

The North Fork Board of Education met in **Special session** on September 13, 2018 at 1:30 p.m. at the District Administrative Office, 312 Maple Avenue, Utica, OH 43080.

The Pledge of Allegiance was led by Mrs. Cooperider.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. James Quinif, Mr. Bernard Snow and Mrs. Lori Stradley.

The meeting was called to order by President Cooperider at 1:30 p.m.

The Superintendent read the Notice of Special Meeting.

Public comment was requested and the following responded:

None

#### **2018-09-0084**

Mr. Snow moved, seconded by Mrs. Bruce that the Board approve the following personnel actions:

1.1 Approve to compensate Kellie Breehl as Administrative Assistant for the week of September 24-September 28, 2018, for up to 5 days; compensation to be at a per diem rate of \$368.00, and payable per time sheet.

1.2 approve a contract employing Kellie Breehl as Treasurer, effective October 1, 2018, through July 31, 2022. The contract will be made part of the minutes.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**Public comment was requested and the following responded:**

None

Mr. Snow moved, seconded by Mr. Quinif that the meeting be adjourned.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

Time: 1:32 p.m.

Next Meeting: September 17, 2018

Location: Newton Elementary School

6645 Mt. Vernon Road  
Newark, Ohio 43055


Time:

5:30 p.m. Building Tour  
6:00 p.m. Regular Meeting



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Farrah Cooperider, President



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Tonya Mickley, Treasurer/CFO

The North Fork Board of Education met in **Regular** session on Monday, September 17, 2018 at the Newton Elementary School, 6645 Mt. Vernon Road, Newark, Ohio 43055.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. James Quinif, and Mr. Bernard Snow.

The meeting was called to order by President Cooperider at 6:00 p.m.

**RECOGNITIONS:**

None

**REPORTS:**

1. **Superintendent's:**
  - a. District Report Card, School Calendars
2. **Treasurer's:**
  - a. Appropriations and review of August monthly report.
3. **Committees:**
  - a. Buildings and Grounds – Mr. Snow
  - b. Communications – Mrs. Cooperider
  - c. Finance – Mr. Snow
4. **Legislative Update:** – Mr. Quinif – H.B. 58, H.B. 502, S.B. 216

**WORK SESSION**

**NEOLA Additions/Revisions**

**First Reading**

- |         |  |
|---------|--|
| 0131    | Legislative (Bylaws)   |
| 0141.2  | Conflict of Interest (Bylaws)  |
| 0164    | Notice of Meetings (Bylaws)  |
| 0165.1  | Regular Meetings (Bylaws)  |
| 0165.2  | Special Meetings (Bylaws)  |
| 0165.3  | Recess/Adjournment (Bylaws)  |
| 0166    | Executive Sessions (Bylaws)  |
| 0168    | Minutes (Bylaws)   |
| 0169.1  | Public Participation at Board Meetings (Bylaws)                            |
| 1240.01 | Non-Reemployment of the Superintendent (Administration)                    |
| 1422    | Nondiscrimination and Equal Employment Opportunity (Administration)        |
| 1541    | Termination and Resignation (Administration)                               |
| 1662    | Anti-Harassment (Administration)   |
| 2111    | Parent and Family Involvement Engagement (Program)                         |
| 2260    | Nondiscrimination and Access to Equal Educational Opportunity<br>(Program) |
| 2261    | Title I Services (Program)   |
| 2261.01 | Parent and Family Member Participation in Title I Programs (Program)       |
| 2261.03 | District and School Report Card (Program)                                  |
| 2370.02 | Blended Learning (Program)   |
| 2700    | School Report Card (Program)   |

**HEARING OF THE PUBLIC:**

- None

**AGENDA ADJUSTMENTS:**

#5.1 – add resolution

**OLD BUSINESS:**

- None

**2018-09-0085**

Mr. Snow moved, seconded by Mrs. Cooperider to waive the reading of and approve the minutes of the August 20, 2018, Regular Meeting, the August 24, 2018, Special Meeting, the August 29, 2018, Special Meeting, and the August 30, 2018, Special Meeting.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif - 4.

Nay: -0.

The president ruled the motion carried.

**2018-09-0086**

Mrs. Bruce moved, seconded by Mr. Quinif to approve the following personnel actions:

**Certified**

- 2.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 3 for the 2018-2019 school year.

**Extra Service/Supplemental**

- 2.2 Accept a letter of resignation from Jodi Wheeler, Assistant Cheerleading Advisor HS, effective August 29, 2018.
- 2.3 Accept a letter of resignation from Michael Sandman, Assistant Baseball Coach, effective the end of the 2017-2018 school year.
- 2.4 Approve the following supplemental positions for the 2018-2019 school year, pending proper certification and background check:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>
Debra Brown	Student Government Advisor NE (50%)	5	0
Nancy Parriott	Student Government Advisor NE (50%)	5	0

2.5 Approve the following volunteers for the 2018-2019 school year:

Debora McKenna Bernard Snow

**Classified**

2.6 Approve the following employees to be included on the FY19 Classified Substitute List:

Mary Bebout Jaclyn Bennett Kelly Evans Danette Morrison Dawn Nelson  
April Sesser

All Items except #2.5 - Yea: Mrs. Bruce, Mr. Quinif, Mrs. Cooperider, Mr. Snow - 4.

Nay: -0.

The president ruled the motion carried. 4-0 for all items except #2.5

Item #2.5 – Mr. Snow Abstain

The president ruled the motion carried. 3-0-1

**2018-09-0086**

Mr. Snow moved, seconded by Mr. Quinif to approve the following financial actions:

- 4.1 Approve the financial reports for the Month of August, 2018—SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report and appropriation adjustments.
- 4.2 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 4.3 Approve the "Certificate of the Total Amount from All Sources Available for Expenditures and Balances," and the FY2019 Appropriation as presented. These documents will be included as a part of the minutes.
- 4.4 Approve a transfer of \$125,000.00 from the General Fund to the Permanent Improvement Fund for capital needs.
- 4.5 Approve a transfer of \$3,117.85 to 5169181 from the General Fund for Special Education needs.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider - 4.

Nay: -0.

The president ruled the motion carried.

2018-09-0087

Mr. Snow moved, seconded by Mrs. Bruce to approve the following resolution:

**A Resolution Declaring That An Urgent Necessity Exists For the installation of handicapped door openers in the Utica High School building.**

WHEREAS, Section 3313.46 of the Revised Code requires boards of education to advertise for bids for a period of two weeks when they determine to make certain improvements to school buildings, the cost of which will exceed \$25,000, and to award the contract to the lowest responsible bidder, except in cases of urgent necessity; and

WHEREAS, the District is installing equipment for handicapped accessible door openers in the high school.

WHEREAS, the Board has been advised that the equipment be purchased and installed as soon as possible for the health, safety and well-being of students and staff in the high school.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District, Licking County, Ohio, that:

Section 1. Finding of Urgent Necessity. For the aforesaid reason, this Board hereby finds, determines and declares that an urgent necessity exists with respect to the commencement of the handicapped door project, that compliance with the relatively lengthy procedures prescribed by Section 3313.46 of the Revised Code could compromise the educational integrity and mission of the District.

Section 2. Bidding of Contract. The Treasurer of this Board is hereby authorized to dispense with the advertising for bids for this project to ensure that this project is completed timely for the safety of those in the building.

Section 3. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 5. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 4.

Nay: -0.

The president ruled the motion carried.

**2018-09-0088**

Mr. Snow moved, seconded by Mr. Quinif to approve the bus routes for the 2018-2019 school year as presented by the Transportation Department. All routes may be subject to adjustment with approval of the Superintendent.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider - 4.

Nay: -0.

The president ruled the motion carried.

**2018-09-0089**

Mrs. Bruce moved, seconded by Mr. Snow to approve a memorandum of Understanding with St. Vincent de Paul School and Knox County Educational Service Center to provide Title Services up to the FY2019 entitlement.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif - 4.

Nay: -0.

The president ruled the motion carried.

**2018-09-0090**

Mr. Quinif moved, seconded by Mr. Snow to approve the Permanent Substitute – Transportation job description and position.

Yea: Mr. Quinif, Mr. Snow, Mrs. Bruce, Mrs. Cooperider - 4.

Nay: -0.

The president ruled the motion carried.

**2018-09-0091**

Mr. Snow moved, seconded by Mrs. Cooperider to approve the Preschool Restoration Grant Memorandum of Understanding with the Licking County Educational Service Center

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif - 4.

Nay: -0.

The president ruled the motion carried.

**2018-09-0092**

Mr. Snow moved, seconded by Mrs. Bruce to approve the pay request relating to the bus garage project. These items will be made a part of the minutes.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 4.

Nay: -0.

The president ruled the motion carried.

**SUPERINTENDENT'S REPORT/INSTRUCTION:**

- Ensure the job description has hours for the permanent sub position.

**HEARING OF THE PUBLIC:**

- none

Mr. Snow moved, seconded by Mr. Quinif, that the meeting be adjourned.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

Nay: -0.


The president ruled the motion carried.

Time: 6:24 p.m.

Next Meeting: October 15, 2018

Location: Utica Senior High School  
260 Jefferson Street  
Utica, Ohio 43080

Time: 5:30 p.m. Building Tour/Public Discussion  
6:00 p.m. Meeting

  
Farrah Cooperider, President

  
Tonya Mickley, Treasurer