



North Fork Local School District Inter-District Open Enrollment Application

Must** attach "Proof of Residency" *Application deadline is **April 30th

Type of application: _____ New _____ Renewal Date: ____/____/____

Name of Student: _____
Last First Middle Initial

Home Address: _____
Street Address City State Zip

Grade Level: _____ Birth Date: ____/____/____ Special Education (IEP): Yes No

Has the student been suspended or expelled: Yes No Student on a 504 Plan: Yes No

Resident District: _____ School Attended Last Year: _____

School Requesting: **Utica Elem.** (K-5) **Newton Elem.** (K-5) **Utica Middle School** (6-8) **Utica Senior High** (9-12)

Why are you requesting an Inter-district Open Enrollment request? _____

Printed Parent/Guardian Name: _____

Signature Parent/Guardian Name: _____

Parent/Guardian Phone: (cell) _____ (work) _____ (home) _____

E-mail Address: _____

By signing this form you are agreeing to the procedures of open enrollment listed on the reverse side.

Submitting false information will result in denial of application

For Office Use Only Date Received: ____/____/____ By: _____

Signature of Principal: _____ Date: _____

Approved Denied – Reason: _____

Signature of Superintendent: _____ Date: _____

Approved Denied – Reason: _____

Cc: ___ Utica Elem. ___ Newton Elem. ___ Middle School ___ High School ___ EMIS

Open Enrollment Application Procedures

- A. The number of openings in a particular program for statewide-district students will be determined by optimum size for a particular program, classroom/school building, or grade level which is the number of students that can be accommodated without increasing District expenditures for staff or equipment.
- B. Applications for admission from statewide district students may be submitted to the Superintendent in this District.
- C. Applications from statewide-district student will not be considered until April 1st.
- D. Applications expire at the end of each school year. Statewide-district student must request an application for the following school year during the open enrollment period beginning in April.
- E. When a statewide-district student requests an application, s/he is to be informed of the prerequisites for each program or course of study in which enrollment is sought. No statewide-district student will be enrolled in a program or course of study who has not met the prerequisites established for District students and tuition students.
- F. Applications from statewide-district students under an I.E.P. shall not be considered if the District is not currently providing the services called for in the I.E.P.
- G. Other enrollment factors being equal, statewide-district students will be accepted on the basis of the date of receipt of the application. Revocations of application or transfers back to the statewide-district students' home schools will be in reverse order of date received.
- H. The District shall not discriminate against any disabled students (IDEA or 504). The District shall not be required to provide any services or adapt any facilities not already provided disabled, resident native students. If a statewide-district student becomes disabled under Section 504 or the staff finds out that a statewide-district student is in need of services in accordance with an I.E.P., it will provide appropriate services. The student, however, must agree to attend the District school at which the needed services are currently available. If any services must be obtained elsewhere, the Superintendent shall notify the statewide-district to determine if it wants to arrange for the services or have the District arrange for them at the statewide-district's expense.
- I. Enrollment in a program or school shall be subject to an agreement that transportation of the statewide-district student to the school is provided for by the student, his/her parents, or the statewide-district. Exceptions to this requirement may need to be made for disabled students.
- J. Applications may also be rejected if the student has been suspended or expelled for ten (10) days or more during the semester of application or the preceding semester. Students may be returned to their home school pending disciplinary action that constitutes an expulsion for ten (10) or more days, or consistent behavioral issues.