. **It is recommended that the Board waive the reading of and approve the minutes of the June 17, 2019, Regular Meeting.**

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

- II. **It is recommended that the Board approve the following personnel actions:**

Certified

- 2.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 1 for the 2019-2020 school year.
(Item 2A)
- 2.2 Accept a letter of resignation from Hannah Broseus, elementary teacher, effective the end of the 2018-2019 school year.
(Item 2B)
- 2.3 Accept a letter of resignation from Brian White, high school math teacher, effective the end of the 2018-2019 school year.
(Item 2C)
- 2.4 Approve the employment of Chandra Gardner in the position of elementary teacher on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at Step 6 of the MA +15 scale of the NFEA Negotiated Agreement.
(Item 2D)
- 2.5 Approve the employment of Bethany Watson in the position of middle school science teacher on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at Step 1 of the BA scale of the NFEA Negotiated Agreement.
(Item 2E)
- 2.6 Approve the employment of Cassidy Rexrode in the position of middle school math teacher on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at Step 4 of the BA150 scale of the NFEA Negotiated Agreement.
(Item 2F)

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- 2.7 Approve the employment of Jennifer Trost in the position of high school computer science teacher on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at Step 0 of the BA150 scale of the NFEA Negotiated Agreement.

(Item 2G)

- 2.8 Accept a letter of resignation from Andrea Minnich, middle school intervention specialist, effective the end of the 2018-2019 school year.

(Item 2H)

Extra Service/Supplemental

- 2.9 Accept a letter of resignation from Chris Trost, Outdoor Education Coordinator (Seventh Grade) (50%) effective immediately.

(Item 2I)

- 2.10 Amend the supplemental contract issued to Mark Rakoczy, approved April 15, 2019, for Football Assistant Coach from 100% to 50%.

- 2.11 Approve the following supplemental positions for the 2019-2020 school year:

Name	Position	Level	Step
Theresa Skinner	Outdoor Education Coordinator 7 th Grade (50%)	4	4
Brian Dixon	Class Trip Coordinator 8 th Grade (50%)	4	1
Ashley Lange	Class Advisor (Freshmen)	6	3
Abigail Franks	Yearbook Advisor HS (50%)	4	0
Kaytlin Hall	Cheerleader Assistant Advisor - HS	4	2
Don Carter	Baseball Assistant Coach	4	4
Joshua Sichina	Softball Head Coach	1	3
Cameron Drake	Softball Assistant Coach	4	4
Anthony Hoover	Softball Assistant Coach	4	1
Zachary Holland	Track Head Coach	1	4
Brian Bemiller	Track Assistant Coach	4	1
Jeffrey Davis	Track Assistant Coach	4	3
Eric Luckey	Track Assistant Coach	4	4
McKenzie Reid	Track Assistant Coach	4	4

(Item 2J)

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- 2.12 Approve the following teachers as Virtual Learning Academy Instructors for the 2019-2020 school year; compensation to be paid per the NFEA Negotiated Agreement.

Abigail Franks

Classified

- 2.13 Approve the employment of Sylina Elliott in the position of custodian on a one-year limited contract, effective July 1, 2019, pending proper certification and background checks; compensation to be at Step 3 of the B-1 scale of the OAPSE Negotiated Agreement.

(Item 2K)

- 2.14 Approve the employment of James Wilfong in the position of custodian on a one-year limited contract, effective July 29, 2019, pending proper certification and background checks; compensation to be at Step 2 of the B-1 scale of the OAPSE Negotiated Agreement.

(Item 2L)

- 2.15 Accept a letter of resignation from Maralou Lyons, paraprofessional aide, effective the end of the 2018-2019 school year, for the purpose of retirement.

(Item 2M)

- 2.16 Approve the employment of Melissa Woodard in the position of Instructional Aide on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at step 10 of the Instructional Aide A-1 scale of the OAPSE Negotiated Agreement.

(Item 2N)

- 2.17 Approve the employment of Shawn Sapp in the position of Instructional Aide on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at step 1 of the Instructional Aide A-1 scale of the OAPSE Negotiated Agreement.

(Item 2O)

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- 2.18 Approve the employment of Spencer Kendall in the position of Instructional Aide on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at step 1 of the Instructional Aide A-1 scale of the OAPSE Negotiated Agreement.

(Item 2P)

- 2.19 Approve the following employees to be included on the Classified Substitute List for the 2019-2020 school year:

Shawn Murrell

(Item 2Q)

Administrative

- 2.20 Accept a letter of resignation from BreAnn Halcomb, EMIS Coordinator, effective the end of the day June 28, 2019.

(Item 2R)

- 2.21 Approve Jolene Miller to receive a stipend in the amount of \$10,000.00 for the 2019-2020 school year for serving as EMIS Coordinator.

- 2.22 Accept a letter of resignation from Marcia Rutherford, Utica Middle School Principal, effective the end of the 2018-2019 school year.

(Item 2S)

- 2.23 Approve the employment of Shawn Wilhelm in the position of Middle School Principal on a three-year contract effective July 19, 2019 through June 30, 2022. Compensation will be at step 11 of the MS Principal's rate of the Administrative Salary Schedule.

(Item 2T)

Motion_____ Second_____

Carried/Failed ____ to ____

Bruce	Y N A
Cooperider	Y N A
Quinif	Y N A
Snow	Y N A
Stradley	Y N A

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III. Items pulled out for separate consideration.

3.1

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

3.2

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

IV. It is recommended that the Board approve the following financial actions:

- 4.1 Approve the financial and reconciliation reports for the Month of June, 2019.
- 4.2 Approve bills as presented for June, 2019, and payment of bills with "Then and Now" certificates.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 4.4 Approve an update to the Apple, Inc. quote approved June 17, 2019, to include the 3-Year AppleCare Warranty.

(Item 4A)
- 4.5 Approve the purchase of a 2019 Ford transit van from Mathews Ford at a cost of \$28,084.50.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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V. *Items pulled out for separate consideration.*

5.1

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

5.2

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

VI. Other Board Action – It is recommended that the Board:

- 6.1 Approve the attached volunteer list for the 2019-2020 school year; this list will be included as a part of the minutes.

(Item 6A)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

- 6.2 Approve the following coaching volunteers for the 2019-2020 school year:

Bonnie Ramseyer – Softball Volunteer Coach
Michael Sandman – Football Volunteer Coach

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed ____ to ____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

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- 6.3 Approve the resolution selecting BSHM Architects to serve as architect for pre-bond issue planning and programming services for the new middle school and authorizing agreement for services:

The Superintendent recommends BSHM Architects, Inc. as the most qualified firm to serve as the Board's architect for planning and programming services in preparation for a co-funded Classroom Facilities Assistance Program (CFAP) project to design and construct a new middle school and requests authority to enter into an agreement with BSHM for these services.

Rationale:

1. The Ohio Revised Code outlines a qualifications-based selection process in ORC Sections 153.65 through .71, which is required to be followed by public entities when professional design services are needed.
2. The Board requires the services of an architect to provide planning and programming services in preparation for a bond issue to fund a new middle school that will be designed and constructed in partnership with the State as a co-funded CFAP project.
3. On behalf of the Board, a request for qualifications for professional design services was issued to solicit qualifications from qualified firms to serve as the architect for planning and programming services; on co-funded projects, the architect for the project is co-selected with the State after State and local funds are secured for the project.
4. Three (3) firms were interviewed, and BSHM Architects was determined to be the most qualified firm for the required services.
5. BSHM Architects submitted a proposal in the amount of \$30,000 to provide the required services, and a pre-bond issue services agreement has been prepared.
6. The qualifications received from all firms will be placed in the District's qualifications file for use on projects requiring services of an architect, engineer, surveyor, or landscape architect for which compensation will not exceed \$50,000, as long as the qualifications are current (not older than 1 year).

The North Fork Local School District Board of Education resolves as follows:

1. The Board selects BSHM Architects, Inc. as the firm determined best qualified to serve as the architect to provide the required planning and programming pre-bond issue services for the new middle school project.

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2. The Board authorizes the Superintendent to sign an agreement with BSHM Architects for pre-bond issue services in the amount of \$30,000.

(Item 6B)

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

Superintendent's Report / Instructions

HEARING OF THE PUBLIC

VII. It is recommended that the meeting be adjourned.

Motion_____	Second_____	Bruce	Y N A
		Cooperider	Y N A
Carried/Failed _____ to _____		Quinif	Y N A
		Snow	Y N A
		Stradley	Y N A

Time: _____

Next Meeting: **August 19, 2019**

Location: Utica Middle School
260 Jefferson Street
Utica, Ohio 43080

Time: 5:30 p.m. Public Discussion
6:00 p.m. Meeting